Harrison County Commission Meeting
Wednesday, October 21, 2026
10:00 A.M.

The Harrison County Commission Meeting is held on the 3rd floor of the Harrison County General Services Building (229 South 3rd St.), if you are unable to attend in person, you may join and listen via Zoom Conference Call by the following steps. Public participation will only be allowed during public comment period and/or scheduled appointments.

Join Zoom Meeting

****

https://us02web.zoom.us/j/7628160712

Dial: 1-646-568-7788

Meeting ID: 762 816 0712

Passcode: 26301

Appointments:

10:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance

10:05 A.M. --- Nuisance Property Hearing – 2054 Hillbuilt Construction LLC c/o James Hillberry

10:10 A.M. --- Update on the Estate of Leona Mae Clair

10:15 A.M. --- Proclamation for Domestic Violence Awareness Month

NEW BUSINESS – Action Items for Consideration or Approval:

1. **Public Comment Period**
2. **Consent Agenda**
3. **Payroll Change Notices:**
   - **A.** Jeffrey Grace – Community Corrections – New Hire – Effective November 2, 2026
   - **B.** Landon Riley – IT – New Hire, Intern – Effective October 26, 2026
   - **C.** Taylor Mowrey – IT – New Hire, Intern – Effective October 26, 2026
   - **D.** C.D. Diaz – Law Enforcement – Retirement – Effective November 2, 2026
   - **E.** Lauren Farnsworth – Assessor – Resignation – Effective October 16, 2026
   - **F.** Megan Defazio – Assessor – Resignation – Effective October 16, 2026
4. **Minutes and/ or Amended Minutes of Previous Meetings** (NONE)
5. **Requisitions --- Purchase Orders --- Invoices**
   - **A.** ARPA - Town of Anmoore - $15,000.00
   - **B.** ARPA - Sun Valley PSD - $21,624.36
   - **C.** ARPA – Greater Harrison PSD - $2,432,099.88
   - **D.** Quotes
   - **E.** Vendor List of Payments
6. **Exonerations --- Corrective Tickets --- Joint Property Applications:**
   - **A.** Exonerations
   - **B.** Corrective Tickets
7. **Review—Discuss—Consider** Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the & Series 2008 A (Charles Pointe Project No. 2- North Land Bay Improvements)
   - **A.** $1,684.00
8. **Review—Discuss—Consider** Consideration of Approval of a Project Fund Requisition for the Payment of cost associated with the project to be financed from the proceeds of the Series 2016A Bonds (Development District No. 4 – White Oaks Industrial Park Project No. 1)
   - **A.** $821.25
9. **Review—Discuss—Consider** Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2019 A&B Bonds issued for the Charles Pointe Economic Opportunity Development District (NONE)

10. **Review—Discuss—Consider** Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2021 A & B (Development District No. 3 White Oaks Project No. 2).
    - **A.** $1,285.00
11. **Review—Discuss—Consider** Silling Settlement – Re: Closing the file (Potential Executive Session pursuant to 6-9A-4(B)(9) to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision)
12. **Review—Discuss—Consider** Making Commissioner Hinkle the Main Point of Contact for Rail Trail Projects
13. **Review—Discuss—Consider** Making Commissioner Hinkle the Main Point of Contact for New Animal Control Facility
14. **Review—Discuss—Consider** Discussion on Charles Pointe (Potential Executive Session pursuant to 6-9A-4(B)(9) to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision)
15. **Review—Discuss—Consider** Abolishing the Community Enhancement District Board (Potential Executive Session pursuant to 6-9A-4(B)(9) to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision)
16. **Review—Discuss—Consider** CEC Contracts (Potential Executive Session pursuant to 6-9A-4(B)(9) to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision)
17. **Review—Discuss** Update of Proposed Additional Financing for White Oaks Business Park TIF(District No. 3)
18. **Review—Discuss—Consider** Approval of Engagement Letter with Piper Sandler & Co. for Placement Agent services for proposed additional Tax Increment Revenue Bonds for the White Oak Business Park TIF
19. **Review—Discuss** Update of Proposed Insurance of Tax Increment Revenue Bonds for North Central WV Airport TIF (District No. 6)
20. **Review—Discuss—Consider** Approval of Engagement Letter with Piper Sandler & Co. for Underwriting/Placement Agent Services for Proposed Issuance of Tax Increment Revenue Bonds for the North Central WV Airport TIF (District No. 6)
21. **Review—Discuss—Consider** $50,000 Budget for a Lift
22. **Review – Discuss—Consider** Budgeting $150,000 for an in house attorney
23. **Review—Discuss—Consider** No longer live streaming Commission Meetings
24. **Review—Discuss—Consider** Declaring the following properties as an Emergency Nuisance within the frame work of the International Property Maintenance Code Ordinance so that emergency measures/abatement can be commenced.
    - **A.** 821 East Main Street, Salem
    - **B.** 57 Katy Lick Road, Sardis
    - **C.** 107 Lower Lambert Run Road, Clarksburg
    - **D.** 2169 Junkins Avenue, Clarksburg
    - **E.** 342 Limestone Road, Clarksburg

25. **Review—Discuss—Consider** Access and Remediation Letter Agreement for the following properties
    - **A.** Mike Cottrill, 461 Willard Road, Shinnston
    - **B.** David Keesucker, 110 Washburn Street, Lost Creek
    - **C.** Edward Torjak, 713 Summit Park Avenue, Clarksburg
26. **Review—Discuss—Consider** Resolution to Accept funds from the West Virginia Department of Environmental Protection's DLAP Program Adopting all Special Conditions and Assurance Contained in Said Application
27. **Review—Discuss—Consider** Resolution to Apply for the US Bureau of Justice Assistance FY 2026 STOP School Violence Program
28. **Administrator's Report**
29. **Commissioner Comments – Questions**

CONSENT AGENDA – (NOTE: Items May Require Discussion, Review, and/or Action)

- **A. Weekly Fiduciary Report from the County Clerk**
    - **1.** September 30, 2026 through October 6, 2026
    - **2.** October 7, 2026 through October 13, 2026
- **B. Monthly Fiduciary Commission Settlements:**
    - **1.** None
- **C. Monthly Minutes/ Financial Information from Various Boards, Committees, and Public Service**
    - **1.** Sun Valley PSD Regular Agenda for October 12, 2026
    - **2.** Enlarged Hepzibah PSD Agenda for October 12, 2026
    - **3.** Enlarged Hepzibah PSD Notice for Time Change
    - **4.** Greater Harrison PSD Meeting Minutes for September 16, 2026
    - **5.** Greater Harrison PSD Regular Meeting Agenda for October 15, 2026
    - **6.** Greater Harrison PSD Financial Statement for September 1, 2026 – September 30, 2026
    - **7.** Assessor's Certificate of Compliance – Farm Census of 2026

TABLED ITEMS - - Items May Require Discussion and/ or Approval

1005 AM

229 S 3rd Street
Clarksburg, WV 26301

The Harrison County
Planning Department
304-624-8690

Initial Notice of Violation

Hillbuilt Construction LLC
c/o James Hillberry

117 Fairmont Avenue Suite A
Fairmont, WV 26554

Code Enforcement Cases: Case

Number: #CASE-26-0066
Valid From: 5-05-2026

Address: 2054 Owings Road, Shinnston

District/Map/Parcel: 05/909/98

Original Date of Notice: May 5, 2026

Code Officer Notes:
Structure must be repaired or demolished

Compliance Due Date: June 5, 2026

Date of Next Inspection: June 8, 2026

Codes in Violation

Article 2. Interpretations and Definitions - 2.2 (C) - Public Nuisance
Anything, any act, any failure to act, any occupation or use of property which shall annoy, injure or endanger the safety, health, comfort or repose of the public at large and shall be deemed to include, but shall not be limited to, animals running at large; vessels or items holding stagnant water in which mosquitoes can breed; carcasses of animals not buried or otherwise disposed of in a sanitary manner; accumulations of manure non - agriculturally related or rubbish which are breeding places for flies, mosquitoes or vermin; the pollution of any body of water, stream, creek or river by sewage, industrial wastes, or other substances; noxious weeds and other rank growth of vegetation upon private property; in accordance with the International Property Maintenance Code pursuant to West Virginia Code §7-1-3n and Title 87, Series 4 (87CSR4), any condition of the structure, including appurtenances, considered an attractive nuisance to children, such as abandoned wells, shafts, basements, excavations or unsafe open structures; any structure that is unsafe for human habitation; any that is manifestly capable of being a fire hazard or is manifestly unsafe or unsecure so as to endanger life, limb or property; any structure in the state of dilapidation, deterioration, decay, faulty construction, overcrowded, open vacant or abandoned; damaged by fire to the extent so as not to provide shelter, in danger of collapse or failure and dangerous to anyone on or near the structure and surrounding premises; any premises used for illegal possession, storage or delivery of or trafficking in controlled substances, or other illegal drug activity is hereby declared a public nuisance; and all other acts, omissions to act, occupations and uses of property which are in fact a menace or detriment to the public health, safety and welfare, create conditions of slum and blight, or effect the quality of life for citizens in Harrison County.

Details

Case Type: Dilapidated Building

Complaint Details:
Structure is in a state of dilapidation

James R. Leonard II

Robert Leonard, Code Official

5/05/26
Date







9589 0710 5270 0834 2629 47

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Extra Services & Fees *(check box, add fee as appropriate)*

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Postage

$

Total Postage and Fees

$

Postmark Here

66

Sent To Hillbuilt Construction LLC c/o James Hillberry

Street and Apt. No., or PO Box No. 117 Fairmont Avenue Suite A

City, State, ZIP+4® Fairmont, WV 26554

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

SENDER: *COMPLETE THIS SECTION*

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Hillbuilt Construction, LLC
c/o James Hillberry
117 Fairmont Avenue Suite A
Fairmont, WV 26554

9590 9402 8323 3094 0439 79

2. Article Number *(Transfer from service label)*

9589 0710 5270 0834 2629 47

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent
☐ Addressee

B. Received by *(Printed Name)* J. Hillberry

C. Date of Delivery 5/4/26

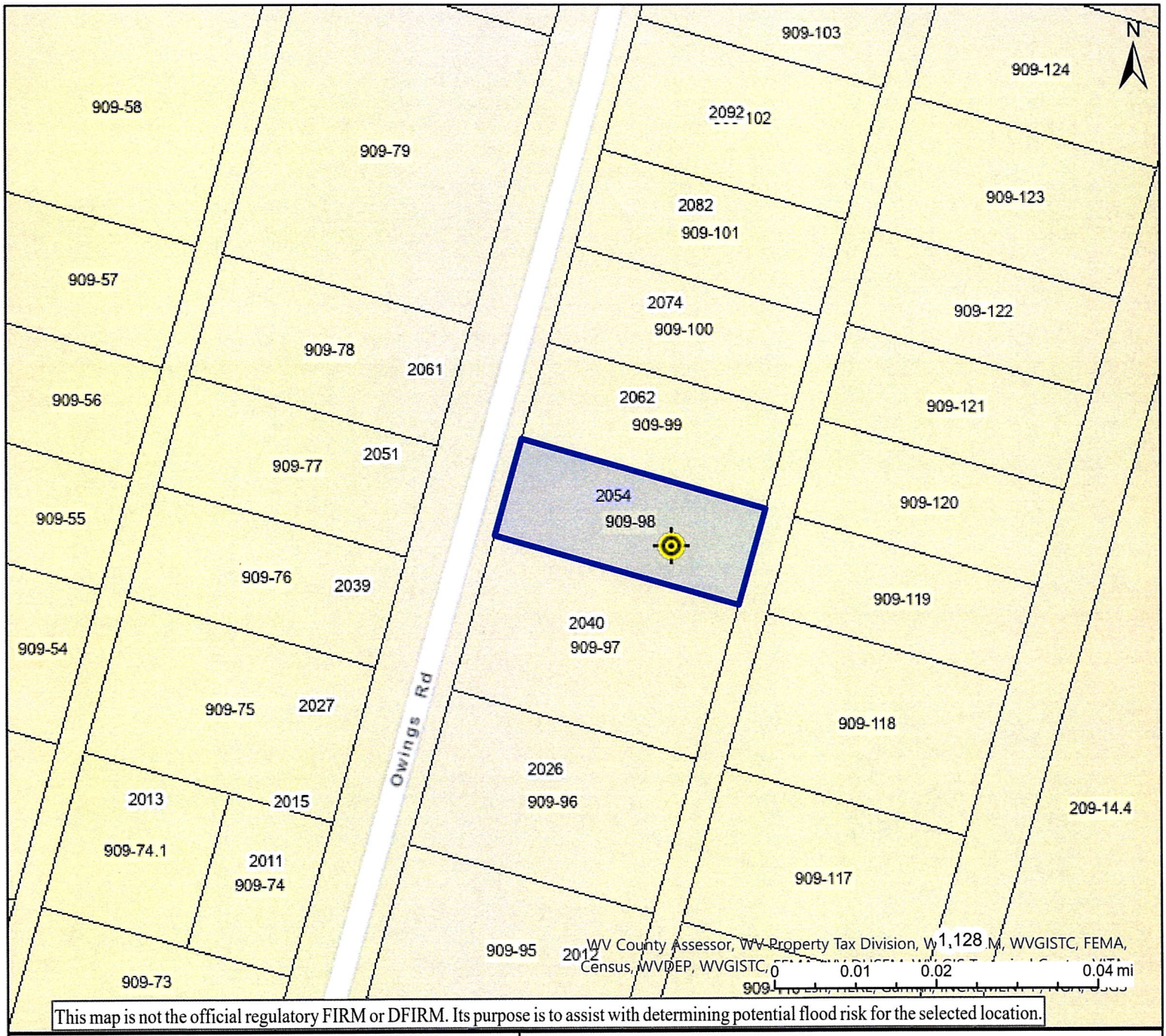
D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

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- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2020 PSN 7530-02-000-9053 Domestic Return Receipt

WV Flood Map



This map is not the official regulatory FIRM or DFIRM. Its purpose is to assist with determining potential flood risk for the selected location.

HIGH RISK

- Regulatory Floodway
- Zone AE — 1-Percent-Annual-Chance Flood Hazard Area **With Base Flood Elevation** (BFE)
- Zone A — 1-Percent-Annual-Chance Flood Hazard Area **Without BFE** (may have Advisory Flood Heights)
- Advisory — 1-Percent-Annual-Chance Future Conditions (High Risk Advisory Flood Zones)

Download the Full Legend for all flood tool symbols
https://www.mapwv.gov/flood/map/docs/wv_flood_tool_legend.pdf

Disclaimer:
The online map is for use in administering the National Flood Insurance Program. It does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size. Refer to the official Flood Insurance Study (FIS) for detailed flood elevation data in flood profiles and data tables. WV Flood Tool (*https://www.MapWV.gov/flood*) is supported by FEMA, WV NFIP Office, and WV GIS Technical Center.

Flood Info Location

Map created on 10/15/2026

User Notes

Flood Hazard Area	Location is **NOT WITHIN** any identified flood hazard area. Unmapped flood hazard areas may be present.
Flood Zone	Out of Flood Zone
Stream	
Watershed (HUC8)	West Fork (5020002)
Flood Height	
Water Depth	
Elevation	1084.6 ft (Source: FEMA 2018-20) (NAVD88)
Community & ID	Harrison County (ID: 540053)
FEMA Map & Date	54033C0069D; Effective Date: 10/2/2012
Location (lat, long)	(39.381175, -80.254464) (WGS84)
Parcel ID	17-05-0909-0098-0000
E-911 Address	2054 OWINGS RD, Shinnston, WV, 26431

WV Flood Map



This map is not the official regulatory FIRM or DFIRM. Its purpose is to assist with determining potential flood risk for the selected location.

HIGH RISK

	Regulatory Floodway
Zone AE	1-Percent-Annual-Chance Flood Hazard Area **With Base Flood Elevation** (BFE)
Zone A	1-Percent-Annual-Chance Flood Hazard Area **Without BFE** (may have Advisory Flood Heights)
Advisory	1-Percent-Annual-Chance Future Conditions (High Risk Advisory Flood Zones)

Download the Full Legend for all flood tool symbols
https://www.mapwv.gov/flood/map/docs/wv_flood_tool_legend.pdf

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The online map is for use in administering the National Flood Insurance Program. It does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size. Refer to the official Flood Insurance Study (FIS) for detailed flood elevation data in flood profiles and data tables. WV Flood Tool (*https://www.MapWV.gov/flood*) is supported by FEMA, WV NFIP Office, and WV GIS Technical Center.

Flood Info Location

Map created on 10/15/2026

User Notes

Flood Hazard Area	Location is **NOT WITHIN** any identified flood hazard area. Unmapped flood hazard areas may be present.
Flood Zone	Out of Flood Zone
Stream	
Watershed (HUC8)	West Fork (5020002)
Flood Height	
Water Depth	
Elevation	1085.3 ft (Source: FEMA 2018-20) (NAVD88)
Community & ID	Harrison County (ID: 540053)
FEMA Map & Date	54033C0069D; Effective Date: 10/2/2012
Location (lat, long)	(39.381198, -80.254459) (WGS84)
Parcel ID	17-05-0909-0098-0000
E-911 Address	2054 OWINGS RD, Shinnston, WV, 26431

HIllbuilt Construction LLC
c/o James Hillberry
117 Fairmont Avenue Suite A
Fairmont, WV 26554
District 05 Map 909 Parcel 98
Case # 26-0066
2054 Owings Road, Shinnston

August 10, 2026

NOTICE OF HEARING

You are hereby notified that the Harrison County Commission has scheduled a hearing on October 21, 2026 at 10:05 am at the Harrison County Commission meeting chambers on third (3) floor of the Harrison County General Services Building at 229 South 3rd Street, Clarksburg, WV (304) 624-8692. The purpose of the hearing is to determine if the County will move forward with legal action against you for the violations of the Public Nuisance Ordinance. As you are aware, notice and or certified mail has previously been served on you regarding this matter and no action has been commenced on these violations. If you have any questions on this matter, please contact me at the above phone number of address.

Charlotte Shaffer
Harrison County Planning Director



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Postage
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Total Postage and Fees
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Case-26-0066

Sent To
Hillbuilt Construction James Hillberry

Street and Apt. No., or PO Box No.

City, State, ZIP+4®

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

9589 0710 5270 0834 2610 94

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1. Article Addressed to:

Hillbuilt Construction, LLC
C/o James Hillberry
117 Fairmont Ave Suite A
Fairmont WV 26554

9590 9402 8323 3094 0490 56

2. Article Number (Transfer from service label)
9589 0710 5270 0834 2610 94

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X
☐ Agent
☐ Addressee

B. Received by (Printed Name)
C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
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- ☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2020 PSN 7530-02-000-9053 Domestic Return Receipt

229 S 3rd Street
Clarksburg, WV 26301

The Harrison County
Planning Department
304-624-8690

Initial Notice of Violation

James Michael Hillberry

117 Fairmont Avenue Suite A
Fairmont, WV 26554

Code Enforcement Cases: Case

Number: #CASE-26-0067
Valid From: 5-05-2026

Address: 2074 Owings Road

District/Map/Parcel: 05/909/100

Original Date of Notice: May 5, 2026

Code Officer Notes:
Structures will need repaired or demolished and junk/rubbish will need to be cleaned up

Compliance Due Date: June 5, 2026

Date of Next Inspection: June 8, 2026

Codes in Violation

Article 2. Interpretations and Definitions - 2.2 (C) - Public Nuisance
Anything, any act, any failure to act, any occupation or use of property which shall annoy, injure or endanger the safety, health, comfort or repose of the public at large and shall be deemed to include, but shall not be limited to, animals running at large; vessels or items holding stagnant water in which mosquitoes can breed; carcasses of animals not buried or otherwise disposed of in a sanitary manner; accumulations of manure non - agriculturally related or rubbish which are breeding places for flies, mosquitoes or vermin; the pollution of any body of water, stream, creek or river by sewage, industrial wastes, or other substances; noxious weeds and other rank growth of vegetation upon private property; in accordance with the International Property Maintenance Code pursuant to West Virginia Code §7-1-3n and Title 87, Series 4 (87CSR4), any condition of the structure, including appurtenances, considered an attractive nuisance to children, such as abandoned wells, shafts, basements, excavations or unsafe open structures; any structure that is unsafe for human habitation; any that is manifestly capable of being a fire hazard or is manifestly unsafe or unsecure so as to endanger life, limb or property; any structure in the state of dilapidation, deterioration, decay, faulty construction, overcrowded, open vacant or abandoned; damaged by fire to the extent so as not to provide shelter, in danger of collapse or failure and dangerous to anyone on or near the structure and surrounding premises; any premises used for illegal possession, storage or delivery of or trafficking in controlled substances, or other illegal drug activity is hereby declared a public nuisance; and all other acts, omissions to act, occupations and uses of property which are in fact a menace or detriment to the public health, safety and welfare, create conditions of slum and blight, or effect the quality of life for citizens in Harrison County.

Details

Case Type: Dilapidated Building, General

Complaint Details:
Property has an abundance of junk and rubbish and the structures are dilapidated

James R. Leonard III

Robert Leonard, Code Official

5/05/26
Date

WV Flood Map



This map is not the official regulatory FIRM or DFIRM. Its purpose is to assist with determining potential flood risk for the selected location.

HIGH RISK	
	Regulatory Floodway
Zone AE	1-Percent-Annual-Chance Flood Hazard Area **With Base Flood Elevation** (BFE)
Zone A	1-Percent-Annual-Chance Flood Hazard Area **Without BFE** (may have Advisory Flood Heights)
Advisory	1-Percent-Annual-Chance Future Conditions (High Risk Advisory Flood Zones)

Download the Full Legend for all flood tool symbols
https://www.mapwv.gov/flood/map/docs/wv_flood_tool_legend.pdf

Disclaimer:
The online map is for use in administering the National Flood Insurance Program. It does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size. Refer to the official Flood Insurance Study (FIS) for detailed flood elevation data in flood profiles and data tables. WV Flood Tool (*https://www.MapWV.gov/flood*) is supported by FEMA, WV NFIP Office, and WV GIS Technical Center.

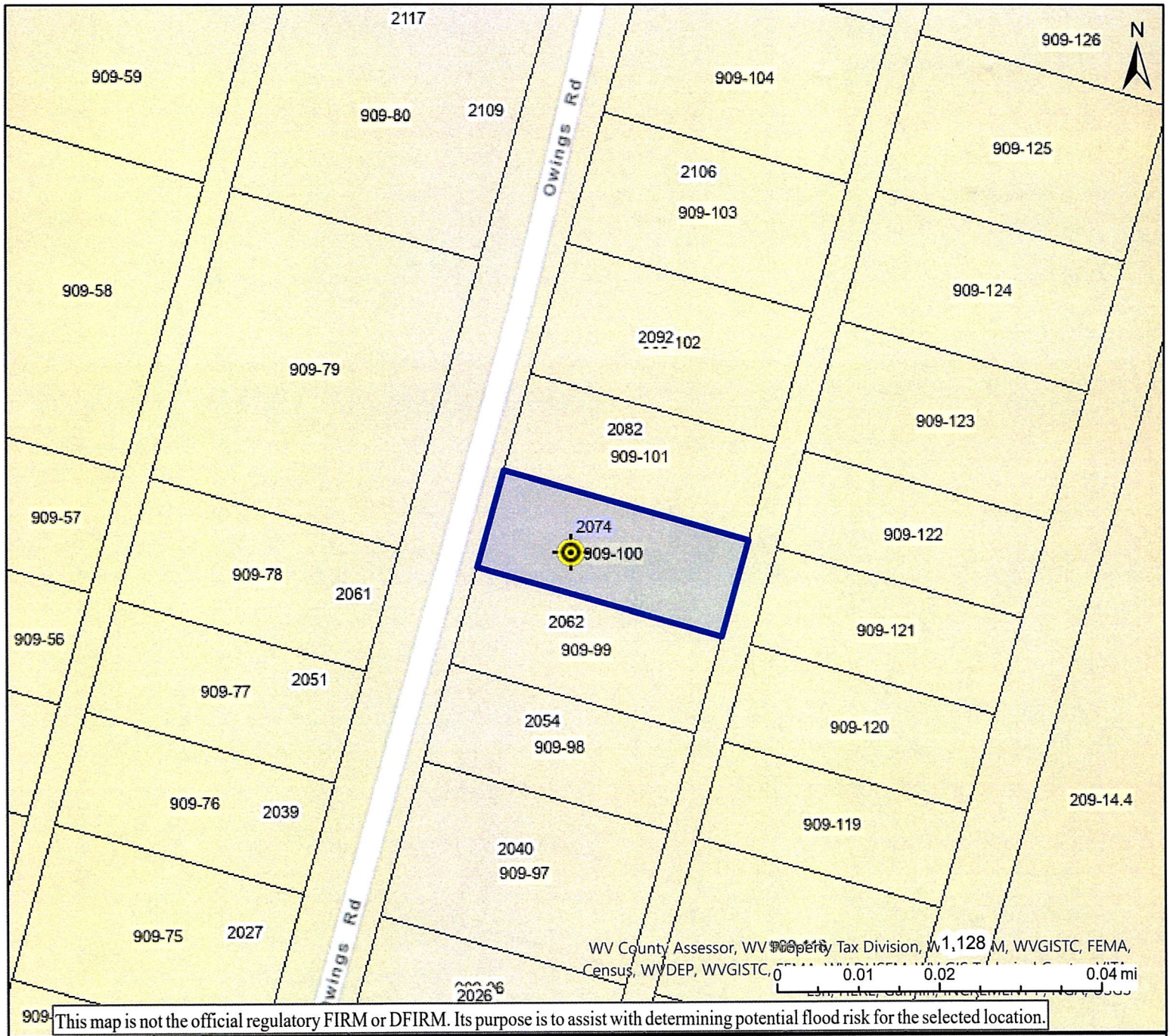
Flood Info Location

Map created on 10/15/2026

User Notes

Flood Hazard Area	Location is **NOT WITHIN** any identified flood hazard area. Unmapped flood hazard areas may be present.
Flood Zone	Out of Flood Zone
Stream	
Watershed (HUC8)	West Fork (5020002)
Flood Height	
Water Depth	
Elevation	1092.7 ft (Source: FEMA 2018-20) (NAVD88)
Community & ID	Harrison County (ID: 540053)
FEMA Map & Date	54033C0069D; Effective Date: 10/2/2012
Location (lat, long)	(39.381475, -80.254360) (WGS84)
Parcel ID	17-05-0909-0100-0000
E-911 Address	2074 OWINGS RD, Shinnston, WV, 26431

WV Flood Map



Flood Info Location

Map created on 10/15/2026

User Notes

Flood Hazard Area	Location is **NOT WITHIN** any identified flood hazard area. Unmapped flood hazard areas may be present.
Flood Zone	Out of Flood Zone
Stream	
Watershed (HUC8)	West Fork (5020002)
Flood Height	
Water Depth	
Elevation	1078.8 ft (Source: FEMA 2018-20) (NAVD88)
Community & ID	Harrison County (ID: 540053)
FEMA Map & Date	54033C0069D; Effective Date: 10/2/2012
Location (lat, long)	(39.381473, -80.254515) (WGS84)
Parcel ID	17-05-0909-0100-0000
E-911 Address	2074 OWINGS RD, Shinnston, WV, 26431

HIGH RISK

- Regulatory Floodway
- Zone AE — 1-Percent-Annual-Chance Flood Hazard Area **With Base Flood Elevation** (BFE)
- Zone A — 1-Percent-Annual-Chance Flood Hazard Area **Without BFE** (may have Advisory Flood Heights)
- Advisory — 1-Percent-Annual-Chance Future Conditions (High Risk Advisory Flood Zones)

Download the Full Legend for all flood tool symbols
https://www.mapwv.gov/flood/map/docs/wv_flood_tool_legend.pdf

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- ☐ Certified Mail Restricted Delivery $ _____
- ☐ Adult Signature Required $ _____
- ☐ Adult Signature Restricted Delivery $ _____

Postage

$

Total Postage and Fees

$

Postmark Here

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Sent To James Michael Hillberry

Street and Apt. No., or PO Box No. 117 Fairmont Avenue Suite A

City, State, ZIP+4® Fairmont, WV 26554

PS Form 3800, January 2023 PSN 7530-02-000-9047 **See Reverse for Instructions**

CHARLESTON WV 250

SENDER: *COMPLETE THIS SECTION*

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1. Article Addressed to:

James Michael Hillberry
117 Fairmont Avenue Suite A
Fairmont WV 26554

9590 9402 8323 3094 0439 62

2. Article Number *(Transfer from service label)*

9589 0710 5270 0834 2629 54

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent
☐ Addressee

B. Received by *(Printed Name)* Hillberry

C. Date of Delivery 5-14-26

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
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- ☐ Collect on Delivery Restricted Delivery
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- ☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2020 PSN 7530-02-000-9053 **Domestic Return Receipt**

3-A

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
11/2/26		| | |-| | |-| | | |
NAME Jeffrey Grace		ADDRESS
PHONE	CITY/STATE/ZIP	DEPARTMENT Com Corr / SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT	New Hire	
☐ RATE	Case Manager	
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN	5-6	
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☒ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) _____

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE [signature]	DATE 10/14/26
HUMAN RESOURCES MANAGER [signature]	DATE 10/15/26

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3-B

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
10-26-26		| | |-| | |-| | | | |

NAME	ADDRESS
Landen Riley	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		401	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☒ JOB	IT Intern	
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☒ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) _____

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE
HUMAN RESOURCES MANAGER	DATE 10-15-26

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3-C

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
10-26-26		| | |-| | |-| | | | |

NAME	ADDRESS
Taylor Mowrey	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		401	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☒ JOB	IT Intern	
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☒ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) _____

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE
HUMAN RESOURCES MANAGER	DATE 10-15-26

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3-D

HARRISON COUNTY
SHERIFF AND TREASURER

ROBERT G. MATHENY

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
PHONE (304) 624-8550 FAX (304) 624-8734

10/9/2026

John R. Spires, Harrison County Clerk
229 South 3rd Street
Clarksburg, WV 26301

Dear Mr. Spires:

Please find enclosed a Payroll Change notice for Captain C. D. Diaz. Captain Diaz has informed us that he will be retiring effective November 2, 2026. Please pay available vacation days.

Thank you for your attention to this matter.

Sincerely,

Robert G. Matheny II
Sheriff

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
11/2/2026		| | |-| | |-| | | | |

NAME	ADDRESS
C. D. Diaz	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		L.E.	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ■ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

■ OTHER (Explain) Retirement effective 11/2/2026 Please pay available vacation days.

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE [illegible] Sheriff	DATE 10/09/2026
HUMAN RESOURCES MANAGER	DATE

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3-E

PAYROLL CHANGE NOTIC

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
10/16/26		| | |-| | |-| | | | |

NAME	ADDRESS
LAUREN FALNSWORTH	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		ASSESSOR	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

☐ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☑ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) PA/ LEFT AUBURN

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 10/16/26
HUMAN RESOURCES MANAGER	DATE

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3-F

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
10/16/26		| | | - | | - | | | |
NAME: MEGAN DeFAZIO		ADDRESS
PHONE	CITY/STATE/ZIP	DEPARTMENT: PASSOL / SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☑ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) PAY LEFTOVER ANNUAL

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 10/16/26
HUMAN RESOURCES MANAGER	DATE

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5-A

Town of Anmoore
Wastewater System Improvements Project
Requisition #05

IJDC #2022S-2222

Payee	Harrison County Commission ARPA Funds	IJDC PFA Grant			Total
	$100,000.00	*$25,000.00*	*$0.00*	*$0.00*	*$125,000.00*
Construction					$ -
Contract #1	$ -	$ -	$ -	$ -	
Construction Contingency	$ -	$ -	$ -	$ -	
Engineering (Thrasher)					$ 23,000.00
Study & Report-*(Inv #)*	$ -	$ -	$ -	$ -	
I & I Study-*(Inv #1044072)*	$ 7,500.00	$ 7,500.00	$ -	$ -	
Capicity Assessment-(Inv # 1044072)	$ 8,000.00	$ -	$ -	$ -	
	$ -	$ -	$ -	$ -	
	$ -	$ -	$ -	$ -	
Legal					$ -
	$ -	$ -	$ -	$ -	
	$ -	$ -	$ -	$ -	
Administration					$ -
	$ -	$ -	$ -	$ -	
	$ -	$ -	$ -	$ -	
	$ -	$ -	$ -	$ -	
Miscellaneous					$ -
	$ -	$ -	$ -	$ -	
	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -
TOTAL THIS REQUEST	**$ 15,500.00**	**$ 7,500.00**	**$ -**	**$ -**	**$ 23,000.00**
PRIOR REQUEST	$ 77,500.00	$ 17,500.00	$ -	$ -	$ 95,000.00
TOTAL REQUESTED TO DATE	$ 93,000.00	$ 25,000.00	$ -	$ -	$ 118,000.00
REMAINING FUNDS	**$ 7,000.00**	**$ -**	**$ -**	**$ -**	**$ 7,000.00**

Seth DeVault, Project Administrator

RESOLUTION

Date: 10/05/2026

WHEREAS, the Town of Anmoore has reviewed the attached invoices in relation to its proposed wastewater project and finds as follows:

1. That none of the items for which payment is proposed under this requisition has formed the basis for any disbursement heretofore made;
2. That each item for which the payment is proposed to be made is or was necessary in connection with the Project and constitutes a cost of the Project;
3. That each of such costs has been otherwise properly incurred; and
4. That payment for each of the items proposed is then due and owing.

NOW, THEREFORE, BE IT RESOLVED by the Town of Anmoore that payment of the attached invoices as summarized above is hereby authorized and directed for payment.

APPROVED by the Town of Anmoore on the 5th day of October 2026.

By: P. Eddie Hardman

P. Eddie Hardman, Mayor

5-B

2022S-2062
C-544587
SUN VALLEY PUBLIC SERVICE DISTRICT
IIIB Resolution #21
RESOLUTION OF THE PUBLIC SERVICE DISTRICT BOARD APPROVING INVOICES RELATING TO SERVICES FOR THE SEWER PROJECT AND AUTHORIZING PAYMENT THEREOF,

WHEREAS, the Sun Valley Public Service District has reviewed the invoices attached hereto and incorporated herein by referenced relation to the funds provided by the DEP Clean Water State Revolving Fund ("SRF") Loan and Debt Forgiveness as well as WV Infrastructure Jobs and Development Council ("IJDC") Grant, Economic Enhancement Grant ("EEG"), and Harrison County Commission ARPA monies dedicated and find as follows:

a) That none of the items for which payment is proposed to be made has been requested from another funding source

b) That each item for which the payment is proposed to be paid is or was necessary in connection with the project and constitutes a Cost of the project.

c) That each of such costs has been otherwise properly incurred.

d) That the payment for each of the items proposed is due and owing.

NOW, THEREFOR, BE IT RESOLVED the Sun Valley PSD has hereby authorized and directed the payment of the attached invoices as follows:

Vendor	Total	CWSRF Debt Forgiveness	CWSRF Loan	Enhacement Grant	Harrison County ARPA
Trombold Equipment	$ 11,520.00	$ -	$ -	$ -	$ 11,520.00
Jarco	$ 7,944.09	$ -	$ -	$ -	$ 7,944.09
Cleveland Brothers	$ 2,160.27			$ -	$ 2,160.27
	$ -		$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -
	$ -	$ -		$ -	$ -
Total	$ 21,624.36	$ -	$ -	$ -	$ 21,624.36

ADOPTED BY the Sun Valley Public Service District, at the board meeting held October 12, 2026

By: _____

Its: Chairman

5-C

2022S-2162
C-544730
GREATER HARRISON COUNTY PUBLIC SERVICE DISTRICT

RESOLUTION OF THE PUBLIC SERVICE DISTRICT BOARD APPROVING INVOICES RELATING TO SERVICES FOR THE RT 20 QUIET DELL PLANT AND SEWER EXTENSION PROJECT AND AUTHORIZING PAYMENT THEREOF,

WHEREAS, the Greater Harrison County Public Service District has reviewed the invoices attached hereto and incorporated herein by referenced relation to the funds provided by the DEP Clean Water State Revolving Fund ("SRF") Debt Forgiveness as well as WV Infrastructure Jobs and Development Council ("IJDC") Loan and Grant, Economic Enhancement Grant ("EEG") and EEG Overrun Grant, and Harrison County Commission ARPA monies dedicated and find as follows:

a) That none of the items for which payment is proposed to be made has been requested from another funding source

b) That each item for which the payment is proposed to be paid is or was necessary in connection with the project and constitutes a Cost of the project.

c) That each of such costs has been otherwise properly incurred.

d) That the payment for each of the items proposed is due and owing.

NOW, THEREFOR, BE IT RESOLVED the Greater Harrison County PSD has hereby authorized and directed the payment of the attached invoices which comprise Draw #22 as follows:

Vendor	Total	CWSRF Debt Forgivenes s	WVIJDC District 1 Grant	WVIJDC District 1 Loan	Economic Enhacement Grant	Harrison County ARPA
JD Utility Services LLC	$ 3,500.00	$ -	$ -	$ 1,671.00	$ -	$ 1,829.00
Thrasher Group	$ 34,939.60	$ -	$ -	$ 34,939.60	$ -	$ -
Greater Harrison Co PSD	$ 647.18	$ -	$ -	$ -	$ -	$ 647.18
Pro Contracting Inc	$ 183,401.10	$ -	$ -	$ -	$ -	$ 183,401.10
Breckenridge Corp	$ 2,246,222.60				$ -	$ 2,246,222.60
	$ -	$ -	$ -	$ -	$ -	$ -
Total	$ 2,468,710.48	$ -	$ -	$ 36,610.60	$ -	$ 2,432,099.88

ADOPTED BY the Greater Harrison County Public Service District, at the board meeting held October 15,2026:

By: _____

Its: Chairman

5-D

Date of Meeting	10/21/2026	QUOTES		
Department	**Vendor**	**Description**	**Price**	**Line Item #**
Commission				
County Clerk	Amazon	Envelope Feeder/ Laser Printer	$2,374.84	001-402-459-00
911	Headset World USA	Dispatch Headsets	$984.80	027-711-459-00
911	Foremost Promotions	Misc Handouts & Educational materials for 911 Outreach	$3,809.30	027-711-212-00
Process				

COMMISSIONER'S SIGNATURE

COMMISSIONER'S SIGNATURE

COMMISSIONER'S SIGNATURE

5-E

Date of Meeting	10/21/2026	Invoices								
Line Item #	**Department Name**	**Vendor Name**	**Description Note**	**General County Fund 001**	**E-911 007**	**Vital Services Levy 027**	**Community Corrections**	**Community Improvement Fund 026**	**ARPA Fund**	**Other as Needed**
027-711-223-00	**911 Center**	A-1 Externminating Co.	Pest Control Contract - JSJOC Charlespointe			$75.00				
027-711-222-00	**911 Center**	APCO International	APCO Yearly membership dues			$2,793.00				
027-711-221-00	**911 Center**	APCO International	Recertification - Jacob Hyre			$35.00				
245-712-219-00	**911 Center**	EIP Holdings II,	October 2026 lease for Grafton Tower site			$1,000.00				
027-711-237-00	**911 Center**	First Guaranty Bank	Travel Expenses - T. Vance			$385.00				
027-711-211-00	**911 Center**	Frontier	Phone / Internet Service for JSJOC Charlespointe			$6,463.74				
027-711-211-00	**911 Center**	Frontier	Phone Bill for 911 Center			$4,673.74				
027-711-211-00	**911 Center**	Frontier Communications	Carrier Access Billing			$766.00				
027-711-213-00	**911 Center**	Harrison Rural Electric	Electric Utility bill			$857.66				
027-711-213-00	**911 Center**	Harrison Rural Electric	Electric Utility bill for Genesis Blvd Location			$2,655.28				
027-711-459-00	**911 Center**	Hart Office Solutions	Toner Cartridges			$340.83				
	911 Center	Language Line Services	Subscription for 24/7 phone assistance for interpreter service			$9.75				
027-711-216-00	**911 Center**	Motorola Solutions	Axis Hardware / Software service & support			$69,273.30				
027-711-222-00	**911 Center**	NENA	yearly membership			$1,750.00				

027-711-230-00	**911 Center**	Pace Enterprises	Professional Shredding Service			$43.00				
027-711-211-00	**911 Center**	T-Mobile	Monthly service for USCC AD VOIP			$101.30				
027-711-223-00	**911 Center**	The Water Shop	Bottled Water			$15.00				
027-711-223-00	**911 Center**	Unifirst Corporation	Carpet Cleaning Contract			$65.00				
027-711-216-00	**911 Center**	Universal Engineering & Contracting	Replacement fuel lines on generator at PK Tower			$2,455.70				
027-711-237-00	**911 Center**	US Bank	Travel Expenses - J. Norman			$385.00				
027-711-223-00	**911 Center**	Waste Management	Monthly Trash service			$205.87				
027-711-222-00	**911 Center**	WestFax, Inc	Monthly Subscription to Enterprise Cloud fax service			$109.85				
027-715-230-00	**Ambulance Authority**	University Health Associates	Medical Direction - Dr. James Scheidler			$7,152.00				
027-716-223-00	**Animal Control**	Clarksburg Vet Hospital	Vaccinations for Multi Animals			$2,376.69				
027-716-223-00	**Animal Control**	Clarksburg Vet Hospital	Office Visit for Animal Cruelty Case			$2,375.16				
027-716-223-00	**Animal Control**	Clarksburg Vet Hospital	TNVR Vaccinations for Multi Animals			$2,436.00				
027-716-223-00	**Animal Control**	Clarksburg Vet Hospital	Health Cert - Multi Animals			$1,554.34				
027-716-213-00	**Animal Control**	Enterprise Sanitation Inc	Garbage Utility bill			$195.73				
027-716-341-00	**Animal Control**	The Water Shop	Bottled Water			$29.22				
027-716-223-00	**Animal Control**	WV Board of Vet Med - US Bank	Vet Med CAET facility inspection			$255.63				

001-406-341-00	**Assessor**	The Water Shop	Bottled Water	$84.00						
001-416-341-00	**Circuit Clerk**	The Water Shop	Bottled Water McCarthy Jury Room	$33.00						
001-416-341-00	**Circuit Clerk**	The Water Shop	Bottled Water Shaffer's Jury Room	$57.00						
001-424-230-00	**Commission**	A-1 Exterminating	Pest Control - GSA, Sheriff, Garage	$563.25						
001-424-230-00	**Commission**	Advantage Technology, LLC	Monthly billing - October	$4,836.00						
001-424-230-00	**Commission**	Advantage Technology, LLC	Monthly billing - September	$4,836.00						
001-424-230-00	**Commission**	Advantage Technology, LLC	Monthly billing - August	$4,804.80						
001-424-230-00	**Commission**	Alpha Energy Solutions	Installation of new Hot Water Circulating Pump	$4,263.25						
001-424-211-00	**Commission**	CityNet, LLC	Internet for GSA Building	$13,348.93						
001-424-213-00	**Commission**	Clarksburg Water Board	Courthouse Water bill	$569.67						
001-424-213-00	**Commission**	Clarksburg Water Board	Extension office Water bill	$130.25						
001-424-213-00	**Commission**	Clarksburg Water Board	Sheriff's office Water bill	$116.13						
001-424-213-00	**Commission**	Clarksburg Water Board	306 Washington Avenue, Water bill	$357.46						
001-424-213-00	**Commission**	Clarksburg Water Board	General Service Building Water bill	$464.86						
001-401-218-00	**Commission**	FedEx	Express Mail Service fee	$59.01						
001-401-218-00	**Commission**	FedEx	Postage Charges	$55.49						
001-401-218-00	**Commission**	First Guaranty	Grant Packet - USPS	$11.84						
001-717-343-00	**Commission**	Fleetcor / Fuelman	Gas Purchases - Sept 2026	$29,266.57						

001-424-211-00	**Commission**	Frontier	Courthouse Fiber Internet bill	$189.89						
001-424-211-00	**Commission**	Frontier	Courthouse Phone Service	$22.87						
001-424-213-00	**Commission**	MonPower	Electric Utility Bill	$15,156.73						
207-442-567-01	**Commission**	Greater Harrison County, PSD	ARPA Funds Request						$2,432,099.88	
001-424-219-00	**Commission**	Hart Office Solution	Copier Rental for Assessors Office	$358.99						
001-424-219-00	**Commission**	Hart Office Solution	Copier Rental for Vital Statistics	$123.66						
001-424-230-00	**Commission**	Software Systems Inc	Contractual - Level 2 & 3 Maintenance for Sept	$1,959.45						
207-442-567-03	**Commission**	Sun Valley PSD	ARPA Funds Request						$21,624.36	
001-401-223-00	**Commission**	The Arc of Harrison County, Inc.	Billing for September - Darius Jackson	$583.00						
001-424-341-00	**Commission**	The James & Law Company	Notary Public Stamps	$86.85						
001-424-230-00	**Commission**	The Thrasher Group	2026 Spring Flight Aerial Mapping	$32,684.00						
001-424-341-00	**Commission**	The Water Shop	Bottled Water	$24.00						
207-442-567-07	**Commission**	Town of Anmoore	ARPA Funds Request						$15,500.00	
001-424-230-00	**Commission**	UniFirst	Weekly Rug Maintenance Agreement	$206.94						
001-424-230-00	**Commission**	UniFirst	Weekly Rug Maintenance Agreement	$210.40						
001-424-230-00	**Commission**	UniFirst	Weekly Rug Maintenance Agreement	$206.94						
001-424-230-00	**Commission**	UniFirst	Weekly Rug Maintenance Agreement	$206.94						
001-424-341-00	**Commission**	US Bank	Windshield Wash	$179.28						
001-424-219-00	**Commission**	US Bank	New Copiers	$321.58						

001-424-213-00	**Commission**	US Bank	GHCPSD - Quiet Dell School Water Utility bill	$52.20						
001-424-459-00	**Commission**	US Bank	Perspective Software LLC - Blue Iris Renewal	$44.95						
001-424-219-00	**Commission**	Visual Edge IT	Copier Rental for Pros Attorney	$360.10						
001-424-219-00	**Commission**	Visual Edge IT	Copier Rental for Sheriff's office	$189.95						
001-424-213-00	**Commission**	Waste Management	Garbage Utility Bill for Courthouse	$4,192.43						
001-424-213-00	**Commission**	Waste Management	Garbage Utility Bill for Sheriff's Office	$274.67						
001-401-458-03	**Commission**	WesBanco Trust	Trustee Fee for General Service Bldg	$2,500.00						
001-401-226-00	**Commission**	WVCORP	Line of Coverage for Harrison County Commission	$7,065.00						
001-401-222-00	**Commission**	WV News-Exponent Telegram	News Paper ads through 5/02/2027	$312.00						
001-424-230-00	**Commission**	WV Division of Labor Safety Section	Cert of Operation Fee for Jail-Magistrates	$90.00						
072-731-223-00	**Community Corrections**	Alcohol Monitoring Systems, Inc	In-House Calibration Fee				$50.00			
072-731-223-00	**Community Corrections**	Alcohol Monitoring Systems, Inc	Misc CAM Daily Monitoring				$2,069.66			
072-731-341-00	**Community Corrections**	Aqua Filter Fresh	Spring Water				$58.45			
072-731-228-00	**Community Corrections**	Corporate Payment Systems	Fed Ex billing - Hyatt Place Training - Social Work Boards				$1,119.78			

072-731-235-00	**Community Corrections**	DMV/Safety & Treatment Services	Safety & Treatment Classes				$2,125.00			
072-731-240-00	**Community Corrections**	Emily Rebelo	Social Work License				$51.13			
072-731-341-00	**Community Corrections**	Mia Margherita	Advisory Board Lunch				$280.00			
072-731-341-00	**Community Corrections**	Micro Distributing II, LTD	16 Panel Cup (UA) / 10 Panel Hair Test				$7,325.00			
072-731-223-00	**Community Corrections**	Micro Distributing II, LTD	Hair Mega Panel / 16 Panel / Other Substances				$36,191.00			
072-731-223-00	**Community Corrections**	OpAns	DBS Toxicology Panels				$2,200.00			
072-731-341-00	**Community Corrections**	Visual Edge IT	Toner-Yellow & Magenta				$559.98			
001-413-341-00	**County Clerk**	Amazon	VEVOR retractable Ext Cord	$163.80						
001-402-342-00	**County Clerk**	Compiled Technologies	Support SFT, Maintenance	$22,358.31						
001-401-240-00	**County Clerk**	Carol Hall	Gym Membership	$53.60						
001-413-341-00	**County Clerk**	ES&S	Election Supplies	$1,569.67						
001-402-341-00	**County Clerk**	The Water Shop	Bottled Water	$54.00						
001-717-341-00	**County Garage**	Amtower Auto	Shop Tool - APX Soldering Iron	$77.00						
001-717-341-00	**County Garage**	Chenoweth	Stock for Garage - BOLT - SPORD	$8.64						
001-717-217-00	**County Garage**	Chenoweth	Plate # S04501 Fog Lamp	$1,330.44						
001-717-341-00	**County Garage**	Chenoweth	Stock for Garage - TPMS Sensor	$233.64						
001-717-217-00	**County Garage**	Frey's Auto Supply	26 in Contour Blade for Garage	$120.00						
001-717-217-00	**County Garage**	Harry Green	Wheel Alignment Plate #S04243	$146.87						

001-717-217-00	**County Garage**	Jack's Muffler	Plate # SO5461	$280.00						
001-717-343-00	**County Garage**	TRI	Tire Disposal	$224.55						
001-717-343-00	**County Garage**	TRI	Tire Disposal	$190.33						
001-717-341-00	**County Garage**	Whaley Distributing Company	Euro Paste Bucket, Valve Puller tool	$54.80						
001-717-343-00	**County Garage**	WTI	Plate # CY5885 Tires	$824.00						
001-717-343-00	**County Garage**	WTI	Stock - 12 Eagle Enforcer	$1,716.00						
027-730-225-00	**Courthouse Security**	SKASIKS	Dry Cleaning			$112.60				
027-730-225-00	**Courthouse Security**	The Water Shop	Bottled Water			$24.00				
027-711-567-05	**Fire Department**	Stonewood Volunteer Fire Dept	Reimbursement for Fire truck			$30,000.00				
008-705-341-00	**Home Incarceration**	Buddi US LLC	Smart Tags							$5,027.40
001-700-341-00	**Law Enforcement**	First Guaranty Bank	Reimbursement - Bartlett, King, Mealey, Burnside, Robey	$705.61						
001-700-345-00	**Law Enforcement**	First Guaranty Bank	Reimbursement - Shingleton, Barnett, McManus, Hall	$1,474.84						
001-700-223-00	**Law Enforcement**	Industrial Organizational Solutions	Exams - Deputy Sheriff	$97.00						
001-700-223-00	**Law Enforcement**	Kaisers Coffee	Coffee Supplies	$73.90						
001-700-223-00	**Law Enforcement**	ROCIC	In Service Fees	$500.00						

001-700-223-00	**Law Enforcement**	The Water Shop	Bottled Water	$62.50						
001-700-219-00	**Law Enforcement**	T-Mobile	Cell bill	$1,745.08						
001-416-341-00	**Magistrate**	The Water Shop	Bottled Water for McMunn Jury Room	$33.00						
001-416-341-00	**Magistrate**	The Water Shop	Bottled Water for Mike Weiss Court	$27.00						
001-416-341-00	**Magistrate**	The Water Shop	Bottled Water for Clerks office	$21.00						
001-717-217-00	**Maintenance**	Chenoweth Ford	Parts for Plate# SO5461	$232.91						
001-717-341-00	**Maintenance**	Chenoweth Ford	Stock for County Garage - Oil Filter, Bracket - Exhaust	$227.64						
001-717-217-00	**Maintenance**	Fisher Auto Parts, Inc	Parts for Plate# SO5461	$207.52						
001-717-341-00	**Maintenance**	Fisher Auto Parts, Inc	Maintenance on Fuel Cell	$29.41						
001-717-341-00	**Maintenance**	Fisher Auto Parts, Inc	Air Filters	$51.08						
001-424-341-00	**Maintenance**	Liberty Distributors	Cleaning Supplies	$410.41						
001-424-341-00	**Maintenance**	Lowes	Wastebasket for Courthouse	$22.86						
001-424-341-00	**Maintenance**	Lowes	Drywall for ceiling in Courthouse	$16.13						
001-424-341-00	**Maintenance**	Lowes	Rock for Bicycle Rack by Day Report	$153.72						
001-424-341-00	**Maintenance**	Lowes	Wood Framing for Ceiling Hallway in Courthouse	$88.68						
001-424-219-00	**Maintenance**	MPE Rentals	Floor Burnish for McCarthy Court Room	$49.35						
001-424-341-00	**Maintenance**	The Water Shop	Bottled Water	$6.00						

001-424-341-00	**Maintenance**	Sandy's	Supplies for repairs in GSA Building	$59.94						
001-424-341-00	**Maintenance**	Sandy's	Supplies for repairs in Courthouse	$393.62						
001-424-341-00	**Maintenance**	Sandy's	Supplies for courthouse - revolving door seal	$7.49						
001-717-341-00	**Maintenance**	Sandy's	Shop Supply - Titan Drill bit	$7.49						
001-424-341-00	**Maintenance**	Sandy's	Single cut key	$19.92						
001-424-341-00	**Maintenance**	Sandy's	Supplies for roof repair - Annex & Courthouse	$47.85						
001-424-341-00	**Maintenance**	State Electric Supply Co	Fluorescent bulbs	$620.70						
001-424-343-00	**Maintenance**	WTI	Mileplus Ecotrail St BSV	$65.45						
027-900-211-00	**Parks & Rec.**	Charter Communications - Spectrum	Internet Phone bill			$225.30				
027-900-213-00	**Parks & Rec.**	Clarksburg Water Board	Utility bill for Wallace Park			$71.34				
027-900-213-00	**Parks & Rec.**	Clarksburg Water Board	Waterbill Wallace Park			$36.12				
027-900-213-00	**Parks & Rec.**	Enlarged Hepzibah PSD	Utility bill for Spelter Rd			$210.66				
027-900-219-00	**Parks & Rec.**	First Citizens Bank	Copier Rental			$172.00				
027-900-213-00	**Parks & Rec.**	MonPower	Summit Park Electric bill			$26.01				
027-900-213-00	**Parks & Rec.**	Enterprise Sanitation Inc	Trash Bill			$483.31				
027-900-222-00	**Parks & Rec.**	Harrison County Chamber of Commerce	Membership			$100.00				
027-900-219-00	**Parks & Rec.**	M&M Septic Pumping	Porta John - Wallace			$254.40				
027-900-215-01	**Parks & Rec.**	Nuzum Trucking	Parks Landscaping			$3,467.46				
027-900-215-01	**Parks & Rec.**	Sandy's	Misc supplies for Split rail			$198.60				

027-900-230-00	**Parks & Rec.**	Unifirst Corp	Weekly rug cleaning contract			$41.45				
027-900-341-00	**Parks & Rec.**	US Bank	Supplies for Programming			$1,385.34				
027-900-215-01	**Parks & Rec.**	WV Outdoor Power Inc	Fuel & Parts for Weedeater			$282.92				
001-439-221-00	**Planning**	First Guaranty Bank	Andy Grogg - M1 Residential Mech Inspector Code	$255.00						
001-424-341-00	**Planning**	The Water Shop	Bottled Water	$30.00						
001-701-341-00	**Process**	First Guaranty Bank	Reimbursement - Lattea	$3.17						
001-701-341-00	**Process**	Stationers	Receipt books	$563.35						
001-701-225-00	**Process**	SKASIKS	Dry Cleaning	$98.70						
001-701-341-00	**Process**	The Water Shop	Bottled Water	$18.00						
001-701-341-00	**Process**	TLG Printing Services	Door Hangers	$902.00						
001-405-222-00	**Prosecutor's Office**	Matthew Bender & Co, Inc	WV Child Youth & Family Law 2026E	$737.46						
001-401-222-00	**Prosecutor's Office**	Thomson Reuters	Online Subscription	$683.49						
001-424-341-00	**Prosecutor's Office**	Visa	Staples - Black Toner Cart	$1,054.94						
001-405-214-00	**Prosecutor's Office**	Visa	Multi - Supplies for Dept	$5,789.21						
001-424-458-01	**Rail Trail**	Ace Aggregates	South Trail, crusher run	$249.76						
001-424-458-01	**Rail Trail**	Ace Aggregates	South Trail, crusher run	$239.03						
001-424-458-01	**Rail Trail**	Ace Aggregates	South Trail, crusher run	$687.99						
001-424-458-01	**Rail Trail**	Ace Aggregates	South Trail, crusher run	$514.09						
001-424-458-01	**Rail Trail**	Ace Aggregates	South Trail, crusher run	$127.54						

001-424-458-01	**Rail Trail**	Ace Aggregates	South Trail, crusher run	$128.96						
001-424-458-01	**Rail Trail**	Robertson Heating Supply	Dual Wall Culvert Pipe	$374.40						
001-704-344-00	**Regional Jail**	WV Regional Jail	Inmate Housing September 2026	$234,825.84						
027-952-215-00	**Senior Center**	Alpha Energy Solutions	Inspected 1st Floor AC & Maintenance	$1,838.23						
001-404-214-00	**Sheriff & Treasurer**	Visa - First Guaranty	Dinner Sheriff' meeting for Matheny	$47.73						
001-404-214-00	**Sheriff & Treasurer**	Visa - First Guaranty	Dinner Sheriff' meeting for Burnside	$16.70						
001-404-214-00	**Sheriff & Treasurer**	Visa - First Guaranty	Misc Office Supplies	$1,248.95						
001-412-214-00	**WVU Extension**	John Wickline	Travel Reimbursement	$174.44						
001-424-211-00	**WVU Extension**	Spectrum	Internet bill for October	$229.99						
001-703-341-00	**Staging**	The Water Shop	Bottled Water	$48.00						
				$419,211.05	**$0.00**	**$147,925.30**	**$52,030.00**	**$0.00**	**$2,469,224.24**	**$5,027.40**
						Grand Total:	**$3,093,417.99**			

Commissioner's Signature

Commissioner's Signature

Commissioner's Signature

10/21/2026

Date of Meeting

Sent to Bookkeeping to be paid early

6-A

EX-RE331

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 21st day of October, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **FERRELL ROBERT W & SUSAN B** whose address is, 409 3RD AVE NUTTER FORT, WV 26301-4338, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **132,180** on **1 LOT 14 BAGWELL 2ND ADD**, Class **4** in **CLARK-NUTTERFORT**, Harrison County, West Virginia, which should have been assessed at **132,180**, Class **2** in and for the year **2026**, resulting in **no change** in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Exonerate a value of 132,180 at a class rate of levy 2 to correct the overcharge. OWNED BY SON -- PARENTS STILL RESIDE SHOULD HAVE REMAINED CLASS 2 NO LIFE ESTATE RESERVED.

District: **04 - CLARK-NUTTERFORT**
Account No. **06195912**
Ticket No. **12166**
Tax Year **2026**
Parcel ID: **04 803010400000000**

Amount Exonerated: **$1990.50**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-RE339

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 21st day of October, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **FIRST UNITED METHODIST CHURCH OF KEYSER** whose address is, 32 N DAVIS ST KEYSER, WV 26726-3225, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **6,070** on **INT LEASED O&G**, Class **3** in **UNION-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **6,070**, Class **3** in and for the year **2026**, resulting in **no change** in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Exonerate a value of 6070_at a class 3 rate of levy to correct the overcharge. THE CHURCH SENT IN THEIR EXEMPTION INFORMATION AND EXPLANATION HOW THE ROYALTIES ARE BEING USED FOR DIVINE WORSHIP AND WILL BE EXEMPT IN FUTURE.

District: **20 - UNION-OUTSIDE**
Account No. **07101363**
Ticket No. **74751**
Tax Year **2026**
Parcel ID: **209999071013630000**

Amount Exonerated: **$137.29**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-RE342

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 21st day of October, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **HAWKINS ROB** whose address is, 73 2ND ST SHINNSTON, WV 26431-1003, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **9,240** on **1 LOT 7 HOWARD PLACE (50% Land & 100% Garage)**, Class **4** in **CLAY-SHINNSTON**, Harrison County, West Virginia, which should have been assessed at **6,840**, Class **4** in and for the year **2026**, resulting in **a decrease** in assessed value of **2,400**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Exonerate a value of 2400 at a class 4 rate of levy to correct the overcharge. . Assessment error in percent of ownership component. Rob Hawkins bought the 6001 delinquency only and needs to be taxed accordingly until the 6002 account #06161841(now 3003) is redeemed or sold. Garage in error for 26 removed but added to this ticket per taxpayer. Remaining land value is charged to acct #06161841.

District: **06 - CLAY-SHINNSTON**
Account No. **07032090**
Ticket No. **19370**
Tax Year **2026**
Parcel ID: **061001001600003004**

Amount Exonerated: **$72.28**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-RE344

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 21st day of October, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **JOHNSON BRITANY & SYNAMON** whose address is, 195 SHINGLETON RD CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **360** on **1 LOT (.50 AC) TENMILE**, Class **3** in **SARDIS**, Harrison County, West Virginia, which should have been assessed at **360**, Class **2** in and for the year **2026**, resulting in **no change** in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Exonerate a value of 360 at a class 2 rate of levy to correct the overcharge. Taxpayer Britany has been residing on the property since 2024 utility bills on their names, SCQ was sent but they did not received it through the mail.

District: **14 - SARDIS**
Account No. **06769277**
Ticket No. **49739**
Tax Year **2026**
Parcel ID: **14 245005700010000**

Amount Exonerated: **$4.07**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-RE343

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 21st day of October, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **JOHNSON BRITANY & SYNAMON** whose address is, 195 SHINGLETON RD CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **10,260** on **1 LOT (.94 AC) STROTHER**, Class **3** in **SARDIS**, Harrison County, West Virginia, which should have been assessed at **10,260**, Class **2** in and for the year **2026**, resulting in **no change** in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Exonerate a value of 10,260 at a class 2 rate of levy to correct the overcharge. Taxpayer Britany has been residing on the property since 2024 utility bills on their names, SCQ was sent but they did not received it through the mail.

District: **14 - SARDIS**
Account No. **06149385**
Ticket No. **49738**
Tax Year **2026**
Parcel ID: **14 245005600010000**

Amount Exonerated: **$116.03**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-RE345

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 21st day of October, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **MORRIS TODD A & KIMBERLY D** whose address is, PO BOX 91 WORTHINGTON, WV 26591-0091, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **31,140** on **1 LOT (.32 AC) KOONS RUN**, Class **3** in **CLAY-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **31,140**, Class **2** in and for the year **2026**, resulting in **no change** in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Exonerate a value of 31,140 at a class 2 rate of levy to correct the overcharge. Their daughter Kayla is been residing on the property and not paying rent .

District: **05 - CLAY-OUTSIDE**
Account No. **06246270**
Ticket No. **16565**
Tax Year **2026**
Parcel ID: **05 910000600000000**

Amount Exonerated: **$352.16**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-RE334

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 21st day of October, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **LIVINGSTON VIRGINIA L** whose address is, 114 TURNER LN SHINNSTON, WV 26431-7115, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **77,820** on **1 LOT 30250 SQ FT MUDLICK**, Class **3** in **CLAY-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **77,820**, Class **2** in and for the year **2026**, resulting in **no change** in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Exonerate a value of 77,820 at a class 2 rate of levy to correct the overcharge. Property was owner occupied but was erroneously left as Class 3.

District: **05 - CLAY-OUTSIDE**
Account No. **06239849**
Ticket No. **15856**
Tax Year **2026**
Parcel ID: **05 911011500000000**

Amount Exonerated: **$880.06**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-RE346

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 21st day of October, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **COBUN ROBERT W II & JESSICA M** whose address is, PO BOX 1175 BRIDGEPORT, WV 26330-1175, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **57,540** on **2.48 AC BRUSHY FORK & O&G**, Class **3** in **SIMPSON-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **27,120**, Class **3** in and for the year **2026**, resulting in **a decrease** in assessed value of **30,420**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Exonerate a value of 30420 at a class 3 rate of levy to correct the overcharge. M/H removed 5/7/25 per taxpayer & confirmed per aerial map. Oil & Gas removed but had not generated value.

District: **15 - SIMPSON-OUTSIDE**
Account No. **07096773**
Ticket No. **54112**
Tax Year **2026**
Parcel ID: **15 369000300030000**

Amount Exonerated: **$688.04**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-RE338

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 21st day of October, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **LIVINGSTON VIRGINIA L** whose address is, 114 TURNER LN SHINNSTON, WV 26431-7115, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **65,280** on **1 LOT 30250 SQ FT MUDLICK**, Class **3** in **CLAY-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **65,280**, Class **2** in and for the year **2023**, resulting in **no change** in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2023**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Exonerate a value of 65,280 at a class 2 rate of levy to correct the overcharge. Property was owner occupied but was erroneously left at a Class 3.

District: **05 - CLAY-OUTSIDE**
Account No. **06239849**
Ticket No. **14949**
Tax Year **2023**
Parcel ID: **05 911011500000000**

Amount Exonerated: **$759.86**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-RE336

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 21st day of October, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **LIVINGSTON VIRGINIA L** whose address is, 114 TURNER LN SHINNSTON, WV 26431-7115, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **74,280** on **1 LOT 30250 SQ FT MUDLICK**, Class **3** in **CLAY-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **74,280**, Class **2** in and for the year **2024**, resulting in **no change** in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Exonerate a value of 74,280 at a class 2 rate of levy to correct the overcharge. Property was owner occupied but was erroneously left as Class 3.

District: **05 - CLAY-OUTSIDE**
Account No. **06239849**
Ticket No. **15176**
Tax Year **2024**
Parcel ID: **05 911011500000000**

Amount Exonerated: **$851.99**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-RE335

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 21st day of October, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **LIVINGSTON VIRGINIA L** whose address is, 114 TURNER LN SHINNSTON, WV 26431-7115, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **78,720** on **1 LOT 30250 SQ FT MUDLICK**, Class **3** in **CLAY-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **78,720**, Class **2** in and for the year **2025**, resulting in **no change** in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Exonerate a value of 78,720 at a class 2 rate of levy to correct the overcharge. Property was owner occupied but was erroneously left as Class 3.

District: **05 - CLAY-OUTSIDE**
Account No. **06239849**
Ticket No. **15293**
Tax Year **2025**
Parcel ID: **05 911011500000000**

Amount Exonerated: **$917.09**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP319

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 21st day of October, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **ALLEGIANT PARTNERS INC ATTN COURTNEY MARSHALL** whose address is, PO BOX 575 NORTHBROOK, IL 60065-0575, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **35345.00** on **ME - MACHINERY, ME - MACHINERY**, Class **3** in **SIMPSON-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **3** in and for the year **2026**, resulting in **a decrease** in assessed value of **35345.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Exonerate a value of 35344.80 at a class 3 rate of levy to correct the overcharge. Equipment assessed in error and were filed OOC per Katie from ECS Financial.

District: **15 - SIMPSON-OUTSIDE**
Account No. **3074708**
Ticket No. **318288**
Tax Year **2026**

Amount Exonerated: **$799.43**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP320

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 21st day of October, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **HAROLD ROBERT R** whose address is, 101 ALBERTA DR BRIDGEPORT, WV 26330-2047, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **19350.00** on **22 FOREST RIVER**, Class **4** in **SIMPSON-BRIDGEPORT**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **4** in and for the year **2026**, resulting in **a decrease** in assessed value of **19350.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

22 FORE RIVER TRADED FOR 25 ALLI VALOR TRAVEL TRLR

District: **16 - SIMPSON-BRIDGEPORT**
Account No. **1829356**
Ticket No. **322087**
Tax Year **2026**

Amount Exonerated: **$576.36**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-PP318

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 21st day of October, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **KING DELBERT B SR & RUBY A** whose address is, 142 SIMPSON ST CLARKSBURG, WV 26301-9319, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **5385.00** on **2014 HONDA CR-V UTILITY**, Class **3** in **COAL-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **3** in and for the year **2026**, resulting in **a decrease** in assessed value of **5385.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2014 HONDA CRV traded for the 2022 HONDA CRV. Exonerate a value of 2014 HONDA CRV at a class rate of levy to correct the overcharge. Please remove the 14 HOND CRV from the vehicle description.

District: **07 - COAL-OUTSIDE**
Account No. **3033119**
Ticket No. **309817**
Tax Year **2026**

Amount Exonerated: **$121.80**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP323

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 21st day of October, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **TONIS ICE CREAM LLC** whose address is, 706 PENNSYLVANIA AVE BRIDGEPORT, WV 26330-1237, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **102964.00** on **EQUIPMENT**, Class **4** in **COAL-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **4** in and for the year **2024**, resulting in **a decrease** in assessed value of **102964.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error is assessed for the 2026 tax year, equipment is assessed on account #3089243. Cancel this ticket and mark improper for the 2024 tax year.

District: **08 - COAL-CLARKSBURG**
Account No. **3039576 TIF #4**
Ticket No. **412652**
Tax Year **2024**

Amount Exonerated: **$3134.22**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP322

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 21st day of October, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **TONIS ICE CREAM LLC** whose address is, 706 PENNSYLVANIA AVE BRIDGEPORT, WV 26330-1237, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **113260.00** on **EQUIPMENT**, Class **4** in **COAL-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **4** in and for the year **2025**, resulting in **a decrease** in assessed value of **113260.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error is assessed for the 2026 tax year, equipment is assessed on account #3089243. Cancel this ticket and mark improper for the 2025 tax year.

District: **08 - COAL-CLARKSBURG**
Account No. **3039576 TIF #4**
Ticket No. **812326**
Tax Year **2025**

Amount Exonerated: **$3488.41**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP321

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 21st day of October, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **TONIS ICE CREAM LLC** whose address is, 1700 W PIKE ST CLARKSBURG, WV 26301-2344, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **124586.00** on **EQUIPMENT**, Class **4** in **COAL-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **4** in and for the year **2026**, resulting in **a decrease** in assessed value of **124586.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error is assessed for the 2026 tax year, equipment is assessed on account #3089243. Cancel this ticket and mark improper for the 2026 tax year.

District: **08 - COAL-CLARKSBURG**
Account No. **3039576 TIF #4**
Ticket No. **312103**
Tax Year **2026**

Amount Exonerated: **$3752.28**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

6-B

EX-RE341

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 21st day of October, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **NAJ LLC** whose address is, 808 Greenbrier St CHARLESTON WV 25311-1527, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **9,240** on **1 LOT 7 HOWARD PLACE (50% LAND & RAZED RENTAL)**, Class **4** in **CLAY-SHINNSTON**, Harrison County, West Virginia, which should have been assessed at **4,620**, Class **4** in and for the year **2026**, resulting in **a decrease** in assessed value of **4,620**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Create a ticket value of 4620 at a class 4 rate of levy to properly assess and allow discount/half year payments as afforded all taxpayers. Assessment error in percent of ownership component. NAJ bought the 6002 delinquency only and needs to continue to be taxed accordingly until it is redeemed or its sold. See New acct #07032090 (06/1001/16/3004 for the remaining land amount on original *26 ticket.

District: **06 - CLAY-SHINNSTON**
Account No. **06161841**
Ticket No. **19370**
Tax Year **2026**
Parcel ID: **061001001600003003**

Amount Exonerated: **$139.14**
Corrected Ticket Amount: **$139.15**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

CT-RE340

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 21st day of October, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **SCHEUVRONT KASSEY & JEREMY** whose address is, PO BOX 160 LOST CREEK, WV 26385-0160, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **0** on **1 LOT #1 BUCKEYE S-D**, Class **4** in **GRANT-LOST CREEK**, Harrison County, West Virginia, which should have been assessed at **23,100**, Class **4** in and for the year **2026**, resulting in **an increase** in assessed value of **23,100**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Create a ticket value of 23100 at a class 4 rate of levy to properly assess and allow discount/half year payments as afforded all taxpayers. The above Tax Ticket was sent in LYCASTE LLC, in error, as Owner. This property was sold to Kassey & Jeremy Scheuvront per DB 1798/408 notarized 6/24/25 & recorded 7/1/25 which is a Tax Year *26 change. Correct name only on the tax ticket. Not owner-occupied.

District: **13 - GRANT-LOST CREEK**
Account No. **06061913**
Ticket No. **46917**
Tax Year **2026**
Parcel ID: **132105004800000000**

Amount Exonerated: **$637.98**
Corrected Ticket Amount: **$637.98**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

CT-RE333

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 21st day of October, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **BURNSIDE TERESA** whose address is, 341 SAWYERS RUN RD SALEM, WV 26426-7531, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **8,220** on **1 LOT (.58 AC) TENMILE**, Class **2** in **TENMILE-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **54,360**, Class **2** in and for the year **2026**, resulting in **an increase** in assessed value of **46,140.** The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

create additional assessment value of 46,140 at a class 2 rate of levy to correct the charge. Teresa's PPDWIDE 5001 #2322980 was move to real for 2026 tax year she purchase the land, but erroneously not keyed building value for 2026.

District: **18 - TENMILE-OUTSIDE**
Account No. **06383530**
Ticket No. **64991**
Tax Year **2026**
Parcel ID: **18 281007900000000**

Amount Exonerated: **$521.80**
Corrected Ticket Amount: **$614.76**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

FORM OF REQUISITION
FOR PAYMENT FROM SERIES A
ADMINISTRATIVE EXPENSE FUND

The County Commission of Harrison County
(West Virginia)
Tax Increment Revenue and Refunding Bonds
(Charles Pointe Project No. 2- North Land Bay Improvements)
Series 2008 A

To: UMB Bank
120 South Sixth Street Suite 1400
Minneapolis, MN 55402

REQUISITION FOR PAYMENT NO. (10/21/26)

THE COUNTY COMMISSION OF HARRISON COUNTY (the "Issuer"), by its duly Authorized Representatives, hereby certifies, in connection with this Requisition for Payment from Series A Administrative Expense Fund (the "Requisition") under a Development Agreement for the above captioned bonds (the "Series 2008 A Bonds"), dated March 5, 2008 (the "Development Agreement") between the Issuer and the Developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture of Trust for the Series 2008 A Bonds, dated March 5, 2008 as supplemented and amended (the "Series 2008 A Trust Indenture") between the Issuer and UMB Bank as substitute trustee under the Series 2008 A Trust Indenture.

2. The amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund is necessary to pay Administrative Expenses incurred during the preceding six month period.

3. The amount requested to be disbursed from the Series A Administrative Expense Fund by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Series 2008 A Trust Indenture and Development Agreement, and (b) is an authorized expenditure under the Project Plan and the Act.

4. The total amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund pursuant to this Requisition is **$1,684.00**

5. The total amount requested to be disbursed from the Series A Administrative Expense Fund pursuant to this Requisition is **$1,684.00.** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Developer as reimbursement to the Developer for an invoice or statement previously paid by the Developer to an entity that is not affiliated with the Developer; and

(b) **$1,684.00** is to be paid to a third party payee that is not affiliated with the Developer or on a joint basis to the Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Representative this **21st day of October, 2026.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Commissioner

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

Jackson Kelly	Invoice #1275622	Date: 10/12/2026	$	944.00
Steptoe & Johnson	Invoice #1290026	Date: 10/13/2026	$	740.00
		Total	**$**	**1,684.00**

8-A

FORM OF REQUISITION FOR PAYMENT
FROM ADMINISTRATIVE EXPENSE FUND

$1,400,000
The County Commission of Harrison County
Tax Increment Revenue Bonds
Series 2016 A
(Development District No. 4 – White Oaks Industrial Park Project No. 1)

REQUISITION FOR PAYMENT NO. 17

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "Issuer"), by its duly Authorized Officer, hereby certifies, in connection with this Requisition for Payment from Administrative Expense Fund (the "Requisition") under an Indenture of Trust, dated as of November 9, 2016 (the "Indenture") between the Issuer and United Bank, Inc., as bond trustee thereunder and pursuant to that certain Development Agreement, dated as of November 9, 2016 (the "Development Agreement") between the Issuer and High Tech Corridor Development, LLC, as project developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture and in the Development Agreement.

2. The amount requested to be disbursed by this Requisition: (a) qualifies as Administrative Expenses as that term is defined in the Indenture, and (b) is an authorized expenditure under the Project Plan and the TIF Act.

3. The total amount requested to be disbursed pursuant to this Requisition is **$821.25**. As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Issuer as reimbursement to the Issuer for an invoice or statement previously paid by the Issuer to an entity that is not affiliated with the Issuer; and

(b) **$821.25** is to be paid to a third party payee that is not affiliated with the Issuer or on a joint basis to the Issuer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Officer this **21st day of October, 2026.**

THE COUNTY COMMISSION OF HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

Steptoe & Johnson	Invoice #1290030	Date:	10/13/26	$821.25
	Total			**$821.25**

REQUISITION FOR PAYMENT
FROM ADMINISTRATIVE EXPENSE FUND

$20,573,000
The County Commission of Harrison County
Senior Tax Increment Refunding Revenue Bonds
Series 2021 A Tax-Exempt
(Development District No. 3 – White Oaks)

$6,422,000
The County Commission of Harrison County
Subordinate Tax Increment Revenue Bonds
Series 2021 B Taxable
(Development District No. 3 – White Oaks)

REQUISITION FOR PAYMENT NO. 63

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "Issuer"), by its duly Authorized Officer, hereby certifies, in connection with this Requisition for Payment from Administrative Expense Fund (the "Requisition") under an Indenture of Trust, for the above captioned Bonds (the "Series 2021 Bonds"), dated as of May 15, 2021 (the "Original Indenture") between the Issuer and WesBanco Bank, Inc. as replacement trustee, (the "Trustee"), as supplemented and amended by a First Supplemental Indenture of Trust (the "First Supplemental Indenture of Trust") dated as of August 11, 2023, and a Second Supplemental Indenture of Trust (the "Second Supplemental Indenture"), dated July 19, 2024 (the "Second Supplemental Indenture" and together with the Original Indenture and the First Supplemental Indenture, the "Indenture"), that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses as that term is defined in the Indenture, and (b) is an authorized expenditure under Amended Project Plan No. 2 and the Act.

3. The total amount requested to be disbursed pursuant to this Requisition is **$1,285.00**. As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) **$-0-** is to be paid to the Issuer as reimbursement to the Issuer for an invoice or statement previously paid by the Issuer to an entity that is not affiliated with the Issuer; and

(b) **$1,285.00** is to be paid to a third party payee that is not affiliated with the Issuer or on a joint basis to the Issuer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Officer this **21st day of October, 2026**.

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Commissioner

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

Steptoe & Johnson	Invoice #1290022	Date: 08/26/2026	$	1,285.00
		Total	**$**	**1,285.00**

PIPER | SANDLER

405 Capitol Street Suite 501
Charleston, WV 25301
P 304 551 0229
Piper Sandler & Co.
Since 1895. Member SIPC and NYSE.

October 12, 2026

The Honorable Susan Thomas, President
Harrison County Commission, West Virginia
229 South 3rd Street
Clarksburg, WV 26301

Re: Placement Agent Engagement Letter for the planned issuance of:

The County Commission of Harrison County
Subordinate Tax Increment Revenue Refunding Bonds, Series 2026 A
(Harrison County Development District No. 3 - White Oaks)

The County Commission of Harrison County
Junior Subordinate Tax Increment Revenue Refunding and Improvement Bonds, Series 2026 B (Harrison County Development District No. 3 – White Oaks)

Dear Ms. Pysz:

This letter confirms the agreement (the "Agreement") between Piper Sandler & Co. (the "Placement Agent" or "Piper Sandler" or "we" or "us") and Harrison County Commission (the "Issuer" or "you") for the potential issuance of the above referenced bonds (the "Securities" or the "Bonds") as follows:

1. ***Engagement.*** The Issuer engages Piper Sandler to act as its exclusive representative to assist you on a best-efforts basis in placing the proposed private transaction (the "Transaction") of the above-referenced Securities. You acknowledge and agree that Piper Sandler's engagement hereunder is not an agreement by Piper Sandler or any of its affiliates to underwrite, place or purchase the Securities or otherwise provide any financing to you. We may decline to participate in the Transaction if we reasonably determine that the Transaction has become impractical or undesirable. We accept this engagement upon the terms and conditions set forth in this agreement.

   As currently contemplated, the Transaction will be a placement of the Securities. You may in your discretion postpone, modify, abandon, or terminate the Transaction prior to closing. Sale and delivery of the Securities by the Issuer and purchase by the purchasers will occur on the day of closing ("Closing Date").

   During the term of our engagement, we will as directed by you and as appropriate to the Transaction, provide the following services:

   (a) consult with you in planning and implementing the Transaction;

   (b) assist you in reviewing any transaction materials (the "Transaction Materials") we mutually agree are beneficial or necessary to the consummation of the Transaction;

   (c) assist you in preparing for due diligence conducted by potential investors;

   (d) identify potential investors and use our reasonable commercial efforts to assist in arranging sales of the Securities to investors;

   (e) consult with you in structuring the investment; and

(f) assist you in negotiating definitive documentation.

2. ***Fees and Expenses.*** For our services as placement agent, compensation will be negotiated in connection with the placement of the Bonds. The payment or receipt of the fee shall be payable from gross proceeds received by you on all sales of the Securities payable by wire transfer of immediately available funds at closing. For avoidance of doubt, the fee shall not be payable in the event a closing of the Securities does not occur.

3. ***Representations, Warranties and Agreements of the Issuer.***

You represent and warrant to, and agree with us, that:

(a) the Securities will be sold by you in compliance with the requirements for exemptions from registration or qualification of, and otherwise in accordance with, all federal and state Securities laws and regulations;

(b) all financial projections that have or will be made available to Piper Sandler by you or any of your representatives in connection with the Transaction (the "Projections") have been and will be prepared in good faith and will be based upon assumptions believed by you to be reasonable (it being understood that projections by their nature are inherently uncertain and no assurances are being given that the results reflected in the Projections will be achieved);

(c) you will make available to us and each purchaser such documents and other information which we and each purchaser reasonably deem (the "Transaction Materials") appropriate and will provide access to your officers, directors, employees, accountants, counsel and other representatives and will provide each purchaser and us opportunities to ask questions and receive answers from these persons; it being understood that we and each purchaser will rely solely upon such information supplied by you and your representatives without assuming any responsibility for independent investigation or verification thereof;

(d) you agree to be responsible for the accuracy and completeness of any Transaction Materials to the extent of federal securities laws applicable to the Transaction. You agree to notify us promptly of any material adverse changes, or development that may lead to any material adverse change, in your business, properties, operations, financial condition or prospects and concerning any statement contained in any Transaction Material, or in any other information provided to us, which is not accurate or which is incomplete or misleading in any material respect;

(e) On the Closing Date, you will deliver or cause to be delivered to the Placement Agent:

(1.) The Opinion of Bond Counsel to the Issuer, dated the Closing Date relating to:

(i) the validity of the Securities;

(ii) exemption from registration and qualification under federal and state securities law; and

(iii) the tax-exempt status of the Securities, together with a reliance letter from such counsel, dated the Closing Date and addressed to us and in a form acceptable to us.

4. ***Other Matters Relating to Our Engagement***. You acknowledge that you have retained us solely to provide the services to you as set forth in this agreement. As placement agent, Piper Sandler may provide advice concerning the structure, timing, terms, and other similar matters concerning

the Transaction. You acknowledge and agree that: (i) the primary role of Piper Sandler as a placement agent, is to place securities to investors in an arms-length commercial transaction and that Piper Sandler has financial and other interests that differ from your interests (ii) Piper Sandler is not acting as a municipal advisor, financial advisor or fiduciary to you or any other person or entity and has not assumed any advisory or fiduciary responsibility to you with respect to the transaction contemplated herein and the discussions, undertakings and proceedings leading thereto (irrespective of whether Piper Sandler has provided other services or is currently providing other services to you on other matters) (iii) the only obligations Piper Sandler has to you with respect to the transaction contemplated hereby expressly are set forth in this agreement and (iv) you have consulted your own legal, accounting, tax, financial and other advisors, as applicable, to the extent deemed appropriate in connection with the transaction contemplated herein.

5. ***Disclosure.*** Attached to this letter are regulatory disclosures required by the Securities and Exchange Commission and the Municipal Securities Rulemaking Board to be made by us at this time because of this engagement. We may be required to send you additional disclosures regarding the material financial characteristics and risks of such transaction or describing those conflicts. At that time, we also will seek your acknowledgement of receipt of any such additional disclosures. It is our understanding that you have the authority to bind the Issuer by contract with us, and that you are not a party to any conflict of interest relating to the Securities. If our understanding is incorrect, please notify the undersigned immediately.

6. ***Termination.*** You or we may terminate our engagement under this agreement, with or without cause, upon ten days' written notice to the other party. The fee, expense reimbursement, your representations, warranties and agreements and miscellaneous provisions of this agreement will survive any termination of our engagement under this agreement.

7. ***Section Headings.*** Section headings contained herein are for convenience of reference only and are not part of this agreement.

8. ***Amendment.*** This agreement may be amended only by a written instrument executed by each of the Parties. The terms of this agreement may be waived only by a written instrument executed by the party waiving compliance.

9. ***Entire Agreement.*** This agreement embodies the entire agreement and understanding between you and us and supersedes all prior agreements and understandings relating to the subject matter of this agreement.

10. ***No Assignment.*** This agreement has been made by the Issuer and Piper Sandler, and no other person shall acquire or have any right under or by virtue of this agreement.

11. ***Governing Law.*** This agreement, and all claims or causes of action (whether in contract or tort) that may be based upon, arise out of or relate to this agreement or the negotiation, execution or performance of this agreement, will be governed by and construed in accordance with the laws of West Virginia. You and we hereby waive all right to trial by jury in any action, proceeding, or counterclaim (whether based upon contract, tort or otherwise) in connection with any dispute arising out of this agreement or any matters contemplated by this agreement.

12. **Consent to Jurisdiction; Service of Process.** The parties each hereby (a) submits to the jurisdiction of any state or federal court sitting in the State of West Virginia for the resolution of any claim or dispute with respect to or arising out of or relating to this agreement or the relationship between the parties (b) agrees that all claims with respect to such actions or proceedings may be heard and determined in such court, (c) waives the defense of an inconvenient forum, (d) agrees not to commence any action or proceeding relating to this agreement other than in a state or federal court sitting in the State of West Virginia and (e) agrees that a final judgment in any such action or proceeding shall be conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law. Each party hereto irrevocably consents to service of

process in the manner provided for notices in Section 16. Nothing in this agreement will affect the right of any party to this agreement to serve process in any other manner permitted by law.

13. ***Effectiveness.*** This agreement shall become effective upon its execution by duly authorized officials of all parties hereto and shall be valid and enforceable from and after the time of such execution.

14. ***Severability.*** In the event any provision of this agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof. You and us will endeavor in good faith negotiations to replace the invalid or unenforceable provisions with valid provisions the economic effect of which comes as close as possible to that of the invalid or unenforceable provisions.

15. ***Counterparts.*** This agreement may be executed in several counterparts (including counterparts exchanged by email in PDF format), each of which shall be an original and all of which shall constitute but one and the same instrument.

16. ***Notices.*** Any notice required or permitted to be given under this agreement shall be given in writing and shall be effective from the date sent by registered or certified mail, by hand, facsimile or overnight courier to the addresses set forth on the first page of this agreement with a copy sent to the General Counsel of such Party.

17. ***Indemnification and Contribution.***

(a) To the extent permitted by law, the Issuer agrees to indemnify and hold harmless the Placement Agent, and each person, if any, who controls (within the meaning of Section 15 of the Securities Act or Section 20 of the Exchange Act) the Placement Agent, and its directors, officers, agents, and employees, against any and all losses, claims, damages, liabilities, and expenses to which the Placement Agent may become subject, insofar as such losses, claims, damages, liabilities, or expenses (or actions in respect thereof), arise out of or are based upon (i) a claim in connection with the offering of the Bonds to the effect that the Bonds or any related security are required to be registered under the Securities Act or any indenture is required to be qualified under the Trust Indenture Act of 1939, or (ii) any statement or information in the Placement Materials that is or is alleged to be untrue or incorrect in any material respect, or any omission or alleged omission of any statement or information in the Placement Materials which is necessary in order to make the statements therein not misleading. The foregoing indemnity agreement shall be in addition to any liability that the Issuer otherwise may have.

(b) In case any claim shall be made or action brought against an indemnified party for which indemnity may be sought against the Issuer as provided above, the indemnified party shall promptly notify the Issuer in writing setting forth the particulars of such claim or action; but the omission to so notify the Issuer (i) shall not relieve it from liability under sub-paragraph (a) above unless and to the extent it did not otherwise learn of such action and such failure results in the forfeiture by the Issuer of substantial rights and defenses and (ii) shall not relieve it from any liability which it may have to any indemnified party otherwise than under paragraph (a) above. The Issuer shall assume the defense thereof, including the retention of counsel acceptable to such indemnified party and the payment of all expenses and shall have the right to negotiate and consent to settlement. An indemnified party shall have the right to retain separate counsel in any such action and to participate in the defense thereof but the fees and expenses of such counsel shall be at the expense of such indemnified party unless the employment of such counsel has been specifically authorized by the Issuer or the Issuer shall not have employed counsel reasonably acceptable to the indemnified party to have charge of the defense of such action or proceeding or the indemnified party shall have reasonably concluded that there may be defenses available to it which are different from or additional to those available to the Issuer (in which case the Issuer shall not have the right to direct the defense of such action or proceeding on behalf of the

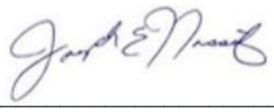
indemnified party), in any of which events, such legal or other expenses shall be borne by the Issuer. No party shall be liable for any settlement of any action effected without its consent, but if settled with the consent of the Issuer or if there is a final judgment for the plaintiff in any action with or without written consent of the Issuer, the Issuer agrees to indemnify and hold harmless the indemnified parties to the extent of the indemnities set forth above from and against any loss or liability by reason of such settlement or judgment. Any such settlement must include an unconditional release of each indemnified party from all liability arising out of such action.

(c) If the indemnification provided for above is unenforceable, or is unavailable to the Issuer in respect of any losses, claims, damages, or liabilities (or actions in respect thereof) of the type subject to indemnification herein, then, to the extent permitted by law, the Issuer shall, in lieu of indemnifying such person, contribute to the amount paid or payable by such person as a result of such losses, claims, damages, or liabilities (or actions in respect thereof). The Issuer's contribution shall be in such proportion as is appropriate to reflect the relative benefits received by the Issuer, on the one hand, and the Placement Agent, on the other, from the sale of the Bonds. The relative benefits received by the Issuer on the one hand and the Placement Agent on the other shall be deemed to be in the same proportion as the total net proceeds of sale of the Bonds paid to the Issuer upon the purchase of the Bonds bear to the fee paid to the Placement Agent pursuant to Paragraph 1 of this Agreement.

18. THE PARTIES HEREBY IRREVOCABLY WAIVE ALL RIGHT TO A TRIAL BY JURY IN ANY ACTION, PROCEEDING OR COUNTERCLAIM ARISING OUT OF OR RELATING TO THIS AGREEMENT.

Please confirm that the foregoing correctly and completely sets forth our understanding by signing and returning to us the enclosed duplicate of this engagement agreement.

Sincerely,



_____

Joseph Nassif, Managing Director
Piper Sandler & Co.

Acknowledgement and Approval of Engagement
and Receipt of Appendix A Disclosures

_____

The Honorable Susan Thomas, President
The County Commission of Harrison County, WV

Date: _____

Appendix A – G-17 Disclosure

Thank you for engaging Piper Sandler & Co. (Piper Sandler) to serve as your placement agent. We are writing to provide you with certain disclosures relating to the captioned bond issue (the Securities), as required by Municipal Securities Rulemaking Board (MSRB) Rule G-17 as set forth in MSRB Notice 2019-20 (Nov. 8, 2019).[1]

Piper Sandler intends to serve as a placement agent respecting the Securities and not as a financial advisor or municipal advisor to you. As part of our services as a placement agent, we may provide advice concerning the structure, timing, terms, and other similar matters concerning the issuance of the Securities.

Standard Disclosures

- Disclosures Concerning the Placement Agent Role:
  - MSRB Rule G-17 requires us to deal fairly at all times with both municipal issuers and investors.
  - Our primary role in this transaction is to facilitate the sale and purchase of municipal securities between you and one or more investors for which we will receive compensation as part of an arm's-length commercial transaction.
  - Unlike a municipal advisor, a placement agent does not have a fiduciary duty to the Issuer under the federal securities laws and is, therefore, not required by federal law to act in the best interests of the Issuer without regard to its own financial or other interests.
  - The placement agents have a duty to purchase the Securities from the Issuer at a fair and reasonable price but must balance that duty with their duty to sell the Securities to investors at prices that are fair and reasonable.
  - In the event an official statement is prepared, the placement agent will review the official statement for the Securities in accordance with, and a part of, their respective responsibilities to investors under the federal securities laws, as applied to the facts and circumstances of this transaction.[2]

- Disclosures Concerning the Placement Agent's Compensation:
  - The placement agent will be compensated by a fee that was negotiated and entered into in connection with the issuance of the Securities. Payment or receipt of the placement agent fee will be contingent on the closing of the transaction and the amount of the fee may be based, in whole or in part, on a percentage of the principal amount of the Securities. While this form of compensation is customary in the municipal securities market, it presents a conflict of interest since the placement agent may have an incentive to recommend to the Issuer a transaction that is unnecessary or to recommend that the size of the transaction be larger than is necessary.

If you or any other Issuer officials have any questions or concerns about these disclosures, please make those questions or concerns known immediately to the undersigned. In addition, you should consult with

[1] Revised Interpretive Notice Concerning the Application of MSRB Rule G-17 to Underwriters of Municipal Securities (effective Mar. 31, 2021).

[2] Under federal securities law, an issuer of securities has the primary responsibility for disclosure to investors. The review of the official statement by the underwriters is solely for purposes of satisfying the underwriters' obligations under the federal securities laws and such review should not be construed by an issuer as a guarantee of the accuracy or completeness of the information in the official statement.

the Issuer's own financial and/or municipal, legal, accounting, tax and other advisors, as applicable, to the extent you deem appropriate.

Please note that nothing in this letter should be viewed as a commitment by the placement agent to purchase or sell all the Securities and any such commitment will only exist upon the execution of any bond purchase agreement or similar agreement and then only in accordance with the terms and conditions thereof.

You have been identified by the Issuer as a primary contact for the Issuer's receipt of these disclosures, and that you are not a party to any disclosed conflict of interest relating to the subject transaction. If our understanding is incorrect, please notify the undersigned immediately. We are required to seek your acknowledgement that you have received this letter. Accordingly, please send me an email to that effect, or sign and return the enclosed copy of this letter to me at the address set forth above. Otherwise, an email read receipt from you or automatic response confirming that our email was opened by you will serve as an acknowledgment that you received these disclosures.

Depending on the structure of the transaction that the Issuer decides to pursue, or if additional actual or potential material conflicts are identified, we may be required to send you additional disclosures regarding the material financial characteristics and risks of such transaction and/or describing those conflicts. At that time, we also will seek your acknowledgement of receipt of any such additional disclosures.

Appendix B – Fixed Rate Securities

The following is a general description of the financial characteristics and security structures of fixed rate municipal securities ("Fixed Rate Securities"), as well as a general description of certain financial risks that are known to us and reasonably foreseeable at this time and that you should consider before deciding whether to issue Fixed Rate Securities. If you have any questions or concerns about these disclosures, please make those questions or concerns known immediately to us. In addition, you should consult with your financial and/or municipal, legal, accounting, tax, and other advisors, as applicable, to the extent you deem appropriate.

Financial Characteristics

Maturity and Interest. Fixed Rate Securities are interest-bearing debt securities issued by state and local governments, political subdivisions and agencies and authorities, whether for their benefit or as a conduit issuer for a nongovernmental entity. Maturity dates for Fixed Rate Securities are fixed at the time of issuance and may include serial maturities (specified principal amounts are payable on the same date in each year until final maturity) or one or more term maturities (specified principal amounts are payable on each term maturity date) or a combination of serial and term maturities. The final maturity date typically will range between 10 and 30 years from the date of issuance. Interest on the Fixed Rate Securities typically is paid semiannually at a stated fixed rate or rates for each maturity date.

Redemption. Fixed Rate Securities may be subject to optional redemption, which allows you, at your option, to redeem some or all the securities on a date prior to scheduled maturity, such as in connection with the issuance of refunding securities to take advantage of lower interest rates. Fixed Rate Securities will be subject to optional redemption only after the passage of a specified

period, often approximately ten years from the date of issuance, and upon payment of the redemption price set forth in the securities, which may include a redemption premium. You will be required to send out a notice of optional redemption to the holders of the securities, usually not less than 30 days prior to the redemption date. Fixed Rate Securities with term maturity dates also may be subject to mandatory sinking fund redemption, which requires you to redeem specified principal amounts of the securities annually in advance of the term maturity date. The mandatory sinking fund redemption price is 100% of the principal amount of the securities to be redeemed.

Security

Payment of principal of and interest on a municipal security, including Fixed Rate Securities, may be backed by various types of pledges and forms of security, some of which are described below.

General Obligation Securities. "General obligation (GO) securities" are debt securities to which your full faith and credit is pledged to pay principal and interest. If you have taxing power, generally you will pledge to use your ad valorem (property) taxing power to pay principal and interest. The debt service on "unlimited tax" GO securities are paid from ad valorem taxes which are not subject to state constitutional property tax millage limits, whereas "limited tax" GO Securities are subject to such limits.

General obligation securities constitute a debt and, depending on applicable state law, may require that you obtain approval by voters prior to issuance. In the event of default in required payments of interest or principal, the holders of general obligation securities generally will have certain rights under state law to compel you to impose a tax levy.

Revenue Securities. **"**Revenue securities" are debt securities that are payable only from a specific source or sources of revenues. Revenue securities are not a pledge of your full faith and credit, and you (or, if you are a conduit issuer, the obligor, as described in the following paragraph) are obligated to pay principal and interest on your revenue securities only from the revenue source(s) specifically pledged to the securities. Revenue securities do not permit the bondholders to compel you to impose a tax levy for payment of debt service. Pledged revenues may be derived from operation of the financed project or system, grants or excise or other specified taxes. Generally, subject to state law or local charter requirements, you are not required to obtain voter approval prior to issuance of revenue securities. If the specified source(s) of revenue become inadequate, a default in payment of principal or interest may occur. Various types of pledges of revenue may be used to secure interest and principal payments on revenue securities. The nature of these pledges may differ widely based on state law, the type of issuer, the type of revenue stream and other factors.

Some revenue securities (conduit revenue securities) may be issued by a governmental issuer acting as a conduit for the benefit of a private sector entity or a 501(c)(3) organization (the obligor). Conduit revenue securities commonly are issued for not-for-profit hospitals, educational institutions, single and multi-family housing, airports, industrial or economic development projects, and student loan programs, among other obligors. Principal and interest on conduit revenue securities normally are paid exclusively from revenues pledged by the obligor. Unless otherwise specified under the terms of the securities, you are not required to make payments of principal or interest if the obligor defaults.

The description above regarding “Security” is only a summary of certain possible security provisions for the securities and is not intended as legal advice. You should consult with your bond counsel for further information regarding the security for the securities.

Financial Risk Considerations

Certain risks may arise in connection with your issuance of Fixed Rate Securities, including some or all the following (generally, the obligor, rather than the issuer, will bear these risks for conduit revenue securities):

Issuer Default Risk. You may be in default if the funds pledged to secure your securities are not enough to pay debt service on the securities when due. The consequences of a default may be serious for you and, depending on applicable state law and the terms of the authorizing documents, the holders of the securities, the trustee and any credit support provider may be able to exercise a range of available remedies against you. For example, if the securities are secured by a general obligation pledge, you may be ordered by a court to raise taxes. Other budgetary adjustments also may be necessary to enable you to provide sufficient funds to pay debt service on the securities. If the securities are revenue securities, you may be required to take steps to increase the available revenues that are pledged as security for the securities. A default may negatively impact your credit ratings and may effectively limit your ability to publicly offer securities or other securities at market interest rate levels. Further, if you are unable to provide sufficient funds to remedy the default, subject to applicable state law and the terms of the authorizing documents, you may find it necessary to consider available alternatives under state law, including (for some issuers) state-mandated receivership or bankruptcy. A default also may occur if you are unable to comply with covenants or other provisions agreed to in connection with the issuance of the securities.

This description is only a summary of issues relating to defaults and is not intended as legal advice. You should consult with your bond counsel for further information regarding defaults and remedies.

Securities payable from the general fund, particularly securities without a defined revenue stream identified to pay debt service, reduce your flexibility to balance the general fund. Because a fixed debt service payment is required to be paid regardless of how your general fund is impacted by revenue losses or by increased expenses, you have less flexibility in the options available to you in assuring a balanced budget for your general fund.

General Fund Obligations that are Project Based. Some general fund obligations are issued for projects which are expected to generate revenues that will pay for some or all of the debt service on the securities. In the event the project does not generate the anticipated levels of revenues available for debt service, or, in the extreme case, does not create any revenue available for debt service, you may need to make payments from other available general fund revenues. This may force you to reduce other expenditures or to make difficult decisions about how to pay your debt service obligation while meeting other expenditure needs.

General Fund Obligations that are Subject to Annual Appropriation. Some general fund obligations require that debt service is subject to annual appropriation by your governing body. If your governing body decides not to appropriate payments for debt service, your credit ratings may be negatively impacted, and you may be forced to pay a higher interest rate on future debt

issuance or may be unable to access the market for future debt issuance.

For all securities, a default may negatively impact your credit ratings and may effectively limit your ability to publicly offer securities or other securities at market interest rate levels. Further, if you are unable to provide sufficient funds to remedy the default, subject to applicable state law and the terms of the authorizing documents, it may be necessary for you to consider available alternatives under state law, including (for some issuers) state-mandated receivership or bankruptcy. A default also may occur if you are unable to comply with covenants or other provisions agreed to in connection with the issuance of the securities.

Redemption Risk. Your ability to redeem the securities prior to maturity may be limited, depending on the terms of any optional redemption provisions. If interest rates decline, you may be unable to take advantage of the lower interest rates to reduce debt service.

Refinancing Risk. If your financing plan contemplates refinancing some or all the securities at maturity (for example, if you have term maturities or if you choose a shorter final maturity than might otherwise be permitted under the applicable federal tax rules), market conditions or changes in law may limit or prevent you from refinancing those securities when required.

Reinvestment Risk. You may have proceeds from the issuance of the securities available to invest prior to the time that you are able to spend those proceeds for the authorized purpose. Depending on market conditions, you may not be able to invest those proceeds at or near the rate of interest that you are paying on the securities, which is referred to as “negative arbitrage”.

Tax Compliance Risk. The issuance of tax-exempt securities is subject to several requirements under the United States Internal Revenue Code, as enforced by the Internal Revenue Service (IRS). You must take certain steps and make certain representations prior to the issuance of tax-exempt securities. You also must covenant to take certain additional actions after issuance of tax-exempt securities. A breach of your representations or your failure to comply with certain tax-related covenants may cause the interest on securities to become taxable retroactively to the date of issuance of the securities, which may result in an increase in the interest rate that you pay on the securities or the mandatory redemption of the securities. The IRS also may audit you or your securities, in some cases on a random basis and in other cases targeted to specific types of bond issues or tax concerns. If tax-exempt securities are declared taxable, or if you are subject to audit, the market price of your securities may be adversely affected. Further, your ability to issue other tax-exempt securities also may be limited.

This description of tax compliance risks is not intended as legal advice and you should consult with your bond counsel regarding tax implications of issuing the securities.

PIPER | SANDLER

405 Capitol Street, Suite 501
Charleston, West Virginia 25301
P 304 343-7101
Piper Sandler & Co.
Since 1895. Member SIPC and NYSE.

October 12, 2026

The Honorable Susan Thomas, President
Harrison County Commission, West Virginia
229 South 3rd Street
Clarksburg, WV 26301

Re: Underwriter/Placement Agent Engagement Letter for the planned issuance of:

The County Commission of Harrison County
Tax Increment Revenue Bonds, Series 2026 A
(Harrison County Development District No. 6 - North Central West Virginia Airport)

Dear Ms. Pysz:

This letter confirms the agreement (the "Agreement") between Piper Sandler & Co. ("Piper Sandler" or "we" or "us") and The County Commission of Harrison County (the "Issuer" or "you") for the above referenced transaction (the "Securities" or "Bonds") as follows:

1. ***Engagement.*** The Issuer hereby engages Piper Sandler to serve as an underwriter or placement agent for the Securities. As currently contemplated, the transaction will be an underwriting or private placement of the Securities. Sale and delivery of the Securities by the Issuer will occur on the day of closing ("Closing Date").

2. **Scope of Services**. We understand that the decision to either sell the Bonds in a private placement to a single or limited number of investors or conduct a public sale of the Bonds will be made by you and the issuer sometime in the future. As a preliminary matter, we can assist you in determining whether to pursue a public sale or a private placement to a bank or other financial institution, based upon the facts and circumstances in evidence at that time. Depending on the capacity in which we would be acting, Piper Sandler agrees, as appropriate and directed by you, to provide the following services.

As an Underwriter:

(a) Develop a financing plan for the Securities and assist you in determining the economic impact of the Securities.

(b) Provide advice concerning structure, timing, terms and other similar matters concerning the Securities, including recommendations as to maturities, interest rates, structure, security, timing, and amount of proceeds needed to implement your project.

(c) Review and make comments with respect to sale documents, as applicable, including Explanatory Statements, Authorizing Bond Resolutions, bond declarations and indentures and other underlying documents relating to the Securities.

(d) Develop a sale schedule that incorporates all aspects of bringing Securities to market and arranging for a successful closing of the transaction.

(e) Assist in the preparation of the preliminary and final Official Statements to be issued by you relating to the Securities for final approval by you and your agents, including bond counsel.

(f) Assist in making presentations to rating agencies with respect to the Securities.

(g) Evaluate and make recommendations concerning the use of bond insurance and any other available credit enhancements.

(h) Distribute preliminary and final Official Statements and other documents to a broad list of institutions, banks, trusts, insurance companies, professional investment advisors, and other prospective investors in Securities.

(i) For a public sale, form, if deemed appropriate by Piper Sandler and you an underwriting group for the purpose of underwriting the Securities, and inform you as to the membership of any group so formed.

(j) Develop a marketing plan for the offering, including identification of potential investors.

(k) Negotiate the pricing, including the interest rate, and other terms of Securities.

(l) Obtain CUSIP number(s) for Securities and arranging for their DTC book-entry eligibility as required.

(m) Provide a final schedule of debt service payments for Securities.

(n) Review and make comments with respect to closing documents prepared by Bond Counsel.

(o) Plan and arrange for the closing and settlement of the issuance and the delivery of Securities.

(p) Other activities that are integral to the purchase and distribution of the Securities and activities integral to fulfilling the role of a placement agent or underwriter including under the anti-fraud provisions of the federal securities laws and the obligations of Piper Sandler under MSRB rules.

As a Placement Agent:

(a) consult with you in planning and implementing the placement of the Securities.

(b) assist you in reviewing any transaction materials (the "Transaction Materials") we mutually agree are beneficial or necessary to the consummation of the transaction.

(c) assist you in preparing for due diligence conducted by potential investors.

(d) identify potential investors and use our reasonable commercial efforts to assist in arranging sales of the Securities to investors.

(e) assist you in negotiating definitive documentation.

3. ***Fees and Expenses.***

For our services as underwriter, compensation will be by a fee and/or an underwriting discount that will be set forth in the bond purchase agreement to be negotiated and entered into at the time of the sale of the Bonds. The amount of the placement agent fee or underwriting fee and/or discount may be based, in whole or in part, on a percentage of the principal amount of the Bonds. The payment or receipt of the fee and/or discount shall be payable from gross proceeds received by you on all sales of the Securities payable by wire transfer of immediately available funds at closing. For avoidance of doubt, the fee shall not be payable in the event a closing of the Securities does not occur.

4. ***Representations, Warranties and Agreements of the Issuer.***

You represent and warrant to, and agree with us, that:

(a) the Securities will be sold by the Issuer in compliance with the requirements for exemptions from registration or qualification of, and otherwise in accordance with, all federal and state securities laws and regulations.

(b) you will make available to us and each purchaser such documents and other information which we and each purchaser reasonably deem (the "Transaction Materials") appropriate and will provide access to your officers, directors, employees, accountants, counsel and other representatives and will provide each purchaser and us opportunities to ask questions and receive answers from these persons; it being understood that we and each purchaser will rely solely upon such information supplied by you and your representatives without assuming any responsibility for independent investigation or verification thereof; and

(c) you agree to be responsible for the accuracy and completeness of any Transaction Materials to the extent of federal securities laws applicable to the transaction. You agree to notify us promptly of any material adverse changes, or development that may lead to any material adverse change, in your business, properties, operations, financial condition or prospects and concerning any statement contained in any Transaction Materials, or in any other information provided to us, which is not accurate or which is incomplete or misleading in any material respect;

(d) all financial projections that have or will be made available to Piper Sandler by you or any of your representatives in connection with the Transaction (the "Projections") have been and will be prepared in good faith and will be based upon assumptions believed by you to be reasonable (it being understood that projections by their nature are inherently uncertain and no assurances are being given that the results reflected in the Projections will be achieved);

(e) on the Closing Date, you will deliver or cause to be delivered to us an Opinion of Bond Counsel to you, dated the Closing Date relating to: the validity of the Bonds; exemption from registration and qualification under federal and state securities law; and if applicable the tax-exempt status of the Bonds, together with a reliance letter from such counsel, dated the Closing Date and addressed to us and in a form acceptable to us.

5. ***Other Matters Relating to Our Engagement***. The parties agree that we are not making a final commitment to underwrite or place securities until certain events have occurred including among other things, satisfactory completion and execution of all final documentation for an offering including all terms and conditions and credit approval by Piper Sandler's internal credit approval process. This Agreement is therefore not a final commitment by us express or implied, to underwrite, place or purchase any securities. If you elect to conduct a public offering of the Securities, you and Piper Sandler will enter into a definitive bond purchase agreement which shall supersede the provisions of this agreement in any conflicting respects, except that the parties agree that the fee provisions set forth in Section 3 will continue to apply.

You acknowledge that you have retained us solely to provide the services to you as set forth in this agreement. As underwriter or placement agent, Piper Sandler may provide advice concerning the structure, timing, terms, and other similar matters concerning the transaction. You acknowledge and agree that: (i) the primary role of Piper Sandler as an underwriter or placement agent, is to sell or place securities to investors in an arms-length commercial transaction and that Piper Sandler has financial and other interests that differ from your interests (ii) Piper Sandler is not acting as a municipal advisor, financial advisor or fiduciary to you or any other person or entity and has not assumed any advisory or fiduciary responsibility to you with respect to the transaction contemplated herein and the discussions, undertakings and proceedings leading thereto (irrespective of whether Piper Sandler has provided other services or is currently providing other services to you on other matters) (iii) the only obligations Piper Sandler has to you with respect to the transaction contemplated hereby expressly are set forth in this agreement and (iv) you have consulted your

own legal, accounting, tax, financial and other advisors, as applicable, to the extent deemed appropriate in connection with the transaction contemplated herein.

6. ***Indemnification and Contribution.*** Annex A is hereby incorporated into this agreement by reference and made part of this agreement.

7. ***Termination.*** You or we may terminate our engagement under this agreement, with or without cause, upon ten days' written notice to the other party. The fee, expense reimbursement, indemnity, your representations, warranties and agreements, and miscellaneous provisions of this agreement will survive any termination of our engagement under this agreement.

8. ***Section Headings.*** Section headings contained herein are for convenience of reference only and are not part of this agreement.

9. ***Amendment.*** This agreement may be amended only by a written instrument executed by each of the Parties. The terms of this agreement may be waived only by a written instrument executed by the party waiving compliance.

10. ***Entire Agreement.*** This agreement embodies the entire agreement and understanding between you and us and supersedes all prior agreements and understandings relating to the subject matter of this agreement.

11. ***No Assignment.*** This agreement has been made by the Issuer and Piper Sandler, and no other person shall acquire or have any right under or by virtue of this agreement.

12. ***Governing Law.*** This agreement, and all claims or causes of action (whether in contract or tort) that may be based upon, arise out of or relate to this agreement or the negotiation, execution or performance of this agreement, will be governed by and construed in accordance with the laws of West Virginia. You and we hereby waive all right to trial by jury in any action, proceeding, or counterclaim (whether based upon contract, tort or otherwise) in connection with any dispute arising out of this agreement or any matters contemplated by this agreement.

13. ***Consent to Jurisdiction; Service of Process.*** The parties each hereby (a) submits to the jurisdiction of any state or federal court sitting in the State of West Virginia for the resolution of any claim or dispute with respect to or arising out of or relating to this agreement or the relationship between the parties (b) agrees that all claims with respect to such actions or proceedings may be heard and determined in such court, (c) waives the defense of an inconvenient forum, (d) agrees not to commence any action or proceeding relating to this agreement other than in a state or federal court sitting in the State of West Virginia and (e) agrees that a final judgment in any such action or proceeding shall be conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law. Each party hereto irrevocably consents to service of process in the manner provided for notices in Section 17. Nothing in this agreement will affect the right of any party to this agreement to serve process in any other manner permitted by law.

14. ***Effectiveness.*** This agreement shall become effective upon its execution by duly authorized officials of all parties hereto and shall be valid and enforceable from and after the time of such execution.

15. ***Severability.*** In the event any provision of this agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof. You and we will endeavor in good faith negotiations to replace the invalid or unenforceable provisions with valid provisions the economic effect of which comes as close as possible to that of the invalid or unenforceable provisions.

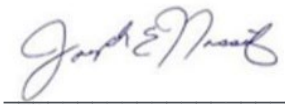
16. ***Counterparts*.** This agreement may be executed in several counterparts (including counterparts exchanged by email in PDF format), each of which shall be an original and all of which shall constitute but one and the same instrument.

17. ***Notices.*** Any notice required or permitted to be given under this agreement shall be given in writing and shall be effective from the date sent by registered or certified mail, by hand, facsimile or overnight courier to the addresses set forth on the first page of this agreement with a copy sent to the General Counsel of such Party.

18. THE PARTIES HEREBY IRREVOCABLY WAIVE ALL RIGHT TO A TRIAL BY JURY IN ANY ACTION, PROCEEDING OR COUNTERCLAIM ARISING OUT OF OR RELATING TO THIS AGREEMENT.

Please confirm that the foregoing correctly and completely sets forth our understanding by signing and returning to us the enclosed duplicate of this engagement agreement.

Sincerely,



_____

Joseph Nassif, Managing Director
Piper Sandler & Co.

Acknowledgement and Approval of Engagement

_____

The Honorable Susan Thomas, President
The County Commission of Harrison County, WV

Date: _____

Appendix – G-17 Disclosure

Thank you for engaging Piper Sandler & Co. (Piper Sandler) to serve as your underwriter or placement agent. We are writing to provide you with certain disclosures relating to the captioned bond issue (the Securities), as required by Municipal Securities Rulemaking Board (MSRB) Rule G-17 as set forth in MSRB Notice 2019-20 (Nov. 8, 2019)[1].

Piper Sandler & Co. intends to serve as an underwriter or placement agent, and not as a financial advisor or municipal advisor, in connection with the issuance of the Securities. As part of our underwriting services, we may provide advice concerning the structure, timing, terms, and other similar matters concerning the issuance of the Securities.

The following G-17 conflict of interest disclosures are now broken down into three types, including: 1) dealer-specific conflicts of interest disclosures (if applicable); 2) transaction-specific disclosures (if applicable); and 3) standard disclosures.

If Piper Sandler is engaged to act as your underwriter in a negotiated underwriting, by engaging Piper Sandler as your underwriter, you determined to sell the Securities by negotiated sale. A negotiated sale is the sale of a new issue of municipal securities by an issuer directly to an underwriter or underwriting syndicate selected by the issuer. A negotiated sale is distinguished from a sale by competitive bid, which requires public bidding by the underwriters. Piper Sandler did not advise you as to what method of sale (competitive or negotiated sale) you used for this issuance of municipal securities.

Dealer-Specific Conflicts of Interest Disclosures
Piper Sandler has not identified any actual or potential material conflicts of interest.

Transaction-Specific Disclosures

- Disclosures Concerning Complex Municipal Securities Financing:
  - Since we have not recommended a "complex municipal securities financing" to the Issuer or Obligor, additional disclosures regarding the financing structure for the Securities are not required under MSRB Rule G-17.

Standard Disclosures

- Disclosures Concerning the Underwriters' Role:
  - MSRB Rule G-17 requires an underwriter to deal fairly at all times with both issuers and investors.
  - The underwriters' primary role is to purchase the Securities with a view to distribution in an arm's-length commercial transaction with the Issuer. The underwriters have financial and other interests that differ from those of the Issuer.
  - Unlike a municipal advisor, an underwriter does not have a fiduciary duty to the Issuer under the federal securities laws and is, therefore, not required by federal law to act in the best interests of the Issuer without regard to its own financial or other interests.
  - The Issuer may choose to engage the services of a municipal advisor with a fiduciary obligation to represent the Issuer's interest in this transaction.

[1] Revised Interpretive Notice Concerning the Application of MSRB Rule G-17 to Underwriters of Municipal Securities (effective Mar. 31, 2021).

- The underwriters have a duty to purchase the Securities from the Issuer at a fair and reasonable price but must balance that duty with their duty to sell the Securities to investors at prices that are fair and reasonable.
- The underwriters will review the official statement for the Securities in accordance with, and a part of, their respective responsibilities to investors under the federal securities laws, as applied to the facts and circumstances of this transaction.[2]

- Disclosures Concerning the Placement Agent Role:
  - MSRB Rule G-17 requires us to deal fairly at all times with both municipal issuers and investors.
  - Our primary role in this transaction is to facilitate the sale and purchase of municipal securities between you and one or more investors for which we will receive compensation.
  - Unlike a municipal advisor, a placement agent does not have a fiduciary duty to the Issuer under the federal securities laws and is, therefore, not required by federal law to act in the best interests of the Issuer without regard to its own financial or other interests.
  - The placement agent has a duty to purchase the Securities from the Issuer at a fair and reasonable price but must balance that duty with their duty to sell the Securities to investors at prices that are fair and reasonable.
  - In the event an official statement is prepared, the placement agent will review the official statement for the Securities in accordance with, and a part of, their respective responsibilities to investors under the federal securities laws, as applied to the facts and circumstances of this transaction.[3]

- Disclosures Concerning the Underwriters' Compensation:
  - The underwriters will be compensated by a fee and/or an underwriting discount that will be set forth in the bond purchase agreement to be negotiated and entered into in connection with the issuance of the Securities. Payment or receipt of the underwriting fee or discount will be contingent on the closing of the transaction and the amount of the fee or discount may be based, in whole or in part, on a percentage of the principal amount of the Securities. While this form of compensation is customary in the municipal securities market, it presents a conflict of interest since the underwriters may have an incentive to recommend to the Issuer a transaction that is unnecessary or to recommend that the size of the transaction be larger than is necessary.

- Disclosures Concerning the Placement Agent's Compensation:
  - The placement agent will be compensated by a fee that was negotiated and entered into in connection with the issuance of the Securities. Payment or receipt of the placement agent fee will be contingent on the closing of the transaction and the amount of the fee may be based, in whole or in part, on a percentage of the principal amount of the Securities. While this form of compensation is customary in the municipal securities market, it presents a conflict of interest since the placement agent may have an incentive to recommend to the Issuer a

[2] Under federal securities law, an issuer of securities has the primary responsibility for disclosure to investors. The review of the official statement by the underwriters is solely for purposes of satisfying the underwriters' obligations under the federal securities laws and such review should not be construed by an issuer as a guarantee of the accuracy or completeness of the information in the official statement.

[3] Under federal securities law, an issuer of securities has the primary responsibility for disclosure to investors. The review of the official statement by the underwriters is solely for purposes of satisfying the underwriters' obligations under the federal securities laws and such review should not be construed by an issuer as a guarantee of the accuracy or completeness of the information in the official statement.

transaction that is unnecessary or to recommend that the size of the transaction be larger than is necessary.

If you or any other Issuer officials have any questions or concerns about these disclosures, please make those questions or concerns known immediately to the undersigned. In addition, you should consult with the Issuer's own financial and/or municipal, legal, accounting, tax and other advisors, as applicable, to the extent you deem appropriate.

Please note that nothing in this letter should be viewed as a commitment by the underwriters or placement agent to purchase or sell all the Securities and any such commitment will only exist upon the execution of any bond purchase agreement or similar agreement and then only in accordance with the terms and conditions thereof.

You have been identified by the Issuer as a primary contact for the Issuer's receipt of these disclosures, and that you are not a party to any disclosed conflict of interest relating to the subject transaction. If our understanding is incorrect, please notify the undersigned immediately. We are required to seek your acknowledgement that you have received this letter. Accordingly, please send me an email to that effect, or sign and return the enclosed copy of this letter to me at the address set forth above. Otherwise, an email read receipt from you or automatic response confirming that our email was opened by you will serve as an acknowledgment that you received these disclosures.

Depending on the structure of the transaction that the Issuer decides to pursue, or if additional actual or potential material conflicts are identified, we may be required to send you additional disclosures regarding the material financial characteristics and risks of such transaction and/or describing those conflicts. At that time, we also will seek your acknowledgement of receipt of any such additional disclosures.

PIPER | SANDLER

405 Capitol Street, Suite 501
Charleston, West Virginia 25301
P 304 343-7101
Piper Sandler & Co.
Since 1895. Member SIPC and NYSE.

Appendix A – Fixed Rate Securities

The following is a general description of the financial characteristics and security structures of fixed rate municipal securities ("Fixed Rate Securities"), as well as a general description of certain financial risks that are known to us and reasonably foreseeable at this time and that you should consider before deciding whether to issue Fixed Rate Securities. If you have any questions or concerns about these disclosures, please make those questions or concerns known immediately to us. In addition, you should consult with your financial and/or municipal, legal, accounting, tax, and other advisors, as applicable, to the extent you deem appropriate.

Financial Characteristics

Maturity and Interest. Fixed Rate Securities are interest-bearing debt securities issued by state and local governments, political subdivisions and agencies and authorities, whether for their benefit or as a conduit issuer for a nongovernmental entity. Maturity dates for Fixed Rate Securities are fixed at the time of issuance and may include serial maturities (specified principal amounts are payable on the same date in each year until final maturity) or one or more term maturities (specified principal amounts are payable on each term maturity date) or a combination of serial and term maturities. The final maturity date typically will range between 10 and 30 years from the date of issuance. Interest on the Fixed Rate Securities typically is paid semiannually at a stated fixed rate or rates for each maturity date.

Redemption. Fixed Rate Securities may be subject to optional redemption, which allows you, at your option, to redeem some or all the securities on a date prior to scheduled maturity, such as in connection with the issuance of refunding securities to take advantage of lower interest rates. Fixed Rate Securities will be subject to optional redemption only after the passage of a specified period, often approximately ten years from the date of issuance, and upon payment of the redemption price set forth in the securities, which may include a redemption premium. You will be required to send out a notice of optional redemption to the holders of the securities, usually not less than 30 days prior to the redemption date. Fixed Rate Securities with term maturity dates also may be subject to mandatory sinking fund redemption, which requires you to redeem specified principal amounts of the securities annually in advance of the term maturity date. The mandatory sinking fund redemption price is 100% of the principal amount of the securities to be redeemed.

Security

Payment of principal of and interest on a municipal security, including Fixed Rate Securities, may be backed by various types of pledges and forms of security, some of which are described below.

General Obligation Securities. "General obligation (GO) securities" are debt securities to which your full faith and credit is pledged to pay principal and interest. If you have taxing power, generally you will pledge to use your ad valorem (property) taxing power to pay principal and interest. The debt service on "unlimited tax" GO securities are paid from ad valorem taxes which are not subject to state constitutional property tax millage limits, whereas "limited tax" GO Securities are subject to such limits.

General obligation securities constitute a debt and, depending on applicable state law, may require that you obtain approval by voters prior to issuance. In the event of default in required payments of interest or principal, the holders of general obligation securities generally will have certain rights under state law to

compel you to impose a tax levy.

Revenue Securities. **"**Revenue securities" are debt securities that are payable only from a specific source or sources of revenues. Revenue securities are not a pledge of your full faith and credit, and you (or, if you are a conduit issuer, the obligor, as described in the following paragraph) are obligated to pay principal and interest on your revenue securities only from the revenue source(s) specifically pledged to the securities. Revenue securities do not permit the bondholders to compel you to impose a tax levy for payment of debt service. Pledged revenues may be derived from operation of the financed project or system, grants or excise or other specified taxes. Generally, subject to state law or local charter requirements, you are not required to obtain voter approval prior to issuance of revenue securities. If the specified source(s) of revenue become inadequate, a default in payment of principal or interest may occur. Various types of pledges of revenue may be used to secure interest and principal payments on revenue securities. The nature of these pledges may differ widely based on state law, the type of issuer, the type of revenue stream and other factors.

Some revenue securities (conduit revenue securities) may be issued by a governmental issuer acting as a conduit for the benefit of a private sector entity or a 501(c)(3) organization (the obligor). Conduit revenue securities commonly are issued for not-for-profit hospitals, educational institutions, single and multi-family housing, airports, industrial or economic development projects, and student loan programs, among other obligors. Principal and interest on conduit revenue securities normally are paid exclusively from revenues pledged by the obligor. Unless otherwise specified under the terms of the securities, you are not required to make payments of principal or interest if the obligor defaults.

The description above regarding "Security" is only a summary of certain possible security provisions for the securities and is not intended as legal advice. You should consult with your bond counsel for further information regarding the security for the securities.

Financial Risk Considerations

Certain risks may arise in connection with your issuance of Fixed Rate Securities, including some or all the following (generally, the obligor, rather than the issuer, will bear these risks for conduit revenue securities):

Issuer Default Risk. You may be in default if the funds pledged to secure your securities are not enough to pay debt service on the securities when due. The consequences of a default may be serious for you and, depending on applicable state law and the terms of the authorizing documents, the holders of the securities, the trustee and any credit support provider may be able to exercise a range of available remedies against you. For example, if the securities are secured by a general obligation pledge, you may be ordered by a court to raise taxes. Other budgetary adjustments also may be necessary to enable you to provide sufficient funds to pay debt service on the securities. If the securities are revenue securities, you may be required to take steps to increase the available revenues that are pledged as security for the securities. A default may negatively impact your credit ratings and may effectively limit your ability to publicly offer securities or other securities at market interest rate levels. Further, if you are unable to provide sufficient funds to remedy the default, subject to applicable state law and the terms of the authorizing documents, you may find it necessary to consider available alternatives under state law, including (for some issuers) state-mandated receivership or bankruptcy. A default also may occur if you are unable to comply with covenants or other provisions agreed to in connection with the issuance of the securities.

This description is only a summary of issues relating to defaults and is not intended as legal advice. You should consult with your bond counsel for further information regarding defaults and remedies.

Redemption Risk. Your ability to redeem the securities prior to maturity may be limited, depending on the terms of any optional redemption provisions. If interest rates decline, you may be unable to take advantage of the lower interest rates to reduce debt service.

Refinancing Risk. If your financing plan contemplates refinancing some or all the securities at maturity (for example, if you have term maturities or if you choose a shorter final maturity than might otherwise be permitted under the applicable federal tax rules), market conditions or changes in law may limit or prevent you from refinancing those securities when required.

Reinvestment Risk. You may have proceeds from the issuance of the securities available to invest prior to the time that you are able to spend those proceeds for the authorized purpose. Depending on market conditions, you may not be able to invest those proceeds at or near the rate of interest that you are paying on the securities, which is referred to as “negative arbitrage”.

Tax Compliance Risk. The issuance of tax-exempt securities is subject to several requirements under the United States Internal Revenue Code, as enforced by the Internal Revenue Service (IRS). You must take certain steps and make certain representations prior to the issuance of tax-exempt securities. You also must covenant to take certain additional actions after issuance of tax-exempt securities. A breach of your representations or your failure to comply with certain tax-related covenants may cause the interest on securities to become taxable retroactively to the date of issuance of the securities, which may result in an increase in the interest rate that you pay on the securities or the mandatory redemption of the securities. The IRS also may audit you or your securities, in some cases on a random basis and in other cases targeted to specific types of bond issues or tax concerns. If tax-exempt securities are declared taxable, or if you are subject to audit, the market price of your securities may be adversely affected. Further, your ability to issue other tax-exempt securities also may be limited.

This description of tax compliance risks is not intended as legal advice and you should consult with your bond counsel regarding tax implications of issuing the securities.

24-A

NOTICE OF VIOLATION

Location: 821 EAST MAIN STREET, SALEM

Owner or Lessee: RODNEY M ASHCRAFT

In Care of: _____

Address: 821 EAST MAIN STREET, SALEM

Address: _____

Phone: _____

108.1.3 Structure unfit for human occupancy

COMMENTS: An unsafe structure is one that is found to be dangerous to the life, health, property or safety of the public or the occupants of the structure by not providing minimum safeguards to protect or warn occupants in the event of fire, or because such structure contains unsafe equipment or is so damaged, decayed, dilapidated, structurally unsafe or of such faulty construction or unstable foundation, that partial or complete collapse is possible.

A structure is unfit for human occupancy whenever the code official finds such structure is unsafe, unlawful or because of the degree to which the structure is in disrepair or lacks maintenance, is insanitary, vermin or rat infested, contains filth and contamination, or lack ventilation, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the occupants of the structure or to the public.

CORRECTIVE ACTIONS: **STRUCTURE UNFIT FOR HUMAN OCCUPANCY**

Note: Any Notice of Violations issued pursuant to the 2018 Property Maintenance Code is subject to appeal. Contact the Code Enforcement Office for procedure, 304-624-8690
The Harrison County Commission has the right to file a lien in accordance with section 106.3

Time: _____

Date: JANUARY 28, 2026

Copy Received by: _____

Code Enforcement Officer: ROBERT LEONARD

Property Condition Checklist				
Inspected Area:	**Site** 821 EAST MAIN ST. SALEM	**Inspection Date:** 7/23/2026		
Property Address:		**Inspected By:** RJ		
City, County:		**Year Home Built:**		
Property Information:	**Qualification Observations**	**Yes**	**No**	**N/A**
Eligibility Criteria	Single Family Dwelling(one to four unit home)	✓		
	Property Vacant and/or abandoned	✓		
	Property a nuisance due to abandonment or adverse conditions	✓		
	Property exists in a predominatly rural area	✓		
Inspected Item	**Observable Deficiency**			
Health and Safety	Air Quality-Sewer Odor Detected		✓	
	Air Quality- Propane, Natural Gas, Methane Gas Detected		✓	
	Electrical Hazzard- exposed wires open panel service entrance		✓	
	Electrical Hazzardwater leaks on and/or near electrical equipment		✓	
	Excessive materials abandoned vehicle toxic substance tires		✓	
	Hazzards-sharp edges tripping		✓	
	Infestation Insects		✓	
	Infestation rats, mice or vermin		✓	
	Hazzards other		✓	
	Mold Visible Inside		✓	



Sheriff of Harrison County • 229 South 3rd Street • • Clarksburg, WV 26301
(304) 624-8685

Pay your taxes online

Harrison County Real Property - Tax Year: 2026

Ticket Number: 0000066158 **Account Number:** 06383941
District: 18 - TENMILE-OUTSIDE **More Info:** Details

Owner Name: GAINES SCOTT A ETAL **In Care of:** C/O RODNEY M ASHCRAFT **Address:** 821 E MAIN ST SALEM WV 264267543 **Lending Inst:**	**Property:** 1 LOT 41 SQ PLS NEAR SALEM **Map:** 2610 **Parcel:** 0020 0000 0000 **Lot Size:** **Acreage:** **Book:** 1229 **Page:** 1162

Tax Class: 2 **Exemption:** **Back Tax:** **Exoneration:** **Prior Delinquents:** ✔ **Special Disposition:** Previously Sold

DUE: **First Half:** 39.04 **If paid by:** 09/01/2026 **Second Half:** 39.04 **If paid by:** 03/01/2027 **Total Due:** 78.08 **If paid by:** 09/01/2026

ASSESSMENT:

Assessment	GROSS	NET	TAX (1/2 Year)
Land	4920	4920	
Building	2160	2160	
Total	7080	7080	40.04

PAYMENTS RECEIVED:

	First Half	Second Half
Net	.00	.00
Discount	.00	.00
Interest	.00	.00
Total	.00	.00
Date	none paid	none paid

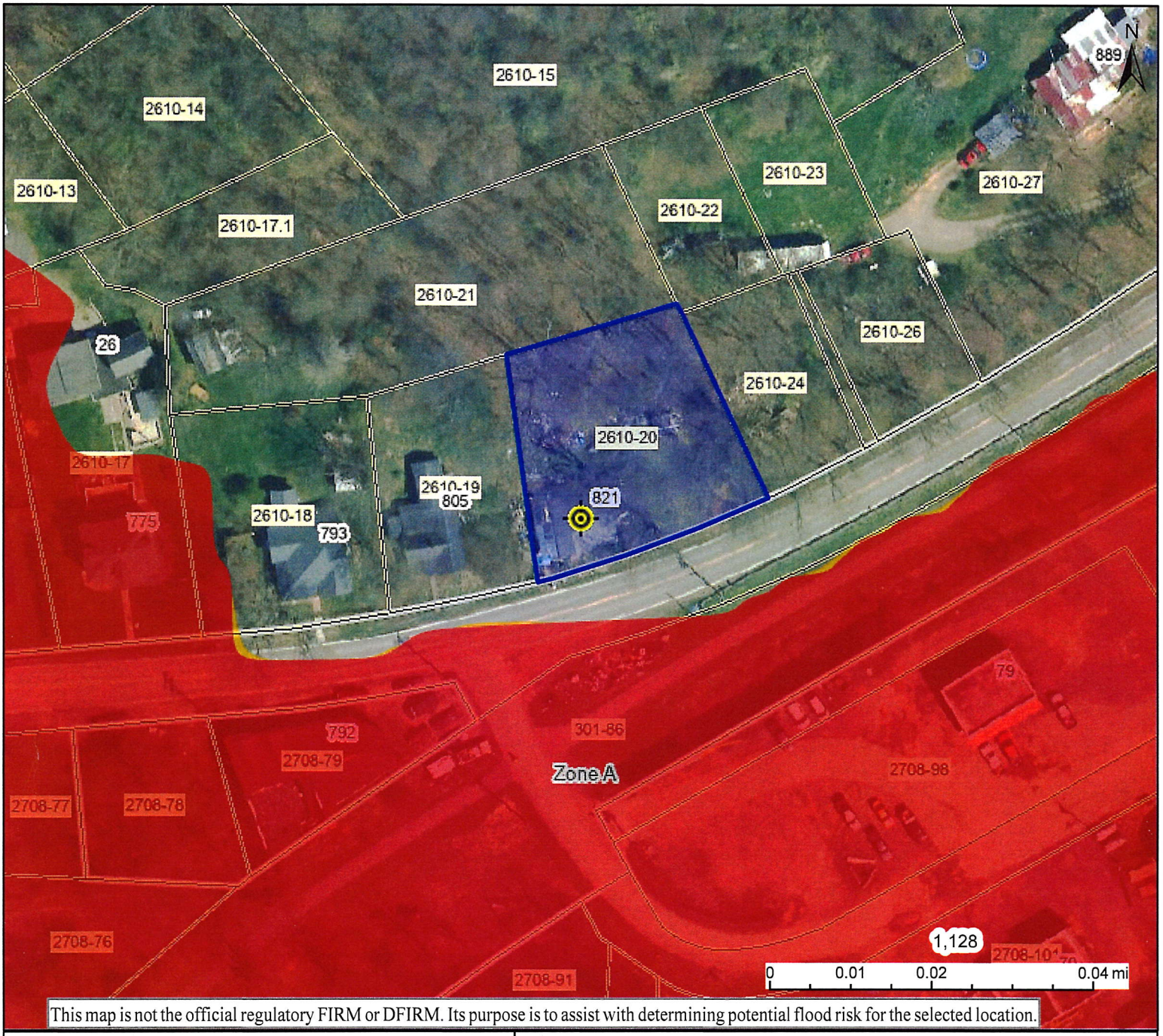
Format for Printer

Click here to begin a new search.

Software Systems, Inc.
23 South University Avenue
Morgantown, WV 26508

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WV Flood Map



This map is not the official regulatory FIRM or DFIRM. Its purpose is to assist with determining potential flood risk for the selected location.

HIGH RISK

Regulatory Floodway	
Zone AE	1-Percent-Annual-Chance Flood Hazard Area **With Base Flood Elevation** (BFE)
Zone A	1-Percent-Annual-Chance Flood Hazard Area **Without BFE** (may have Advisory Flood Heights)
Advisory	1-Percent-Annual-Chance Future Conditions (High Risk Advisory Flood Zones)

Download the Full Legend for all flood tool symbols
https://www.mapwv.gov/flood/map/docs/wv_flood_tool_legend.pdf

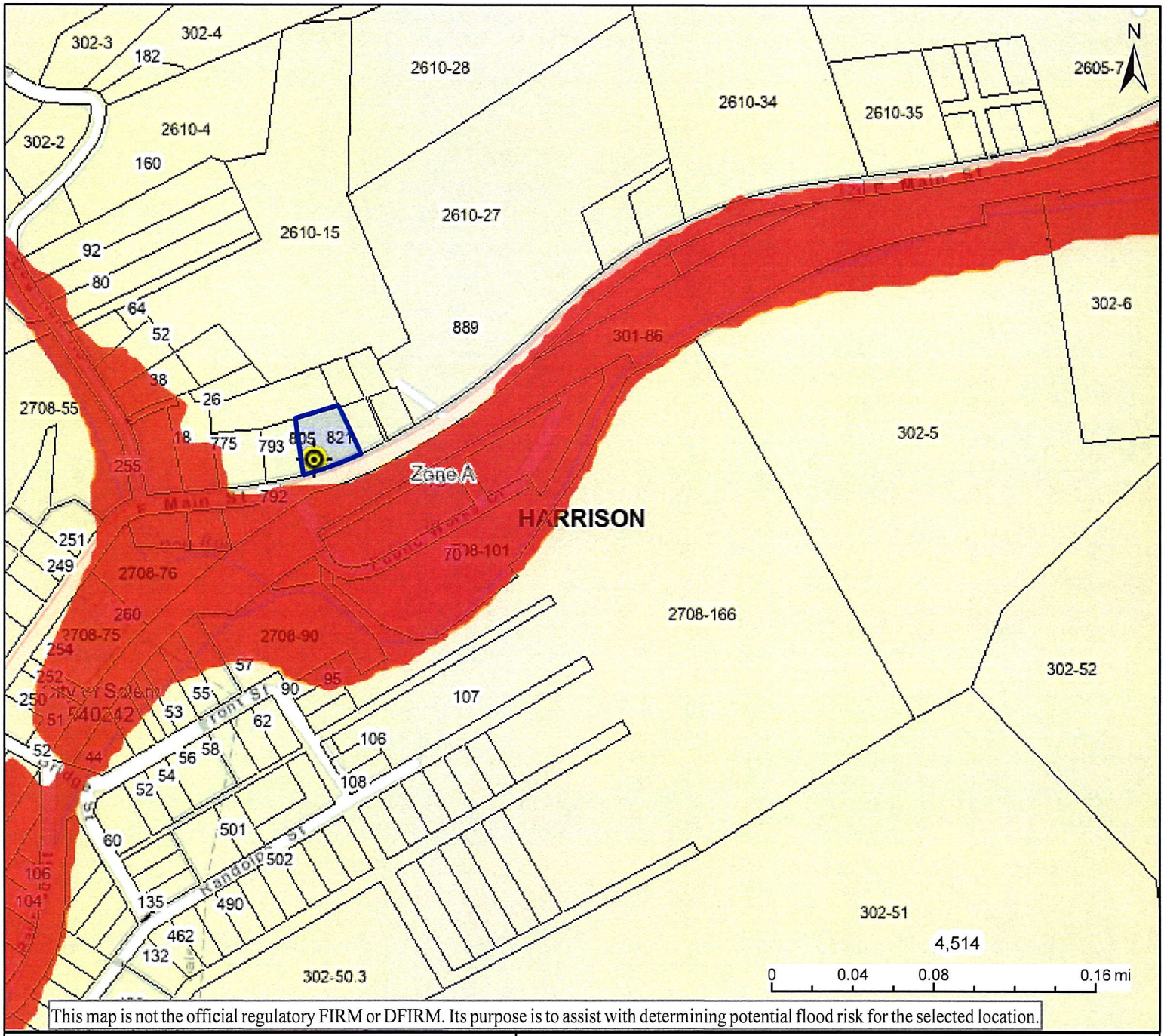
Disclaimer:
The online map is for use in administering the National Flood Insurance Program. It does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size. Refer to the official Flood Insurance Study (FIS) for detailed flood elevation data in flood profiles and data tables. WV Flood Tool (*https://www.MapWV.gov/flood*) is supported by FEMA, WV NFIP Office, and WV GIS Technical Center.

Flood Info Location — *Map created on 8/26/2026*

User Notes

Flood Hazard Area	Location is **NOT WITHIN** identified flood hazard area, but within 75 feet of an identified flood hazard area.
Flood Zone	Near Flood Zone
Stream	
Watershed (HUC8)	West Fork (5020002)
Flood Height	
Water Depth	
Elevation	1053.1 ft (Source: FEMA 2018-20) (NAVD88)
Community & ID	Harrison County (ID: 540053)
FEMA Map & Date	54033C0120D; Effective Date: 10/2/2012
Location (lat, long)	(39.285999, -80.546427) (WGS84)
Parcel ID	17-18-2610-0020-0000
E-911 Address	821 E MAIN ST, Salem, WV, 26426

WV Flood Map



This map is not the official regulatory FIRM or DFIRM. Its purpose is to assist with determining potential flood risk for the selected location.

HIGH RISK

	Regulatory Floodway
Zone AE	1-Percent-Annual-Chance Flood Hazard Area **With Base Flood Elevation** (BFE)
Zone A	1-Percent-Annual-Chance Flood Hazard Area **Without BFE** (may have Advisory Flood Heights)
Advisory	1-Percent-Annual-Chance Future Conditions (High Risk Advisory Flood Zones)

Download the Full Legend for all flood tool symbols
https://www.mapwv.gov/flood/map/docs/wv_flood_tool_legend.pdf

Disclaimer:
The online map is for use in administering the National Flood Insurance Program. It does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size. Refer to the official Flood Insurance Study (FIS) for detailed flood elevation data in flood profiles and data tables. WV Flood Tool (*https://www.MapWV.gov/flood*) is supported by FEMA, WV NFIP Office, and WV GIS Technical Center.

Flood Info Location — *Map created on 6/12/2026*

User Notes

Flood Hazard Area	Location is **NOT WITHIN** identified flood hazard area, but within 75 feet of an identified flood hazard area.
Flood Zone	Near Flood Zone
Stream	
Watershed (HUC8)	West Fork (5020002)
Flood Height	
Water Depth	
Elevation	1053.1 ft (Source: FEMA 2018-20) (NAVD88)
Community & ID	Harrison County (ID: 540053)
FEMA Map & Date	54033C0120D; Effective Date: 10/2/2012
Location (lat, long)	(39.285999, -80.546427) (WGS84)
Parcel ID	17-18-2610-0020-0000
E-911 Address	821 E MAIN ST, Salem, WV, 26426



821 E MAIN ST. SALEM

24-B

NOTICE OF VIOLATION

Location: 57 KATY LICK ROAD

Owner or Lessee: NAJ, LLC

In Care of: _____

Address: 808 GREENBRIER STREET, CHARLESTON

Address: _____

Phone: _____

108.1.3 Structure unfit for human occupancy

COMMENTS: An unsafe structure is one that is found to be dangerous to the life, health, property or safety of the public or the occupants of the structure by not providing minimum safeguards to protect or warn occupants in the event of fire, or because such structure contains unsafe equipment or is so damaged, decayed, dilapidated, structurally unsafe or of such faulty construction or unstable foundation, that partial or complete collapse is possible.

A structure is unfit for human occupancy whenever the code official finds such structure is unsafe, unlawful or because of the degree to which the structure is in disrepair or lacks maintenance, is insanitary, vermin or rat infested, contains filth and contamination, or lack ventilation, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the occupants of the structure or to the public.

CORRECTIVE ACTIONS: **STRUCTURE UNFIT FOR HUMAN OCCUPANCY**

Note: Any Notice of Violations issued pursuant to the 2018 Property Maintenance Code is subject to appeal. Contact the Code Enforcement Office for procedure, 304-624-8690
The Harrison County Commission has the right to file a lien in accordance with section 106.3

Time: _____

Date: JULY 2, 2026

Copy Received by: _____

Code Enforcement Officer: ROBERT LEONARD

9589 0710 5270 0834 2634 94

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- ☐ Adult Signature Required $ ____
- ☐ Adult Signature Restricted Delivery $ ____

Postage
$

Total Postage and Fees
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57 Katy Lick Road

Postmark Here

7/2/2024

Sent To NAJ LLC

Street and Apt. No., or PO Box No. 808 Greenbrier Street

City, State, ZIP+4® Charleston, WV 25311-1527

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

---

SENDER: *COMPLETE THIS SECTION*

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

NAJ LLC
808 Greenbrier Street
Charleston, WV 25311-1527

9590 9402 8323 3094 0434 29

2. Article Number *(Transfer from service label)*

9589 0710 5270 0834 2634 94

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X Carly Elliott ☐ Ag ☑ Ad

B. Received by *(Printed Name)* Carly Elliott

C. Date of 7/9/2

D. Is delivery address different from item 1? ☐ Ye
If YES, enter delivery address below: ☑ No

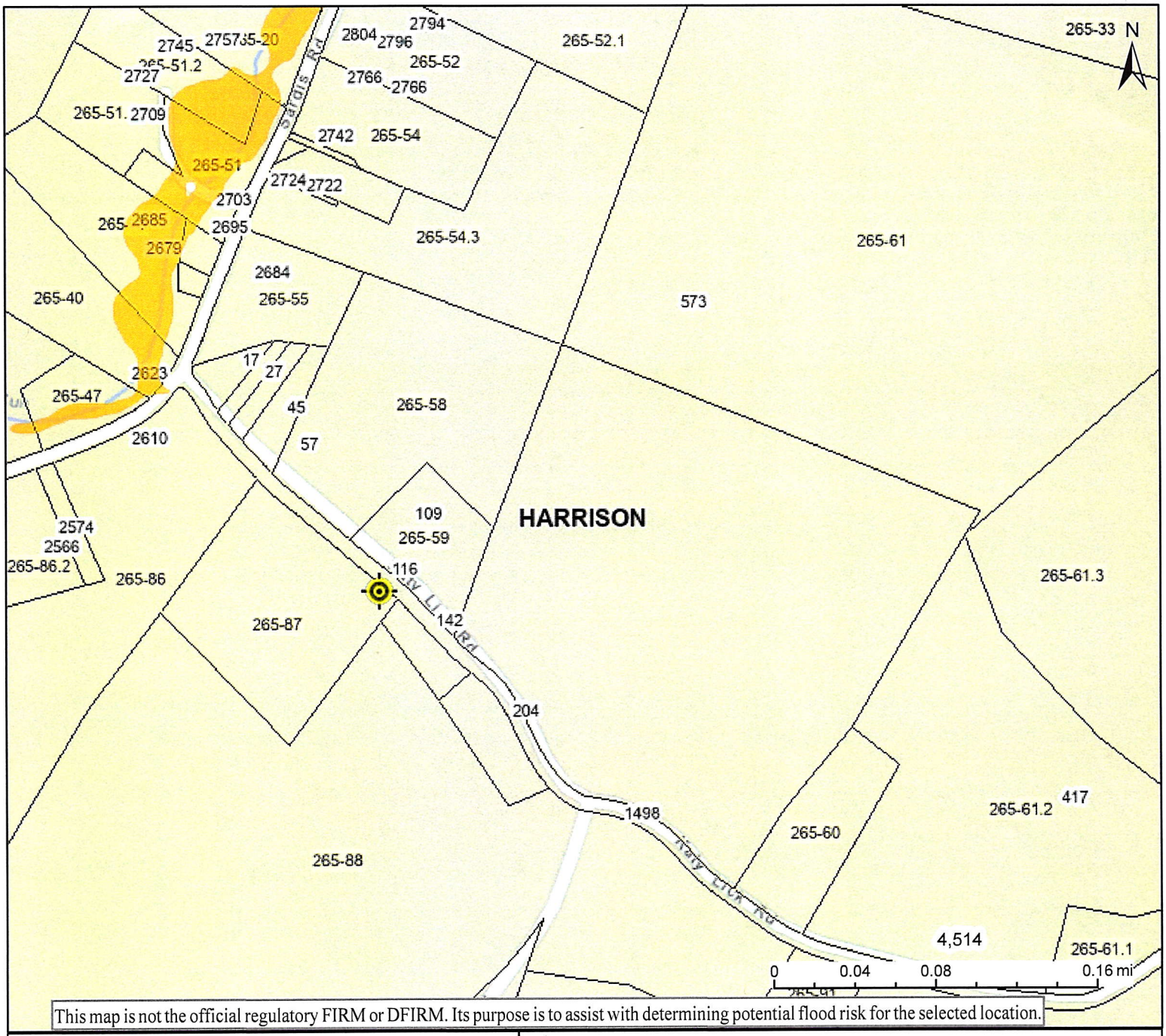
3. Service Type
- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☑ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Priority Mail Exp
- ☐ Registered Mail™
- ☐ Registered Mail Delivery
- ☐ Signature Confir
- ☐ Signature Confir Restricted Delive

isured Mail
isured Mail Restricted Delivery
ver $500)

PS Form 3811, July 2020 PSN 7530-02-000-9053 Domestic Return F

Property Condition Checklist				
Inspected Area:	Site 57 KATY Lick Rd. SARDIS	**Inspection Date:** 7/23/2024		
Property Address:		**Inspected By:** RG		
City, County:		**Year Home Built:**		
Property Information:	**Qualification Observations**	**Yes**	**No**	**N/A**
Eligibility Criteria	Single Family Dwelling(one to four unit home)	✓		
	Property Vacant and/or abandoned	✓		
	Property a nuisance due to abandonment or adverse conditions	✓		
	Property exists in a predominatly rural area	✓		
Inspected Item	**Observable Deficiency**			
Health and Safety	Air Quality-Sewer Odor Detected		✓	
	Air Quality- Propane, Natural Gas, Methane Gas Detected		✓	
	Electrical Hazzard- exposed wires open panel service entrance		✓	
	Electrical Hazzardwater leaks on and/or near electrical equipment		✓	
	Excessive materials abandoned vehicle toxic substance tires		✓	
	Hazzards-sharp edges tripping		✓	
	Infestation Insects		✓	
	Infestation rats, mice or vermin		✓	
	Hazzards other		✓	
	Mold Visible Inside		✓	

WV Flood Map



This map is not the official regulatory FIRM or DFIRM. Its purpose is to assist with determining potential flood risk for the selected location.

HIGH RISK

	Regulatory Floodway
Zone AE	1-Percent-Annual-Chance Flood Hazard Area **With Base Flood Elevation** (BFE)
Zone A	1-Percent-Annual-Chance Flood Hazard Area **Without BFE** (may have Advisory Flood Heights)
Advisory	1-Percent-Annual-Chance Future Conditions (High Risk Advisory Flood Zones)

Download the Full Legend for all flood tool symbols
https://www.mapwv.gov/flood/map/docs/wv_flood_tool_legend.pdf

Disclaimer:
The online map is for use in administering the National Flood Insurance Program. It does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size. Refer to the official Flood Insurance Study (FIS) for detailed flood elevation data in flood profiles and data tables. WV Flood Tool (*https://www.MapWV.gov/flood*) is supported by FEMA, WV NFIP Office, and WV GIS Technical Center.

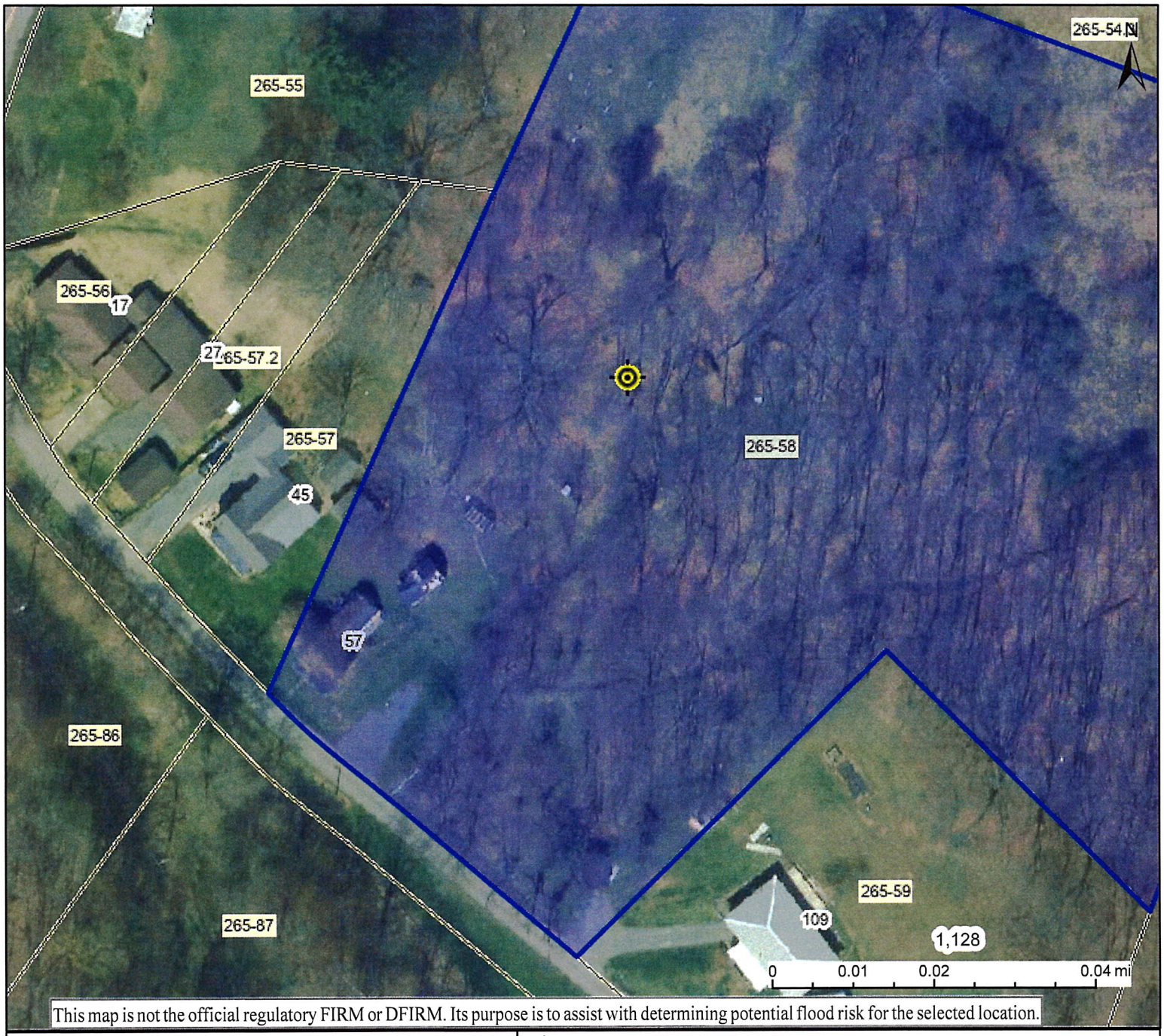
Flood Info Location

Map created on 6/12/2026

User Notes

Flood Hazard Area	Location is **NOT WITHIN** any identified flood hazard area. Unmapped flood hazard areas may be present.
Flood Zone	Out of Flood Zone
Stream	
Watershed (HUC8)	West Fork (5020002)
Flood Height	
Water Depth	
Elevation	1058.8 ft (Source: FEMA 2018-20) (NAVD88)
Community & ID	Harrison County (ID: 540053)
FEMA Map & Date	54033C0133D; Effective Date: 10/2/2012
Location (lat, long)	(39.316239, -80.421953) (WGS84)
Parcel ID	17-14-0265-0087-0000
E-911 Address	116 KATY LICK RD, Clarksburg, WV, 26301

WV Flood Map



HIGH RISK

	Regulatory Floodway
Zone AE	1-Percent-Annual-Chance Flood Hazard Area **With Base Flood Elevation** (BFE)
Zone A	1-Percent-Annual-Chance Flood Hazard Area **Without BFE** (may have Advisory Flood Heights)
Advisory	1-Percent-Annual-Chance Future Conditions (High Risk Advisory Flood Zones)

Download the Full Legend for all flood tool symbols
https://www.mapwv.gov/flood/map/docs/wv_flood_tool_legend.pdf

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Flood Info Location — *Map created on 8/26/2026*

User Notes

Flood Hazard Area	Location is **NOT WITHIN** any identified flood hazard area. Unmapped flood hazard areas may be present.
Flood Zone	Out of Flood Zone
Stream	
Watershed (HUC8)	West Fork (5020002)
Flood Height	
Water Depth	
Elevation	1085.4 ft (Source: FEMA 2018-20) (NAVD88)
Community & ID	Harrison County (ID: 540053)
FEMA Map & Date	54033C0133D; Effective Date: 10/2/2012
Location (lat, long)	(39.317321, -80.422069) (WGS84)
Parcel ID	17-14-0265-0058-0000
E-911 Address	57 KATY LICK RD, Clarksburg, WV, 26301



24-C

NOTICE OF VIOLATION

Location: 107 LOWER LAMBERTS RUN ROAD

Owner or Lessee: NAJ, LLC

In Care of: _____

Address: 808 GREENBRIER STREET, CHARLESTON

Address: _____

Phone: _____

108.1.3 Structure unfit for human occupancy

COMMENTS: An unsafe structure is one that is found to be dangerous to the life, health, property or safety of the public or the occupants of the structure by not providing minimum safeguards to protect or warn occupants in the event of fire, or because such structure contains unsafe equipment or is so damaged, decayed, dilapidated, structurally unsafe or of such faulty construction or unstable foundation, that partial or complete collapse is possible.

A structure is unfit for human occupancy whenever the code official finds such structure is unsafe, unlawful or because of the degree to which the structure is in disrepair or lacks maintenance, is insanitary, vermin or rat infested, contains filth and contamination, or lack ventilation, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the occupants of the structure or to the public.

CORRECTIVE ACTIONS: **STRUCTURE UNFIT FOR HUMAN OCCUPANCY**

Note: Any Notice of Violations issued pursuant to the 2018 Property Maintenance Code is subject to appeal. Contact the Code Enforcement Office for procedure, 304-624-8690
The Harrison County Commission has the right to file a lien in accordance with section 106.3

Time: _____

Date: FEBRUARY 24, 2026

Copy Received by: _____

Code Enforcement Officer: ROBERT LEONARD

7022 1670 0002 0681 4716

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- ☐ Adult Signature Required $ ____
- ☐ Adult Signature Restricted Delivery $ ____

Postage
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Total Postage and Fees
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Postmark Here

2/24/26

Sent To
NAJ, LLC.
Street and Apt. No., or PO Box No.
808 Greenbrier St.
City, State, ZIP+4®
Charleston WV

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

---

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
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1. Article Addressed to:
NAJ, LLC.
808 GREENBRIER ST.
Charleston, WV 25311

9590 9402 8323 3094 0481 72

2. Article Number *(Transfer from service label)*
7022 1670 0002 0681 4716

PS Form 3811, July 2020 PSN 7530-02-000-9053 Domestic Return Receip

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X Carly Elliott ☐ Agent ☐ Addressee

B. Received by *(Printed Name)* Carly Elliott
C. Date of Delivery 2/27/26

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☒ No

3. Service Type
- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☐ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ d Mail
- ☐ d Mail Restricted Delivery
- $500)
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restrict Delivery
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

Lower Lambert's

Property Condition Checklist				
Inspected Area:	**Site** 107 Lower Lamberts Run	**Inspection Date:** 7/23/2026		
Property Address:		**Inspected By:** RY		
City, County:		**Year Home Built:**		
Property Information:	**Qualification Observations**	**Yes**	**No**	**N/A**
Eligibility Criteria	Single Family Dwelling(one to four unit home)	✓		
	Property Vacant and/or abandoned	✓		
	Property a nuisance due to abandonment or adverse conditions	✓		
	Property exists in a predominatly rural area	✓		
Inspected Item	**Observable Deficiency**			
Health and Safety	Air Quality-Sewer Odor Detected		✓	
	Air Quality- Propane, Natural Gas, Methane Gas Detected		✓	
	Electrical Hazzard- exposed wires open panel service entrance		✓	
	Electrical Hazzardwater leaks on and/or near electrical equipment		✓	
	Excessive materials abandoned vehicle toxic substance tires		✓	
	Hazzards-sharp edges tripping		✓	
	Infestation Insects		✓	
	Infestation rats, mice or vermin		✓	
	Hazzards other		✓	
	Mold Visible Inside		✓	



Sheriff of Harrison County • 229 South 3rd Street • • Clarksburg, WV 26301
(304) 624-8685

Pay your taxes online

Harrison County Real Property - Tax Year: 2026

Ticket Number: 0000035480 **Account Number:** 06221607

District: 09 - EAGLE-OUTSIDE **More Info:** Details

Owner Name: NAJ LLC **In Care of:** **Address:** 808 GREENBRIER ST CHARLESTON WV 253111527 **Lending Inst:**	**Property:** 1 LOT 1/2 AC LAMBERT RUN **Map:** 227 **Parcel:** 0067 0000 0000 **Lot Size:** **Acreage:** **Book:** 1490 **Page:** 573

Tax Class:	Exemption:	Back Tax:	Exoneration:	Prior Delinquents:	Special Disposition:
3					

DUE: **First Half:** 286.46 **If paid by:** 09/01/2026 **Second Half:** 286.46 **If paid by:** 03/01/2027 **Total Due:** 572.92 **If paid by:** 09/01/2026

ASSESSMENT:

Assessment	GROSS	NET	TAX (1/2 Year)
Land	12540	12540	
Building	13440	13440	
Total	25980	25980	293.81

PAYMENTS RECEIVED:

	First Half	Second Half
Net	.00	.00
Discount	.00	.00
Interest	.00	.00
Total	.00	.00
Date	none paid	none paid

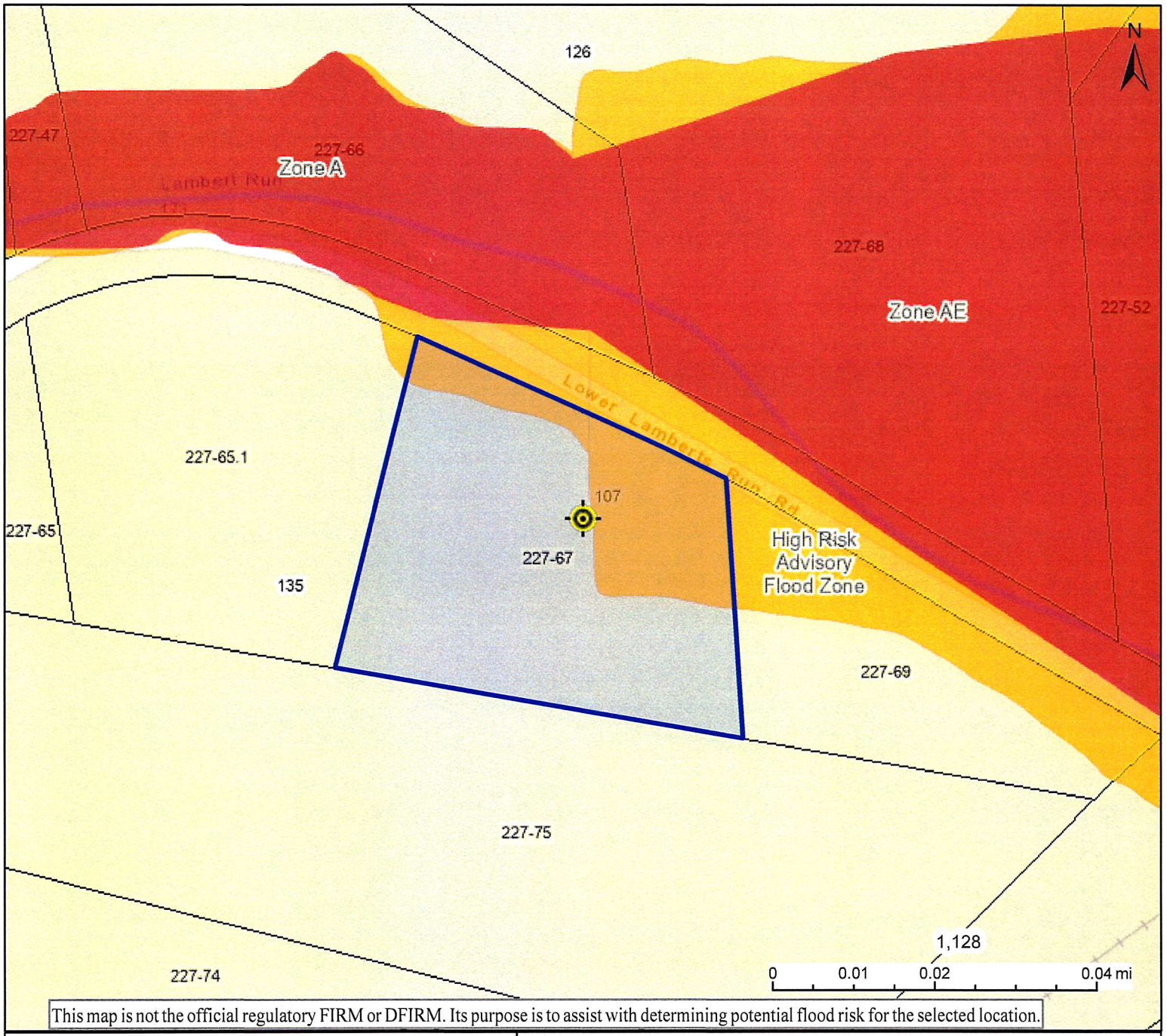
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Software Systems, Inc.
23 South University Avenue
Morgantown, WV 26508

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WV Flood Map



This map is not the official regulatory FIRM or DFIRM. Its purpose is to assist with determining potential flood risk for the selected location.

HIGH RISK

Regulatory Floodway	
Zone AE	1-Percent-Annual-Chance Flood Hazard Area **With Base Flood Elevation** (BFE)
Zone A	1-Percent-Annual-Chance Flood Hazard Area **Without BFE** (may have Advisory Flood Heights)
Advisory	1-Percent-Annual-Chance Future Conditions (High Risk Advisory Flood Zones)

Download the Full Legend for all flood tool symbols
https://www.mapwv.gov/flood/map/docs/wv_flood_tool_legend.pdf

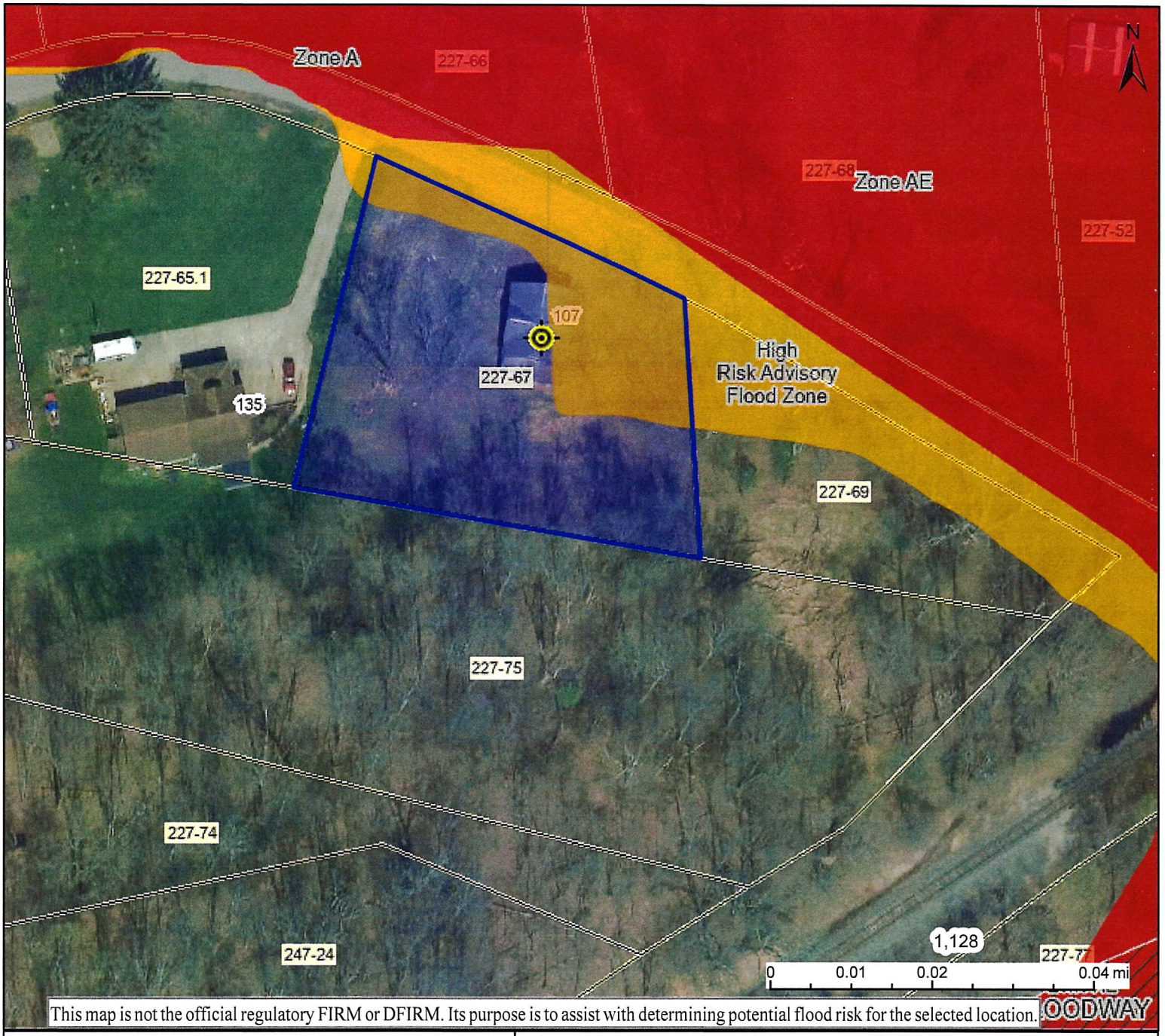
Disclaimer:
The online map is for use in administering the National Flood Insurance Program. It does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size. Refer to the official Flood Insurance Study (FIS) for detailed flood elevation data in flood profiles and data tables. WV Flood Tool (*https://www.MapWV.gov/flood*) is supported by FEMA, WV NFIP Office, and WV GIS Technical Center.

Flood Info Location — *Map created on 8/26/2026*

User Notes

Flood Hazard Area	Location is **NOT WITHIN** identified flood hazard area, but within 75 feet of an identified flood hazard area.
Flood Zone	Near Flood Zone
Stream	
Watershed (HUC8)	West Fork (5020002)
Flood Height	
Water Depth	
Elevation	916.6 ft (Source: FEMA 2018-20) (NAVD88)
Community & ID	Harrison County (ID: 540053)
FEMA Map & Date	54033C0152D; Effective Date: 10/2/2012
Location (lat, long)	(39.349845, -80.326188) (WGS84)
Parcel ID	17-09-0227-0067-0000
E-911 Address	107 LOWER LAMBERTS RUN RD, Clarksburg, WV, 26301

WV Flood Map



HIGH RISK

	Regulatory Floodway
Zone AE	1-Percent-Annual-Chance Flood Hazard Area **With Base Flood Elevation** (BFE)
Zone A	1-Percent-Annual-Chance Flood Hazard Area **Without BFE** (may have Advisory Flood Heights)
Advisory	1-Percent-Annual-Chance Future Conditions (High Risk Advisory Flood Zones)

Download the Full Legend for all flood tool symbols
https://www.mapwv.gov/flood/map/docs/wv_flood_tool_legend.pdf

Disclaimer:
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Flood Info Location — *Map created on 6/12/2026*

User Notes

Flood Hazard Area	Location is **NOT WITHIN** identified flood hazard area, but within 75 feet of an identified flood hazard area.
Flood Zone	Near Flood Zone
Stream	
Watershed (HUC8)	West Fork (5020002)
Flood Height	
Water Depth	
Elevation	916.6 ft (Source: FEMA 2018-20) (NAVD88)
Community & ID	Harrison County (ID: 540053)
FEMA Map & Date	54033C0152D; Effective Date: 10/2/2012
Location (lat, long)	(39.349845, -80.326188) (WGS84)
Parcel ID	17-09-0227-0067-0000
E-911 Address	107 LOWER LAMBERTS RUN RD, Clarksburg, WV, 26301

107 Lower Lambert's Run

24-D

229 S 3rd Street
Clarksburg, WV 26301

The Harrison County
Planning Department
304-624-8690

Initial Notice of Violation

Judy K Lewis

2169 Junkins Avenue
Clarksburg, WV 26301

Code Enforcement Cases: Case

Number: #CASE-26-0054
Valid From: 4-14-2026

Address: 2169 JUNKINS AVE CLARKSBURG

District/Map/Parcel: 07/1124/32

Original Date of Notice: April 14, 2026

Code Officer Notes:
Structure needs to be repaired or demolished. Please call our office with a plan of action

Compliance Due Date: May 14, 2026

Date of Next Inspection: May 15, 2026

Codes in Violation

Article 2. Interpretations and Definitions - 2.2 (C) - Public Nuisance
Anything, any act, any failure to act, any occupation or use of property which shall annoy, injure or endanger the safety, health, comfort or repose of the public at large and shall be deemed to include, but shall not be limited to, animals running at large; vessels or items holding stagnant water in which mosquitoes can breed; carcasses of animals not buried or otherwise disposed of in a sanitary manner; accumulations of manure non - agriculturally related or rubbish which are breeding places for flies, mosquitoes or vermin; the pollution of any body of water, stream, creek or river by sewage, industrial wastes, or other substances; noxious weeds and other rank growth of vegetation upon private property; in accordance with the International Property Maintenance Code pursuant to West Virginia Code §7-1-3n and Title 87, Series 4 (87CSR4), any condition of the structure, including appurtenances, considered an attractive nuisance to children, such as abandoned wells, shafts, basements, excavations or unsafe open structures; any structure that is unsafe for human habitation; any that is manifestly capable of being a fire hazard or is manifestly unsafe or unsecure so as to endanger life, limb or property; any structure in the state of dilapidation, deterioration, decay, faulty construction, overcrowded, open vacant or abandoned; damaged by fire to the extent so as not to provide shelter, in danger of collapse or failure and dangerous to anyone on or near the structure and surrounding premises; any premises used for illegal possession, storage or delivery of or trafficking in controlled substances, or other illegal drug activity is hereby declared a public nuisance; and all other acts, omissions to act, occupations and uses of property which are in fact a menace or detriment to the public health, safety and welfare, create conditions of slum and blight, or effect the quality of life for citizens in Harrison County.

Details

Case Type: Dilapidated Building

Complaint Details:
Structure is in a state of dilapidation

Robert Leonard, Code Official

4/14/26
Date

9589 0710 5270 0834 2628 24

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- ☐ Adult Signature Required $
- ☐ Adult Signature Restricted Delivery $

Postage
$

Total Postage and Fees
$

Postmark Here

4/14/2026

Sent To Judy K Lewis
Street and Apt. No., or PO Box No. 2169 Junkins Avenue
City, State, ZIP+4® Clarksburg, WV 26301-7413

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

---

SENDER: *COMPLETE THIS SECTION*

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Judy K Lewis
2169 Junkins Avenue
Clarksburg, WV 26301-7413

9590 9402 8323 3094 0440 99

2. Article Number *(Transfer from service label)*
7589 0710 5270 0834 2628 24

PS Form 3811, July 2020 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X Judy Lewis ☐ Agent ☐ Addressee

B. Received by *(Printed Name)* C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☑ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Insured Mail
- ☐ ured Mail Restricted Delivery er $500)
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

Domestic Return Receipt

Property Condition Checklist				
Inspected Area:	**Site** 2169 Junkins Ave. Cburg	**Inspection Date:** 7/23/2024		
Property Address:		**Inspected By:** KL		
City, County:		**Year Home Built:**		
Property Information:	**Qualification Observations**	**Yes**	**No**	**N/A**
Eligibility Criteria	Single Family Dwelling(one to four unit home)	✓		
	Property Vacant and/or abandoned	✓		
	Property a nuisance due to abandonment or adverse conditions	✓		
	Property exists in a predominatly rural area	✓		
Inspected Item	**Observable Deficiency**			
Health and Safety	Air Quality-Sewer Odor Detected		✓	
	Air Quality- Propane, Natural Gas, Methane Gas Detected		✓	
	Electrical Hazzard- exposed wires open panel service entrance		✓	
	Electrical Hazzardwater leaks on and/or near electrical equipment		✓	
	Excessive materials abandoned vehicle toxic substance tires		✓	
	Hazzards-sharp edges tripping		✓	
	Infestation Insects		✓	
	Infestation rats, mice or vermin		✓	
	Hazzards other		✓	
	Mold Visible Inside		✓	



Sheriff of Harrison County • 229 South 3rd Street • • Clarksburg, WV 26301
(304) 624-8685

Pay your taxes online

Harrison County Real Property - Tax Year: 2026

Ticket Number: 0000023713 **Account Number:** 06422800
District: 07 - COAL-OUTSIDE **More Info:** Details

Owner Name: LEWIS JUDY K **In Care of:** **Address:** 2169 JUNKINS AVE CLARKSBURG WV 263017413 **Lending Inst:**	**Property:** 1 LOT PT 3 SIRK ADD (.43AC) **Map:** 1124 **Parcel:** 0032 0000 0000 **Lot Size:** **Acreage:** **Book:** 1065 **Page:** 990

Tax Class: 2	Exemption: ✔	Back Tax:	Exoneration:	Prior Delinquents:	Special Disposition:

DUE: First Half: none due Second Half: none due Total Due: none due

ASSESSMENT:

Assessment	GROSS	NET	TAX (1/2 Year)
Land	4380	4380	
Building	900	900	
Total	5280	0	.00

PAYMENTS RECEIVED:

	First Half	Second Half
Net	.00	.00
Discount	.00	.00
Interest	.00	.00
Total	.00	.00
Date	none paid	none paid

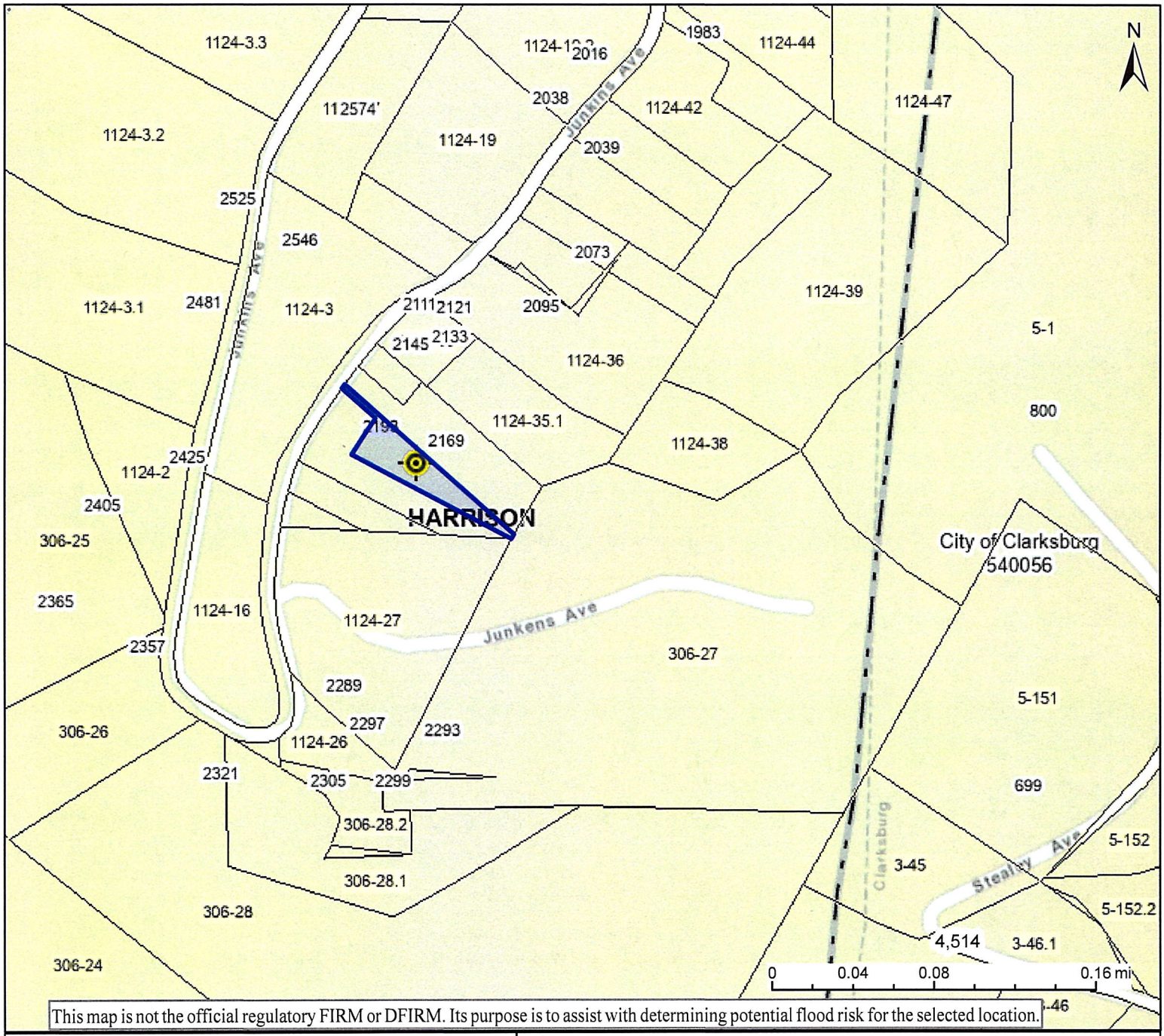
Format for Printer

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Software Systems, Inc.
23 South University Avenue
Morgantown, WV 26508

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WV Flood Map



This map is not the official regulatory FIRM or DFIRM. Its purpose is to assist with determining potential flood risk for the selected location.

HIGH RISK

- Regulatory Floodway
- Zone AE — 1-Percent-Annual-Chance Flood Hazard Area **With Base Flood Elevation** (BFE)
- Zone A — 1-Percent-Annual-Chance Flood Hazard Area **Without BFE** (may have Advisory Flood Heights)
- Advisory — 1-Percent-Annual-Chance Future Conditions (High Risk Advisory Flood Zones)

Download the Full Legend for all flood tool symbols
https://www.mapwv.gov/flood/map/docs/wv_flood_tool_legend.pdf

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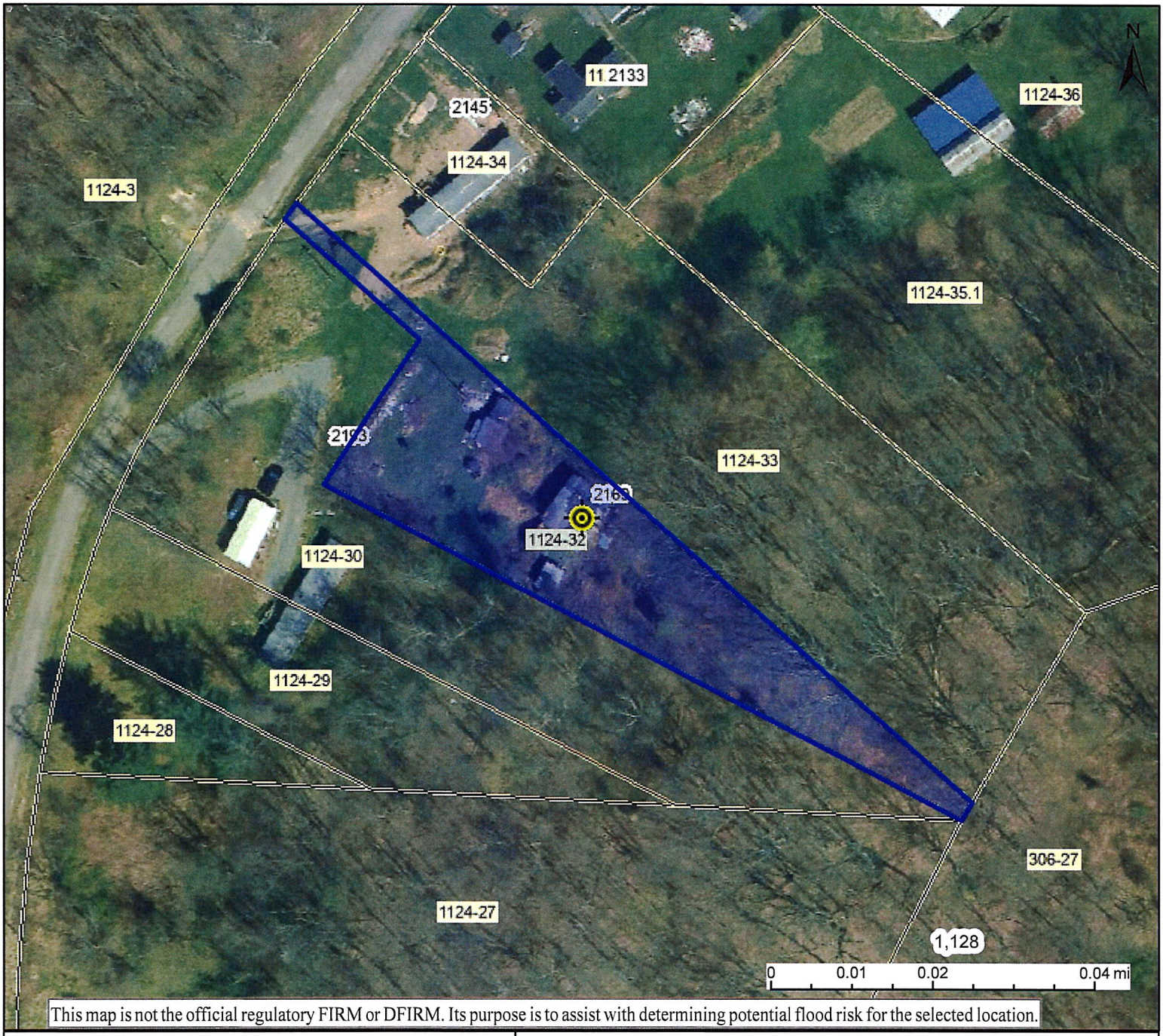
Flood Info Location

Map created on 6/12/2026

User Notes

Flood Hazard Area	Location is **NOT WITHIN** any identified flood hazard area. Unmapped flood hazard areas may be present.
Flood Zone	Out of Flood Zone
Stream	
Watershed (HUC8)	West Fork (5020002)
Flood Height	
Water Depth	
Elevation	1166.1 ft (Source: FEMA 2018-20) (NAVD88)
Community & ID	Harrison County (ID: 540053)
FEMA Map & Date	54033C0161D; Effective Date: 10/2/2012
Location (lat, long)	(39.285090, -80.370684) (WGS84)
Parcel ID	17-07-1124-0032-0000
E-911 Address	2169 JUNKINS AVE, Clarksburg, WV, 26301

WV Flood Map



This map is not the official regulatory FIRM or DFIRM. Its purpose is to assist with determining potential flood risk for the selected location.

HIGH RISK	
	Regulatory Floodway
Zone AE	1-Percent-Annual-Chance Flood Hazard Area **With Base Flood Elevation** (BFE)
Zone A	1-Percent-Annual-Chance Flood Hazard Area **Without BFE** (may have Advisory Flood Heights)
Advisory	1-Percent-Annual-Chance Future Conditions (High Risk Advisory Flood Zones)

Download the Full Legend for all flood tool symbols
https://www.mapwv.gov/flood/map/docs/wv_flood_tool_legend.pdf

Disclaimer:
The online map is for use in administering the National Flood Insurance Program. It does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size. Refer to the official Flood Insurance Study (FIS) for detailed flood elevation data in flood profiles and data tables. WV Flood Tool (*https://www.MapWV.gov/flood*) is supported by FEMA, WV NFIP Office, and WV GIS Technical Center.

Flood Info Location — *Map created on 6/12/2026*

User Notes

Flood Hazard Area	Location is **NOT WITHIN** any identified flood hazard area. Unmapped flood hazard areas may be present.
Flood Zone	Out of Flood Zone
Stream	
Watershed (HUC8)	West Fork (5020002)
Flood Height	
Water Depth	
Elevation	1166.1 ft (Source: FEMA 2018-20) (NAVD88)
Community & ID	Harrison County (ID: 540053)
FEMA Map & Date	54033C0161D; Effective Date: 10/2/2012
Location (lat, long)	(39.285090, -80.370684) (WGS84)
Parcel ID	17-07-1124-0032-0000
E-911 Address	2169 JUNKINS AVE, Clarksburg, WV, 26301



2169 JUNKINS AVE



24-E

229 S 3rd Street
Clarksburg, WV 26301

The Ha
Planning Department
304-624-8690

Initial Notice of Violation

MAPA LLC

808 Greenbrier Street
Charleston, WV 25311

Code Enforcement Cases: Case

Number: #CASE-25-0016
Valid From: 10-29-2025
Valid Until: 11-29-2025

Address: 342 LIMESTONE RD CLARKSBURG

District/Map/Parcel: 07/7/183

Original Date of Notice: October 29, 2025
Code Officer Notes:
Structure must be repaired or demolished

Compliance Due Date: November 29, 2025
Date of Next Inspection: December 1, 2025

Codes in Violation

Article 2. Interpretations and Definitions - 2.2 (C) - Public Nuisance
Anything, any act, any failure to act, any occupation or use of property which shall annoy, injure or endanger the safety, health, comfort or repose of the public at large and shall be deemed to include, but shall not be limited to, animals running at large; vessels or items holding stagnant water in which mosquitoes can breed; carcasses of animals not buried or otherwise disposed of in a sanitary manner; accumulations of manure non - agriculturally related or rubbish which are breeding places for flies, mosquitoes or vermin; the pollution of any body of water, stream, creek or river by sewage, industrial wastes, or other substances; noxious weeds and other rank growth of vegetation upon private property; in accordance with the International Property Maintenance Code pursuant to West Virginia Code §7-1-3n and Title 87, Series 4 (87CSR4), any condition of the structure, including appurtenances, considered an attractive nuisance to children, such as abandoned wells, shafts, basements, excavations or unsafe open structures; any structure that is unsafe for human habitation; any that is manifestly capable of being a fire hazard or is manifestly unsafe or unsecure so as to endanger life, limb or property; any structure in the state of dilapidation, deterioration, decay, faulty construction, overcrowded, open vacant or abandoned; damaged by fire to the extent so as not to provide shelter, in danger of collapse or failure and dangerous to anyone on or near the structure and surrounding premises; any premises used for illegal possession, storage or delivery of or trafficking in controlled substances, or other illegal drug activity is hereby declared a public nuisance; and all other acts, omissions to act, occupations and uses of property which are in fact a menace or detriment to the public health, safety and welfare, create conditions of slum and blight, or effect the quality of life for citizens in Harrison County.

Details

Case Type: Dilapidated Building

Complaint Details:
Structure is dilapidated and needs attention

Print Name: _____ **Date:** _____

Signature: _____

7022 1670 0002 0681 4556

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Extra Services & Fees *(check box, add fee as appropriate)*
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- ☐ Return Receipt (electronic) $
- ☐ Certified Mail Restricted Delivery $
- ☐ Adult Signature Required $
- ☐ Adult Signature Restricted Delivery $

Postage
$

Total Postage and Fees
$

Postmark Here

25-1(
~~26-05~~

Sent To MAPA LLC

Street and Apt. No., or PO Box No. 808 Greenbrier Street

City, State, ZIP+4® Charleston, WV 25311

PS Form 3800, April 2015 PSN 7530-02-000-9047 **See Reverse for Instructi**

Property Condition Checklist				
Inspected Area:	**Site** 342 LIMESTONE Rd. C-burg	**Inspection Date:** 7/23/2026		
Property Address:		**Inspected By:** RY		
City, County:		**Year Home Built:**		
Property Information:	**Qualification Observations**	**Yes**	**No**	**N/A**
Eligibility Criteria	Single Family Dwelling(one to four unit home)	✓		
	Property Vacant and/or abandoned	✓		
	Property a nuisance due to abandonment or adverse conditions	✓		
	Property exists in a predominatly rural area	✓		
Inspected Item	**Observable Deficiency**			
Health and Safety	Air Quality-Sewer Odor Detected		✓	
	Air Quality- Propane, Natural Gas, Methane Gas Detected		✓	
	Electrical Hazzard- exposed wires open panel service entrance		✓	
	Electrical Hazzardwater leaks on and/or near electrical equipment		✓	
	Excessive materials abandoned vehicle toxic substance tires		✓	
	Hazzards-sharp edges tripping		✓	
	Infestation Insects		✓	
	Infestation rats, mice or vermin		✓	
	Hazzards other		✓	
	Mold Visible Inside		✓	



Sheriff of Harrison County • 229 South 3rd Street • • Clarksburg, WV 26301
(304) 624-8685

Pay your taxes online

Harrison County Real Property - Tax Year: 2026

Ticket Number: 0000026244 **Account Number:** 06412358

District: 07 - COAL-OUTSIDE **More Info:** Details

Owner Name: WILLIAMS BRITTANY & DAVID KEENER **In Care of:** C/O MAPA LLC *27 **Address:** 808 GREENBRIER ST CHARLESTON WV 25310 **Lending Inst:**	**Property:** 1 LOT #13 & #14 LYNCH ELLIOTT ADD 6/15/26 COT-TO **Map:** 7 **Parcel:** 0183 0000 0000 **Lot Size:** **Acreage:** **Book:** 1688 **Page:** 521

Tax Class:	Exemption:	Back Tax:	Exoneration:	Prior Delinquents:	Special Disposition:
3					Previously Sold

DUE: First Half: 322.99 **If paid by:** 09/30/2026 **Second Half:** 314.92 **If paid by:** 03/01/2027 **Total Due:** 637.91 **If paid by:** 09/30/2026

ASSESSMENT:

Assessment	GROSS	NET	TAX (1/2 Year)
Land	6900	6900	
Building	21660	21660	
Total	28560	28560	322.99

PAYMENTS RECEIVED:

	First Half	Second Half
Net	.00	.00
Discount	.00	.00
Interest	.00	.00
Total	.00	.00
Date	none paid	none paid

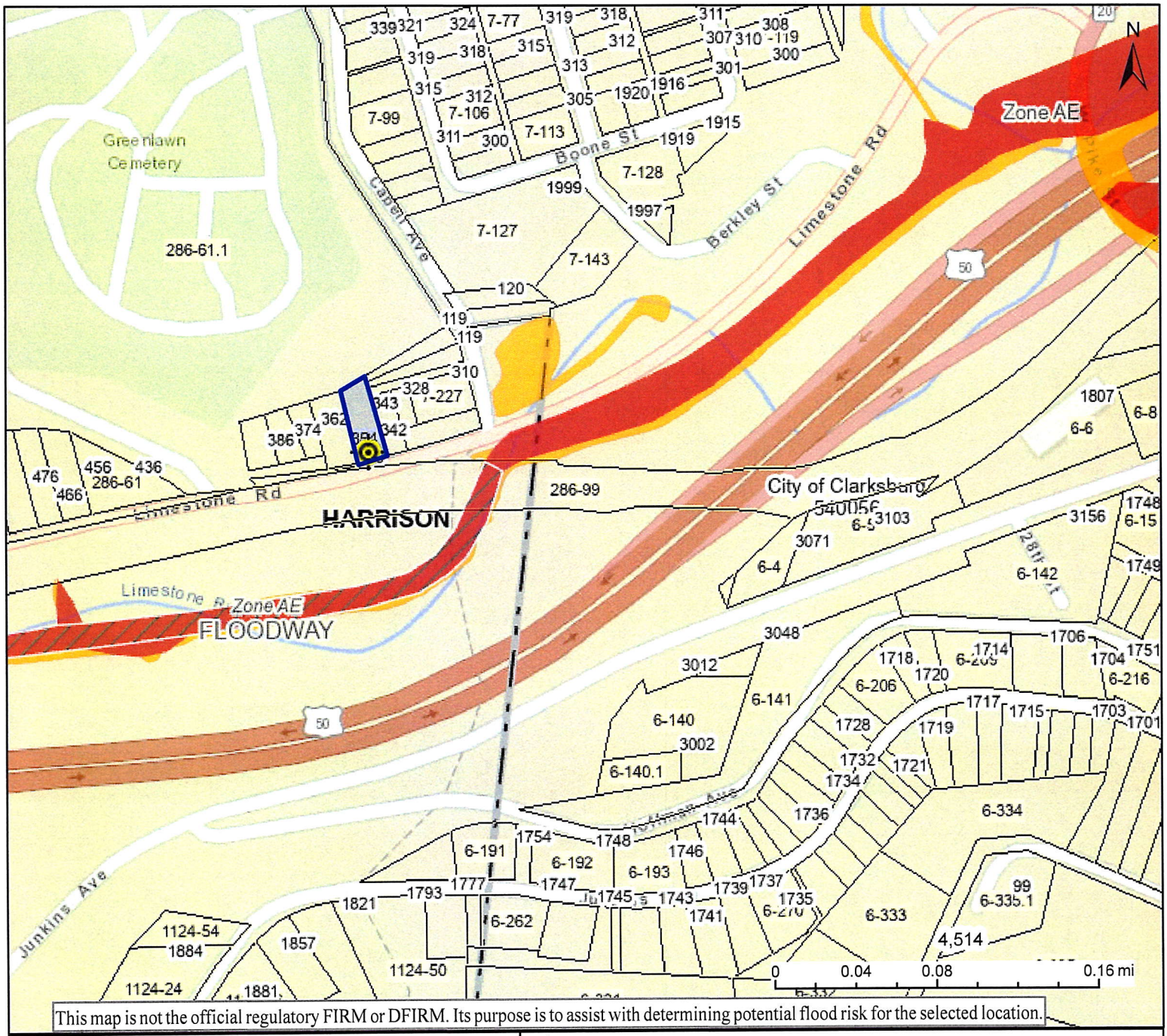
Format for Printer

Click here to begin a new search.

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23 South University Avenue
Morgantown, WV 26508

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WV Flood Map



This map is not the official regulatory FIRM or DFIRM. Its purpose is to assist with determining potential flood risk for the selected location.

HIGH RISK

Regulatory Floodway	
Zone AE	1-Percent-Annual-Chance Flood Hazard Area **With Base Flood Elevation** (BFE)
Zone A	1-Percent-Annual-Chance Flood Hazard Area **Without BFE** (may have Advisory Flood Heights)
Advisory	1-Percent-Annual-Chance Future Conditions (High Risk Advisory Flood Zones)

Download the Full Legend for all flood tool symbols
https://www.mapwv.gov/flood/map/docs/wv_flood_tool_legend.pdf

Disclaimer:
The online map is for use in administering the National Flood Insurance Program. It does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size. Refer to the official Flood Insurance Study (FIS) for detailed flood elevation data in flood profiles and data tables. WV Flood Tool (*https://www.MapWV.gov/flood*) is supported by FEMA, WV NFIP Office, and WV GIS Technical Center.

Flood Info Location

Map created on 6/12/2026

User Notes

Flood Hazard Area	Location is **NOT WITHIN** any identified flood hazard area. Unmapped flood hazard areas may be present.
Flood Zone	Out of Flood Zone
Stream	
Watershed (HUC8)	West Fork (5020002)
Flood Height	
Water Depth	
Elevation	952.5 ft (Source: FEMA 2018-20) (NAVD88)
Community & ID	Harrison County (ID: 540053)
FEMA Map & Date	54033C0161D; Effective Date: 10/2/2012
Location (lat, long)	(39.291795, -80.367543) (WGS84)
Parcel ID	17-07-0007-0183-0000
E-911 Address	multiple addresses

WV Flood Map



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HIGH RISK

	Regulatory Floodway
Zone AE	1-Percent-Annual-Chance Flood Hazard Area **With Base Flood Elevation** (BFE)
Zone A	1-Percent-Annual-Chance Flood Hazard Area **Without BFE** (may have Advisory Flood Heights)
Advisory	1-Percent-Annual-Chance Future Conditions (High Risk Advisory Flood Zones)

Download the Full Legend for all flood tool symbols
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Flood Info Location

Map created on 6/12/2026

User Notes

Flood Hazard Area	Location is **NOT WITHIN** any identified flood hazard area. Unmapped flood hazard areas may be present.
Flood Zone	Out of Flood Zone
Stream	
Watershed (HUC8)	West Fork (5020002)
Flood Height	
Water Depth	
Elevation	952.5 ft (Source: FEMA 2018-20) (NAVD88)
Community & ID	Harrison County (ID: 540053)
FEMA Map & Date	54033C0161D; Effective Date: 10/2/2012
Location (lat, long)	(39.291795, -80.367543) (WGS84)
Parcel ID	17-07-0007-0183-0000
E-911 Address	multiple addresses







342 LIMESTONE Rd.

25-A

Property Owners Name	Jeffery M & Elizabeth Coffrill			Case# 625	
Address	PO Box 56 Enterprise WV 26568				
Address of Property In Review	461 ~~169~~ Willard Road Shinnston WV 26431				
Date Of Complaint	6/24/2025	Date of Notice		Date of Certified Mail	
Date of 1st Notice	6/26/2025	Date of Certified Letter		Date of Served Process to Sheriff	
Date of Certified Letter sent	6/26/2025	Date of Served Process to Sheriff		Received Date of Certifie Mail	
Date of Served Process to Sheriff	6/26/2025	Received Date of Certified Letter		Received Date of Served Process	
Received Date of Certified Letter		Received Date of Served Process		Date File transferred to Legal	
Received Date of Served Process		Hearing Date and Time		Court Date and Time	
Time for Correction	30 Days	Action Taken @ Hearing		Hearing Outcome	
Extended Time		Date of Certified Mail			
		Date of Served Process to Sheriff			
		Date of Received Certified Mail			
		Received Date of Served Process			
		Extended Time			

Notes:

Date: June 26, 2025

Case #625

Property Owner/Address

Jeffery M & Elizabeth Cottrill
PO Box 56
Enterprise, WV 26568

Identification/Location of Property

Address: 199 Willard Road
District: 05
Tax Map: 912
Parcel: 80

An initial determination has been made that you have created a public nuisance because of the condition of the referenced property. The problems noted are:

1. Dilapidated Structure

You are requested to correct these conditions within thirty (30) days from the date of the receipt of this letter. Failure to correct these conditions within (30) days from the date of receipt of this notice shall be cause for the Harrison County Commission to conduct a show cause hearing to determine if a nuisance exists. Upon such determination, the County Commission may seek an injunction in circuit court to abate the nuisance. In the event that removal by the Harrison County Commission is necessary, the property owner may be liable for all expenses incurred by Harrison County.

Information concerning this ordinance can be obtained from the office of the Harrison County Planning Department, located:

Harrison County Courthouse
301 West Main Street
Clarksburg, WV, 26301
Telephone (304) 624-8690

HARRISON COUNTY PLANNING COMMISSION

By: Robert Leonard

Robert Leonard
CBO, CFM, CFpM, CCEA, CSP

7022 1670 0002 0681 4464

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- ☐ Return Receipt (electronic) $ _____
- ☐ Certified Mail Restricted Delivery $ _____
- ☐ Adult Signature Required $ _____
- ☐ Adult Signature Restricted Delivery $ _____

Postage
$

Total Postage and Fees
$

Postmark Here

Sent To Jeffery M & Elizabeth Cottrill

Street and Apt. No., or PO Box No. PO. Box 56

City, State, ZIP+4® Enterprise, WV 26568-0056

PS Form 3800, April 2015 PSN 7530-02-000-9047 **See Reverse for Instructions**

SENDER: *COMPLETE THIS SECTION*

- ■ Complete items 1, 2, and 3.
- ■ Print your name and address on the reverse so that we can return the card to you.
- ■ Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Jeffery M & Elizabeth Cottrill
PO Box 56
Enterprise, WV 26568-0056

9590 9402 8323 3094 0448 22

2. Article Number *(Transfer from service label)*
7022 1670 0002 0681 4464

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X Elizabeth Cottrill ☐ Agent ☐ Addres

B. Received by *(Printed Name)* ELIZABETH COTTRILL C. Date of Deliv 7/5/25

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☑ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Insured Mail
- ☐ Insured Mail Restricted Delivery (over $500)
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restri Delivery
- ☐ Signature Confirmatio
- ☐ Signature Confirmatio Restricted Delivery

PS Form 3811, July 2020 PSN 7530-02-000-9053 Domestic Return Recei

Property Condition Checklist				
Inspected Area:	**Site** 461 Willard Rd. Shinnston	**Inspection Date:** 7/23/2026		
Property Address:		**Inspected By:** RA		
City, County:		**Year Home Built:**		
Property Information:	**Qualification Observations**	**Yes**	**No**	**N/A**
Eligibility Criteria	Single Family Dwelling(one to four unit home)	✓		
	Property Vacant and/or abandoned	✓		
	Property a nuisance due to abandonment or adverse conditions	✓		
	Property exists in a predominatly rural area	✓		
Inspected Item	**Observable Deficiency**			
Health and Safety	Air Quality-Sewer Odor Detected		✓	
	Air Quality- Propane, Natural Gas, Methane Gas Detected		✓	
	Electrical Hazzard- exposed wires open panel service entrance		✓	
	Electrical Hazzardwater leaks on and/or near electrical equipment		✓	
	Excessive materials abandoned vehicle toxic substance tires		✓	
	Hazzards-sharp edges tripping		✓	
	Infestation Insects		✓	
	Infestation rats, mice or vermin		✓	
	Hazzards other		✓	
	Mold Visible Inside		✓	



Sheriff of Harrison County • 229 South 3rd Street • • Clarksburg, WV 26301
(304) 624-8685

Pay your taxes online

Harrison County Real Property - Tax Year: 2024

Ticket Number: 0000013536
Account Number: 06236325
District: 05 - CLAY-OUTSIDE
More Info: Details

Owner Name: COTTRILL JEFFERY M &
ELIZABETH L
In Care of:
Address: PO BOX 56
ENTERPRISE WV 265680056
Lending Inst:

Property: 1 LOT 1 (.55 AC) FAIRMONT &
BALTO PLAT

Map: 912 **Parcel:** 0080 0000 0000
Lot Size: **Acreage:**
Book: 1419 **Page:** 510

Tax Class: 3	Homestead Exemption:	Back Tax:	Exoneration:	Prior Delinquents:	Special Disposition:

DUE: First Half: none due Second Half: none due Total Due: none due

ASSESSMENT:

Assessment	GROSS	NET	TAX (1/2 Year)
Land	7680	7680	
Building	1680	1680	
Total	9360	9360	107.36

PAYMENTS RECEIVED:

	First Half	Second Half
Net	107.36	107.36
Discount	.00	2.68
Interest	.81	.00
Total	108.17	104.68
Date	10/30/2024	10/30/2024

Format for Printer

Click here to begin a new search.

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Morgantown, WV 26508

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WV Flood Map



This map is not the official regulatory FIRM or DFIRM. Its purpose is to assist with determining potential flood risk for the selected location.

HIGH RISK

- Regulatory Floodway
- Zone AE — 1-Percent-Annual-Chance Flood Hazard Area **With Base Flood Elevation** (BFE)
- Zone A — 1-Percent-Annual-Chance Flood Hazard Area **Without BFE** (may have Advisory Flood Heights)
- Advisory — 1-Percent-Annual-Chance Future Conditions (High Risk Advisory Flood Zones)

Download the Full Legend for all flood tool symbols
https://www.mapwv.gov/flood/map/docs/wv_flood_tool_legend.pdf

Disclaimer:
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Flood Info Location

Map created on 8/26/2026

User Notes

Flood Hazard Area	Location is **NOT WITHIN** any identified flood hazard area. Unmapped flood hazard areas may be present.
Flood Zone	Out of Flood Zone
Stream	
Watershed (HUC8)	West Fork (5020002)
Flood Height	
Water Depth	
Elevation	1021.8 ft (Source: FEMA 2018-20) (NAVD88)
Community & ID	Harrison County (ID: 540053)
FEMA Map & Date	54033C0069D; Effective Date: 10/2/2012
Location (lat, long)	(39.380661, -80.266239) (WGS84)
Parcel ID	17-05-0912-0080-0000
E-911 Address	461 WILLARD RD, Shinnston, WV, 26431

WV Flood Map



This map is not the official regulatory FIRM or DFIRM. Its purpose is to assist with determining potential flood risk for the selected location.

HIGH RISK

Regulatory Floodway	
Zone AE	1-Percent-Annual-Chance Flood Hazard Area **With Base Flood Elevation** (BFE)
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Flood Info Location

Map created on 8/26/2026

User Notes

Flood Hazard Area	Location is **NOT WITHIN** any identified flood hazard area. Unmapped flood hazard areas may be present.
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Flood Height	
Water Depth	
Elevation	1021.8 ft (Source: FEMA 2018-20) (NAVD88)
Community & ID	Harrison County (ID: 540053)
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Location (lat, long)	(39.380661, -80.266239) (WGS84)
Parcel ID	17-05-0912-0080-0000
E-911 Address	461 WILLARD RD, Shinnston, WV, 26431

461 Willard Road

ACCESS AND REMEDIATION LETTER AGREEMENT

This **ACCESS AND REMEDIATION LETTER AGREEMENT** ["Agreement"] is made and entered into to be effective as of the 5th day of June, 2026, by and among the Harrison County Commission, West Virginia, ("the Commission"), and Jeffery M Cottrill and Elizabeth L Cottrill, Individuals (collectively "the Parties").

RECITALS

WHEREAS, nuisance conditions exists on the Parties property in Harrison County, West Virginia – and thereby requiring specific timeframes for remediation of stipulated, admitted and conceded nuisance conditions; and

WHEREAS, the Parties believe it is in their best interests to reach a full and final agreement resolving the collection matters; and

WHEREAS, the Parties successfully resolved this matter via private negotiation.

AGREEMENT

NOW, THEREFORE, in consideration of the recitals, mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the Parties, intending to be legally bound, agree as follows:

TERMS OF THE AGREEMENT

1.1 In consideration of the execution of this Agreement, the Parties agree as follows:

- That the Parties property located at District Clay Outside, Tax Map 912 00080, Parcel 0080 is a nuisance in Harrison County, West Virginia – and the provisions herein apply as to this parcel, and the materials situate thereon.

- That the Parties shall refrain from allowing construction materials, tires or material/car/rubbish parts to be deposited on her properties within Harrison County, or to accumulate on their properties within Harrison County.

- The Parties shall allow the Commission to remove all such materials, construction materials, tires, car parts/rubbish/trailers and other unsightly and offensive materials at 461 Willard Road, Shinnston property situate within the County, no sooner than fifteen (15) days of the execution of Agreement, at a time convenient to the Commission or its contractors. **THIS FIFTEEN (15) DAY TIMEFRAME IS INSERTED HEREIN SO THAT _Jeffery and Elizabeth Cottrill HAS TIME TO REMOVE PERSONAL ITEMS.**

- The Parties hereby authorizes the Commission, and its authorized agents, representatives and contractors to enter upon the Parties property situate in Harrison County, West Virginia for the purpose of satisfying the terms and conditions, and intent, of this Agreement. Stated differently, the Parties expressly vests in the Commission, and its authorized agents, representatives and contractors, a temporary, unrestricted construction easement to complete the work and remediation contemplated by this Agreement – said easement terminating upon the completion of remediation work to the sole and lone satisfaction of the Commission – consistent with this Agreement.

- The Parties unconditionally waives, releases, acquits and forever discharges the Commission, and its authorized employees, officers, directors, partners, shareholders, affiliates agents, representatives and contractors or and from any and all claims, actions, causes of actions, demands, rights, damages, costs, expenses, right of contribution or compensation whatsoever, direct or indirect, known or unknown, foreseen or unforeseen, on account of or in any way related to the remediation of their parcel in Harrison County, West Virginia, and the presence of the Commission, and/or its authorized employees, officers, directors, partners, shareholders, affiliates agents, representatives and contractors on the Parties property/the Parcel.

- The Commission states that it shall attempt to schedule and coordinate all remediation work with the Parties, and shall attempt to utilize cost-effective contractors.

- The Parties also specifically grants a construction/remediation lien for the full amount of the actual, paid expense necessary to remediate the nuisance conditions located on their parcel in Harrison County, West Virginia, to the benefit of the Harrison County Commission; and consents to the recordation of said lien in any and all relevant county offices and indexes by the Harrison County Commission.

- The Parties covenants that they shall refrain prospectively from maintaining a nuisance on their parcel located in Harrison County, West Virginia. Among others, The Parties will not cause, directly or indirectly, vehicles, trailers, or garbage (abandoned or otherwise) to accumulate on their property.

- The Parties tenders one dollar (1.00) unto the Commission as consideration for this Agreement and specifically agrees that the Parties shall not challenge this Agreement for lack of consideration.

- It is expressly understood that should the Parties breach any provision of this Agreement the Commission preserves its right to seek full relief, and all remedies available under West Virginia law. Further, in the event of breach, the Parties shall be immediately obligated to reimburse the Commission for all remediation costs incurred, as well as for all reasonable attorney's fees, court costs, and finance or interest charges relating to the remediation of the Parties parcel situate in Harrison County, West Virginia.

REPRESENTATIONS AND WARRANTIES

2.1 All parties represent and warrant as follows: (a) that they have the absolute right, power, authority and capacity to enter into and perform this Agreement without any other or further authorization, action or proceeding whatsoever; (b) that they knowingly and voluntarily execute and deliver this Agreement, and in doing so, that they are fully aware of the contents of this Agreement; (c) that the execution and delivery of this Agreement is not the result of any fraud, duress, mistake or undue influence of any nature whatsoever; (d) that they have been advised to and have had the opportunity to consult with counsel prior to executing this Agreement; (e) that no promise, inducement or agreement not herein expressed has been made to or relied upon by it prior to executing this Agreement; (f) that this Agreement has been duly executed by a person with appropriate authority and the performance of this Agreement by it shall not violate, result in a breach of, or constitute a default under any agreement, instrument judgment, or decree to which it is a party or to which it may be subject; and (g) that this Agreement constitutes a valid and binding Agreement.

GOVERNING LAW

3.1 This Agreement shall be governed, construed and enforced in accordance with the laws of the State of West Virginia. The Parties agree that any action arising from or relating to this Agreement shall be instituted in the Circuit Court of Harrison County, West Virginia.

COUNTERPARTS

4.1 This Agreement may be executed in multiple counterparts, each which shall be deemed an original, and all of which shall constitute one Agreement. The signature of a Party to any counterpart shall be deemed to be a signature to, and may be appended to, any other counterpart. Telecopy, facsimile, PDF and other electronically transmitted copies of signatures shall be deemed effective as originals.

FURTHER ASSURANCES

5.1 The Parties shall execute such further document(s) and do any and all such further things as may be reasonably necessary to implement and carry out this Agreement.

UNKNOWN AND UNANTICIPATED DAMAGES

6.1 It is expressly understood and agreed by the Parties that the releases set forth in this Agreement as to property damage are full and final releases, and that such releases are intended to and do embrace not only known and anticipated damages and expenses alleged, but also unknown and unanticipated damages and expenses that may later be alleged to develop or be discovered, including all effects and consequences thereof, whether foreseen or unforeseen.

HEADINGS

7.1 The headings or the sections of this Agreement are inserted for convenience of reference only and shall not be deemed to constitute a part of the Agreement.

MUTUAL DRAFTING

8.1 The Parties agree that this Agreement, in its final form, is the product of mutual efforts by the Parties following review and consideration by each, and this Agreement shall not be construed or interpreted against any Party based presumably upon that Party drafting this Agreement.

ENTIRE AGREEMENT; AMENDMENT

9.1 This Agreement contains the entire understanding of all the Parties to this Agreement with respect to the subject matter hereof, superseding all prior oral or written understandings relating thereto. No amendments, modification, or termination of this Agreement or any waiver of any provision hereof shall be valid or effective unless in writing and signed by all the Parties.

SEVERABILITY

10.1 In the event that any of the provisions of this Agreement shall be held invalid or unenforceable by reason of any final judgment or administrative ruling or by reason of any legislation not existing or hereinafter enacted, such invalidity or unenforceability shall have no effect on the remaining provisions of this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement to be effective as of the day and dates set forth below.

THE HARRISON COUNTY COMMISSION, WEST VIRGINIA

By:_____

Its:_____

Dated:_____

By Jeffery M Cottrill Elizabeth Cottrill

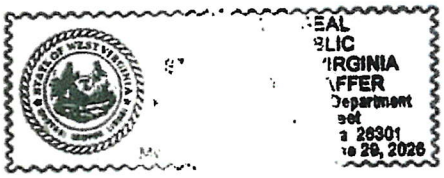
Its owner

Dated: 6/5/2026

The foregoing Agreement was acknowledged before me this 5 day of June

_____, 2026, by Jeffery and Elizabeth Cottrill

My commission expires June 26, 2026



NOTARY PUBLIC

[SEAL]



[insert Exhibit 1 – Nuisance Packet]

25-B

NOTICE OF VIOLATION

Location: 110 WASHBURN STREET, LOST CREEK

Owner or Lessee: DAVID J KEESUCKER

In Care of: _____

Address: 84 WASHBURN STREET, LOST CREEK

Address: _____

Phone: _____

108.1.3 Structure unfit for human occupancy

COMMENTS: An unsafe structure is one that is found to be dangerous to the life, health, property or safety of the public or the occupants of the structure by not providing minimum safeguards to protect or warn occupants in the event of fire, or because such structure contains unsafe equipment or is so damaged, decayed, dilapidated, structurally unsafe or of such faulty construction or unstable foundation, that partial or complete collapse is possible.

A structure is unfit for human occupancy whenever the code official finds such structure is unsafe, unlawful or because of the degree to which the structure is in disrepair or lacks maintenance, is insanitary, vermin or rat infested, contains filth and contamination, or lack ventilation, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the occupants of the structure or to the public.

CORRECTIVE ACTIONS: **STRUCTURE UNFIT FOR HUMAN OCCUPANCY**

Note: Any Notice of Violations issued pursuant to the 2018 Property Maintenance Code is subject to appeal. Contact the Code Enforcement Office for procedure, 304-624-8690
The Harrison County Commission has the right to file a lien in accordance with section 106.3

Time: _____

Date: JANUARY 28, 2026

Copy Received by: _____

Code Enforcement Officer: ROBERT LEONARD

Property Condition Checklist				
Inspected Area:	**Site** 110 WASHBURN St. Lost Creek	**Inspection Date:** 7/23/2026		
Property Address:		**Inspected By:** RY		
City, County:		**Year Home Built:**		
Property Information:	**Qualification Observations**	**Yes**	**No**	**N/A**
Eligibility Criteria	Single Family Dwelling(one to four unit home)	✓		
	Property Vacant and/or abandoned	✓		
	Property a nuisance due to abandonment or adverse conditions	✓		
	Property exists in a predominatly rural area	✓		
Inspected Item	**Observable Deficiency**			
Health and Safety	Air Quality-Sewer Odor Detected		✓	
	Air Quality- Propane, Natural Gas, Methane Gas Detected		✓	
	Electrical Hazzard- exposed wires open panel service entrance		✓	
	Electrical Hazzardwater leaks on and/or near electrical equipment		✓	
	Excessive materials abandoned vehicle toxic substance tires		✓	
	Hazzards-sharp edges tripping		✓	
	Infestation Insects		✓	
	Infestation rats, mice or vermin		✓	
	Hazzards other		✓	
	Mold Visible Inside		✓	



Sheriff of Harrison County • 229 South 3rd Street • • Clarksburg, WV 26301
(304) 624-8685

Pay your taxes online

Harrison County Real Property - Tax Year: 2026

Ticket Number: 0000076747 **Account Number:** 06346439
District: 20 - UNION-OUTSIDE **More Info:** Details

Owner Name: KEESUCKER DAVID J **In Care of:** **Address:** 84 WASHBURN ST LOST CREEK WV 263857066 **Lending Inst:**	**Property:** 1 LOT 60 & 61 WASHBURN ADD **Map:** 2901 **Parcel:** 0142 0000 0000 **Lot Size:** **Acreage:** **Book:** 1641 **Page:** 819

Tax Class:	Exemption:	Back Tax:	Exoneration:	Prior Delinquents:	Special Disposition:
2					

DUE: **First Half:** 125.04 **If paid by:** 09/01/2026 **Second Half:** 125.04 **If paid by:** 03/01/2027 **Total Due:** 250.08 **If paid by:** 09/01/2026

ASSESSMENT:

Assessment	GROSS	NET	TAX (1/2 Year)
Land	15780	15780	
Building	6900	6900	
Total	22680	22680	128.25

PAYMENTS RECEIVED:

	First Half	Second Half
Net	.00	.00
Discount	.00	.00
Interest	.00	.00
Total	.00	.00
Date	none paid	none paid

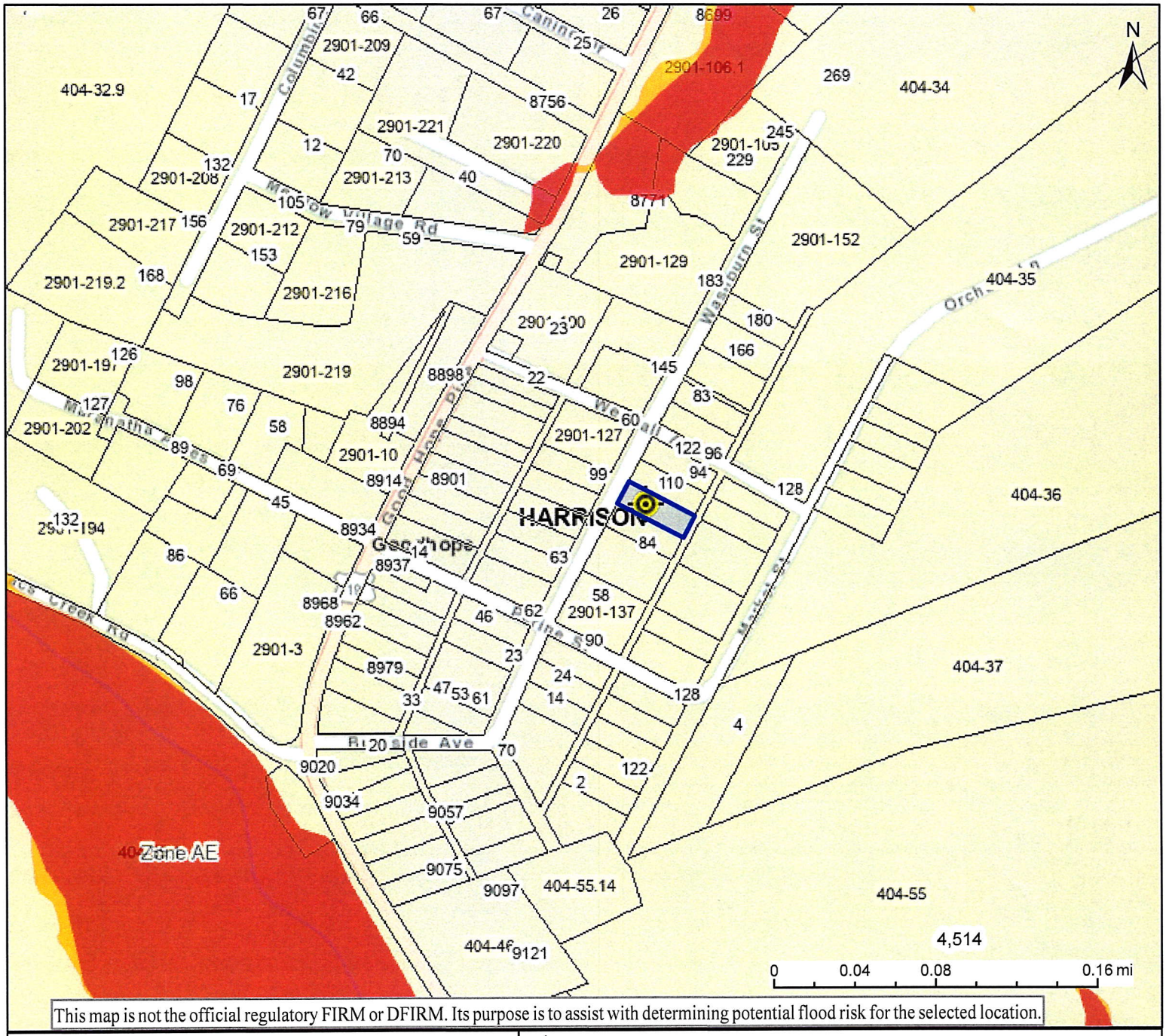
Format for Printer

Click here to begin a new search.

Software Systems, Inc.
23 South University Avenue
Morgantown, WV 26508

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WV Flood Map



This map is not the official regulatory FIRM or DFIRM. Its purpose is to assist with determining potential flood risk for the selected location.

HIGH RISK	
	Regulatory Floodway
Zone AE	1-Percent-Annual-Chance Flood Hazard Area **With Base Flood Elevation** (BFE)
Zone A	1-Percent-Annual-Chance Flood Hazard Area **Without BFE** (may have Advisory Flood Heights)
Advisory	1-Percent-Annual-Chance Future Conditions (High Risk Advisory Flood Zones)

Download the Full Legend for all flood tool symbols
https://www.mapwv.gov/flood/map/docs/wv_flood_tool_legend.pdf

Disclaimer:
The online map is for use in administering the National Flood Insurance Program. It does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size. Refer to the official Flood Insurance Study (FIS) for detailed flood elevation data in flood profiles and data tables. WV Flood Tool (*https://www.MapWV.gov/flood*) is supported by FEMA, WV NFIP Office, and WV GIS Technical Center.

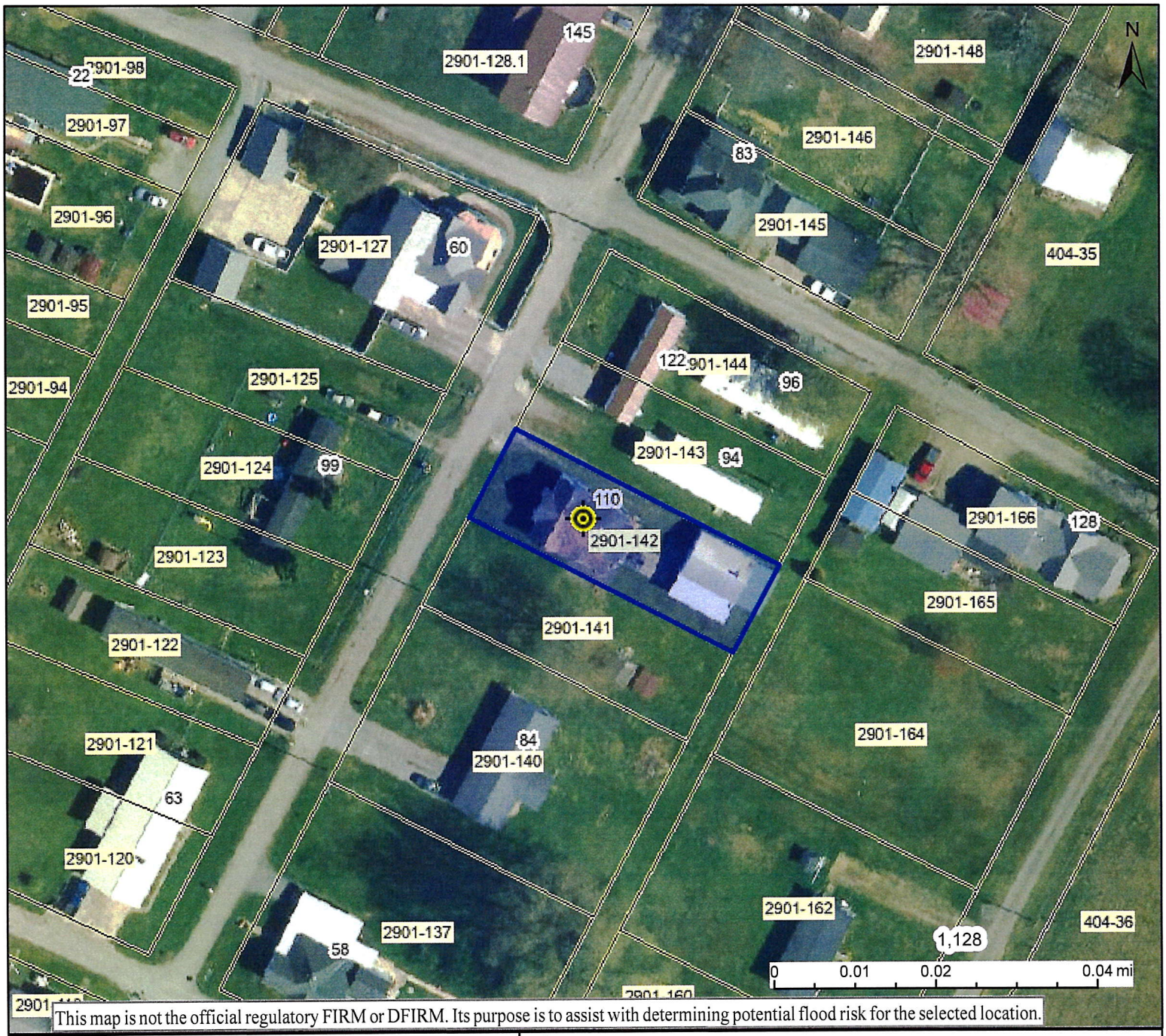
Flood Info Location

Map created on 6/12/2026

User Notes

Flood Hazard Area	Location is **NOT WITHIN** any identified flood hazard area. Unmapped flood hazard areas may be present.
Flood Zone	Out of Flood Zone
Stream	
Watershed (HUC8)	West Fork (5020002)
Flood Height	
Water Depth	
Elevation	1015.6 ft (Source: FEMA 2018-20) (NAVD88)
Community & ID	Harrison County (ID: 540053)
FEMA Map & Date	54033C0237D; Effective Date: 10/2/2012
Location (lat, long)	(39.181320, -80.439125) (WGS84)
Parcel ID	17-20-2901-0142-0000
E-911 Address	110 WASHBURN ST, Lost Creek, WV, 26385

WV Flood Map



HIGH RISK	
	Regulatory Floodway
Zone AE	1-Percent-Annual-Chance Flood Hazard Area **With Base Flood Elevation** (BFE)
Zone A	1-Percent-Annual-Chance Flood Hazard Area **Without BFE** (may have Advisory Flood Heights)
Advisory	1-Percent-Annual-Chance Future Conditions (High Risk Advisory Flood Zones)

Download the Full Legend for all flood tool symbols
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Flood Info Location — *Map created on 6/12/2026*

User Notes

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Parcel ID	17-20-2901-0142-0000
E-911 Address	110 WASHBURN ST, Lost Creek, WV, 26385



110 WASHBURN

ACCESS AND REMEDIATION LETTER AGREEMENT

This **ACCESS AND REMEDIATION LETTER AGREEMENT** ["Agreement"] is made and entered into to be effective as of the 23 day of July, 2026, by and among the Harrison County Commission, West Virginia, ("the Commission"), and David Keesucker, Individuals (collectively "the Parties").

RECITALS

WHEREAS, nuisance conditions exists on the Parties property in Harrison County, West Virginia – and thereby requiring specific timeframes for remediation of stipulated, admitted and conceded nuisance conditions; and

WHEREAS, the Parties believe it is in their best interests to reach a full and final agreement resolving the collection matters; and

WHEREAS, the Parties successfully resolved this matter via private negotiation.

AGREEMENT

NOW, THEREFORE, in consideration of the recitals, mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the Parties, intending to be legally bound, agree as follows:

TERMS OF THE AGREEMENT

1.1 In consideration of the execution of this Agreement, the Parties agree as follows:

- That the Parties property located at District 20, Tax Map 2901, Parcel 142 is a nuisance in Harrison County, West Virginia – and the provisions herein apply as to this parcel, and the materials situate thereon.

- That the Parties shall refrain from allowing construction materials, tires or material/car/rubbish parts to be deposited on her properties within Harrison County, or to accumulate on their properties within Harrison County.

- The Parties shall allow the Commission to remove all such materials, construction materials, tires, car parts/rubbish/trailers and other unsightly and offensive materials 110 Washburn Street Lost Creek property situate within the County, no sooner than fifteen (15) days of the execution of Agreement, at a time convenient to the Commission or its contractors. **THIS FIFTEEN (15) DAY TIMEFRAME IS INSERTED HEREIN SO THAT David Keesucker HAS TIME TO REMOVE PERSONAL ITEMS.**

- The Parties hereby authorizes the Commission, and its authorized agents, representatives and contractors to enter upon the Parties property situate in Harrison County, West Virginia for the purpose of satisfying the terms and conditions, and intent, of this Agreement. Stated differently, the Parties expressly vests in the Commission, and its authorized agents, representatives and contractors, a temporary, unrestricted construction easement to complete the work and remediation contemplated by this Agreement – said easement terminating upon the completion of remediation work to the sole and lone satisfaction of the Commission – consistent with this Agreement.

- The Parties unconditionally waives, releases, acquits and forever discharges the Commission, and its authorized employees, officers, directors, partners, shareholders, affiliates agents, representatives and contractors or and from any and all claims, actions, causes of actions, demands, rights, damages, costs, expenses, right of contribution or compensation whatsoever, direct or indirect, known or unknown, foreseen or unforeseen, on account of or in any way related to the remediation of their parcel in Harrison County, West Virginia, and the presence of the Commission, and/or its authorized employees, officers, directors, partners, shareholders, affiliates agents, representatives and contractors on the Parties property/the Parcel.

- The Commission states that it shall attempt to schedule and coordinate all remediation work with the Parties, and shall attempt to utilize cost-effective contractors.

- The Parties also specifically grants a construction/remediation lien for the full amount of the actual, paid expense necessary to remediate the nuisance conditions located on their parcel in Harrison County, West Virginia, to the benefit of the Harrison County Commission; and consents to the recordation of said lien in any and all relevant county offices and indexes by the Harrison County Commission.

- The Parties covenants that they shall refrain prospectively from maintaining a nuisance on their parcel located in Harrison County, West Virginia. Among others, The Parties will not cause, directly or indirectly, vehicles, trailers, or garbage (abandoned or otherwise) to accumulate on their property.

- The Parties tenders one dollar (1.00) unto the Commission as consideration for this Agreement and specifically agrees that the Parties shall not challenge this Agreement for lack of consideration.

- It is expressly understood that should the Parties breach any provision of this Agreement the Commission preserves its right to seek full relief, and all remedies available under West Virginia law. Further, in the event of breach, the Parties shall be immediately obligated to reimburse the Commission for all remediation costs incurred, as well as for all reasonable attorney's fees, court costs, and finance or interest charges relating to the remediation of the Parties parcel situate in Harrison County, West Virginia.

REPRESENTATIONS AND WARRANTIES

2.1 All parties represent and warrant as follows: (a) that they have the absolute right, power, authority and capacity to enter into and perform this Agreement without any other or further authorization, action or proceeding whatsoever; (b) that they knowingly and voluntarily execute and deliver this Agreement, and in doing so, that they are fully aware of the contents of this Agreement; (c) that the execution and delivery of this Agreement is not the result of any fraud, duress, mistake or undue influence of any nature whatsoever; (d) that they have been advised to and have had the opportunity to consult with counsel prior to executing this Agreement; (e) that no promise, inducement or agreement not herein expressed has been made to or relied upon by it prior to executing this Agreement; (f) that this Agreement has been duly executed by a person with appropriate authority and the performance of this Agreement by it shall not violate, result in a breach of, or constitute a default under any agreement, instrument judgment, or decree to which it is a party or to which it may be subject; and (g) that this Agreement constitutes a valid and binding Agreement.

GOVERNING LAW

3.1 This Agreement shall be governed, construed and enforced in accordance with the laws of the State of West Virginia. The Parties agree that any action arising from or relating to this Agreement shall be instituted in the Circuit Court of Harrison County, West Virginia.

COUNTERPARTS

4.1 This Agreement may be executed in multiple counterparts, each which shall be deemed an original, and all of which shall constitute one Agreement. The signature of a Party to any counterpart shall be deemed to be a signature to, and may be appended to, any other counterpart. Telecopy, facsimile, PDF and other electronically transmitted copies of signatures shall be deemed effective as originals.

FURTHER ASSURANCES

5.1 The Parties shall execute such further document(s) and do any and all such further things as may be reasonably necessary to implement and carry out this Agreement.

UNKNOWN AND UNANTICIPATED DAMAGES

6.1 It is expressly understood and agreed by the Parties that the releases set forth in this Agreement as to property damage are full and final releases, and that such releases are intended to and do embrace not only known and anticipated damages and expenses alleged, but also unknown and unanticipated damages and expenses that may later be alleged to develop or be discovered, including all effects and consequences thereof, whether foreseen or unforeseen.

HEADINGS

7.1 The headings or the sections of this Agreement are inserted for convenience of reference only and shall not be deemed to constitute a part of the Agreement.

MUTUAL DRAFTING

8.1 The Parties agree that this Agreement, in its final form, is the product of mutual efforts by the Parties following review and consideration by each, and this Agreement shall not be construed or interpreted against any Party based presumably upon that Party drafting this Agreement.

ENTIRE AGREEMENT; AMENDMENT

9.1 This Agreement contains the entire understanding of all the Parties to this Agreement with respect to the subject matter hereof, superseding all prior oral or written understandings relating thereto. No amendments, modification, or termination of this Agreement or any waiver of any provision hereof shall be valid or effective unless in writing and signed by all the Parties.

SEVERABILITY

10.1 In the event that any of the provisions of this Agreement shall be held invalid or unenforceable by reason of any final judgment or administrative ruling or by reason of any legislation not existing or hereinafter enacted, such invalidity or unenforceability shall have no effect on the remaining provisions of this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement to be effective as of the day and dates set forth below.

_____

THE HARRISON COUNTY COMMISSION, WEST VIRGINIA

By:_____

Its:_____

Dated:_____

By _____

Its Owner

Dated: 23 July 2026

The foregoing Agreement was acknowledged before me this 23rd day of July _____, 2026, by David Keesucker.

My commission expires June 29, 2031

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Charlotte Shaffer
Harrison County Planning Department
229 South 3rd Street
Clarksburg WV, 26301
My Commission Expires June 29, 2031

_____
NOTARY PUBLIC

[SEAL]

[insert Exhibit 1 – Nuisance Packet]

25-C

229 S 3rd Street
Clarksburg, WV 26301

The Ha
Planning Department
304-624-8690

Initial Notice of Violation

Edward P Torjack

705 Summit Park Avenue
Clarksburg, WV 26301

Code Enforcement Cases: Case

Number: #CASE-26-0009

Address: 713 SUMMIT PARK AVE CLARKSBURG

Valid From: 2-04-2026

District/Map/Parcel: 07/1111/249

Original Date of Notice: February 4, 2026

Compliance Due Date: March 4, 2026

Code Officer Notes:

Date of Next Inspection: March 5, 2026

Structure must be repaired or demolished

Codes in Violation

Article 2. Interpretations and Definitions - 2.2 (C) - Public Nuisance
Anything, any act, any failure to act, any occupation or use of property which shall annoy, injure or endanger the safety, health, comfort or repose of the public at large and shall be deemed to include, but shall not be limited to, animals running at large; vessels or items holding stagnant water in which mosquitoes can breed; carcasses of animals not buried or otherwise disposed of in a sanitary manner; accumulations of manure non - agriculturally related or rubbish which are breeding places for flies, mosquitoes or vermin; the pollution of any body of water, stream, creek or river by sewage, industrial wastes, or other substances; noxious weeds and other rank growth of vegetation upon private property; in accordance with the International Property Maintenance Code pursuant to West Virginia Code §7-1-3n and Title 87, Series 4 (87CSR4), any condition of the structure, including appurtenances, considered an attractive nuisance to children, such as abandoned wells, shafts, basements, excavations or unsafe open structures; any structure that is unsafe for human habitation; any that is manifestly capable of being a fire hazard or is manifestly unsafe or unsecure so as to endanger life, limb or property; any structure in the state of dilapidation, deterioration, decay, faulty construction, overcrowded, open vacant or abandoned; damaged by fire to the extent so as not to provide shelter, in danger of collapse or failure and dangerous to anyone on or near the structure and surrounding premises; any premises used for illegal possession, storage or delivery of or trafficking in controlled substances, or other illegal drug activity is hereby declared a public nuisance; and all other acts, omissions to act, occupations and uses of property which are in fact a menace or detriment to the public health, safety and welfare, create conditions of slum and blight, or effect the quality of life for citizens in Harrison County.

Details

Case Type: Dilapidated Building

Complaint Details: Structure is in a state of dilapidation

Print Name: Robert Leonard, Code Official

Date: 2/04/26

Signature:

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Edward P Torjack
705 Summit Park Avenue
Clarksburg WV 26301-5932

9590 9402 8323 3094 0445 94

2. Article Number *(Transfer from service label)*

7018 1830 0001 3940 5354

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X Edward P Torjack

☐ Agent
☐ Addre

B. Received by *(Printed Name)* SEPT

C. Date of Del

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☑ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- Insured Mail
- Insured Mail Restricted Delivery (over $500)
- ☐ Priority Mail Expres
- ☐ Registered Mail™
- ☐ Registered Mail Re Delivery
- ☐ Signature Confirma
- ☐ Signature Confirma Restricted Delivery

PS Form 3811, July 2020 PSN 7530-02-000-9053 Domestic Return Re

7018 1830 0001 3940 5354

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at *www.usps.com®*.

OFFICIAL USE

Certified Mail Fee
$

Extra Services & Fees *(check box, add fee as appropriate)*

- ☐ Return Receipt (hardcopy) $
- ☐ Return Receipt (electronic) $
- ☐ Certified Mail Restricted Delivery $
- ☐ Adult Signature Required $
- ☐ Adult Signature Restricted Delivery $

Postage
$

Total Postage and Fees
$

Postmark Here

2/3/2024

Sent To Edward P Torjack

Street and Apt. No., or PO Box No. 705 Summit Park Avenue

City, State, ZIP+4® Clarksburg WV 26301-5932

PS Form 3800, April 2015 PSN 7330-02-000-9047 See Reverse for Instructions

Harrison County Sheriff's Office
609 West Main Street
Clarksburg, West Virginia 26301
Law Enforcement 304-423-7700
Civil Process 304-423-7708 / Home Incarceration 304-423-7710

PLANNING COMMISSION

Return # 207334
Process # CIV26-00857
Docket # 26-0009
Reference #

STATE OF WEST VIRGINIA }
COUNTY OF HARRISON }
}
}
HARRISON COUNTY PLANNING COMMISSION }
Plaintiff, } IN PERSON
- vs - }
EDWARD P TORJACK }
Defendant }

I hereby certify that on the **4th day of February, 2026**, **an initial notice of violation; clean up flyer; images** , in the above entitled action, came into my hand for service. That on the **4th day of February, 2026** at **10:57 AM**, in said county, **I did serve the documents on EDWARD P TORJACK .**
Served the within **an initial notice of violation; clean up flyer; images** on the within named **EDWARD P TORJACK** by delivering a copy of the within **an initial notice of violation; clean up flyer; images** to him/her in person at **705 SUMMIT PARK AVE, CLARKSBURG, WV 26301** in Harrison County, West Virginia, on the **4th day of February, 2026** at **10:57 AM**.

Item	Disburse To	Amount Owed	Amount Paid
		Total Owed	**$0.00**
		Total Paid	**$0.00**
		Uncollectible	**$0.00**
		Remaining	**$0.00**

Invoice # IN202600857
HARRISON COUNTY PLANNING COMMISSION
229 S 3RD ST, CLARKSBURG, WV 26301

Comments
IN PERSON

Date Returned 2/4/26

Signed _____ **Date** 2/4/26

Robert Matheny II
Harrison County Sheriff
By: Vincent Olliverio
609 W MAIN ST
CLARKSBURG, WV 26301
Phone: (304) 423-7700
Fax: (304) 423-7945

Property Condition Checklist				
Inspected Area:	**Site** 713 Summit Park Ave	**Inspection Date:** 7/23/2026		
Property Address:		**Inspected By:** RY		
City, County:		**Year Home Built:**		
Property Information:	**Qualification Observations**	**Yes**	**No**	**N/A**
Eligibility Criteria	Single Family Dwelling(one to four unit home)	✓		
	Property Vacant and/or abandoned	✓		
	Property a nuisance due to abandonment or adverse conditions	✓		
	Property exists in a predominatly rural area	✓		
Inspected Item	**Observable Deficiency**			
Health and Safety	Air Quality-Sewer Odor Detected		✓	
	Air Quality- Propane, Natural Gas, Methane Gas Detected		✓	
	Electrical Hazzard- exposed wires open panel service entrance		✓	
	Electrical Hazzardwater leaks on and/or near electrical equipment		✓	
	Excessive materials abandoned vehicle toxic substance tires		✓	
	Hazzards-sharp edges tripping		✓	
	Infestation Insects		✓	
	Infestation rats, mice or vermin		✓	
	Hazzards other		✓	
	Mold Visible Inside		✓	



Sheriff of Harrison County • 229 South 3rd Street • • Clarksburg, WV 26301
(304) 624-8685

Pay your taxes online

Harrison County Real Property - Tax Year: 2026

Ticket Number: 0000025836 **Account Number:** 06424522
District: 07 - COAL-OUTSIDE **More Info:** Details

Owner Name: TORJAK EDWARD P **In Care of:** **Address:** 705 SUMMIT PARK AVE CLARKSBURG WV 263015932 **Lending Inst:**	**Property:** 1 LOT #274 SUMMIT PARK **Map:** 1111 **Parcel:** 0249 0000 0000 **Lot Size:** **Acreage:** **Book:** 1335 **Page:** 494

Tax Class:	Exemption:	Back Tax:	Exoneration:	Prior Delinquents:	Special Disposition:
2					

DUE: First Half: 32.75 **If paid by:** 09/01/2026 **Second Half:** 32.75 **If paid by:** 03/01/2027 **Total Due:** 65.50 **If paid by:** 09/01/2026

ASSESSMENT:

Assessment	GROSS	NET	TAX (1/2 Year)
Land	4860	4860	
Building	1080	1080	
Total	5940	5940	33.59

PAYMENTS RECEIVED:

	First Half	Second Half
Net	.00	.00
Discount	.00	.00
Interest	.00	.00
Total	.00	.00
Date	none paid	none paid

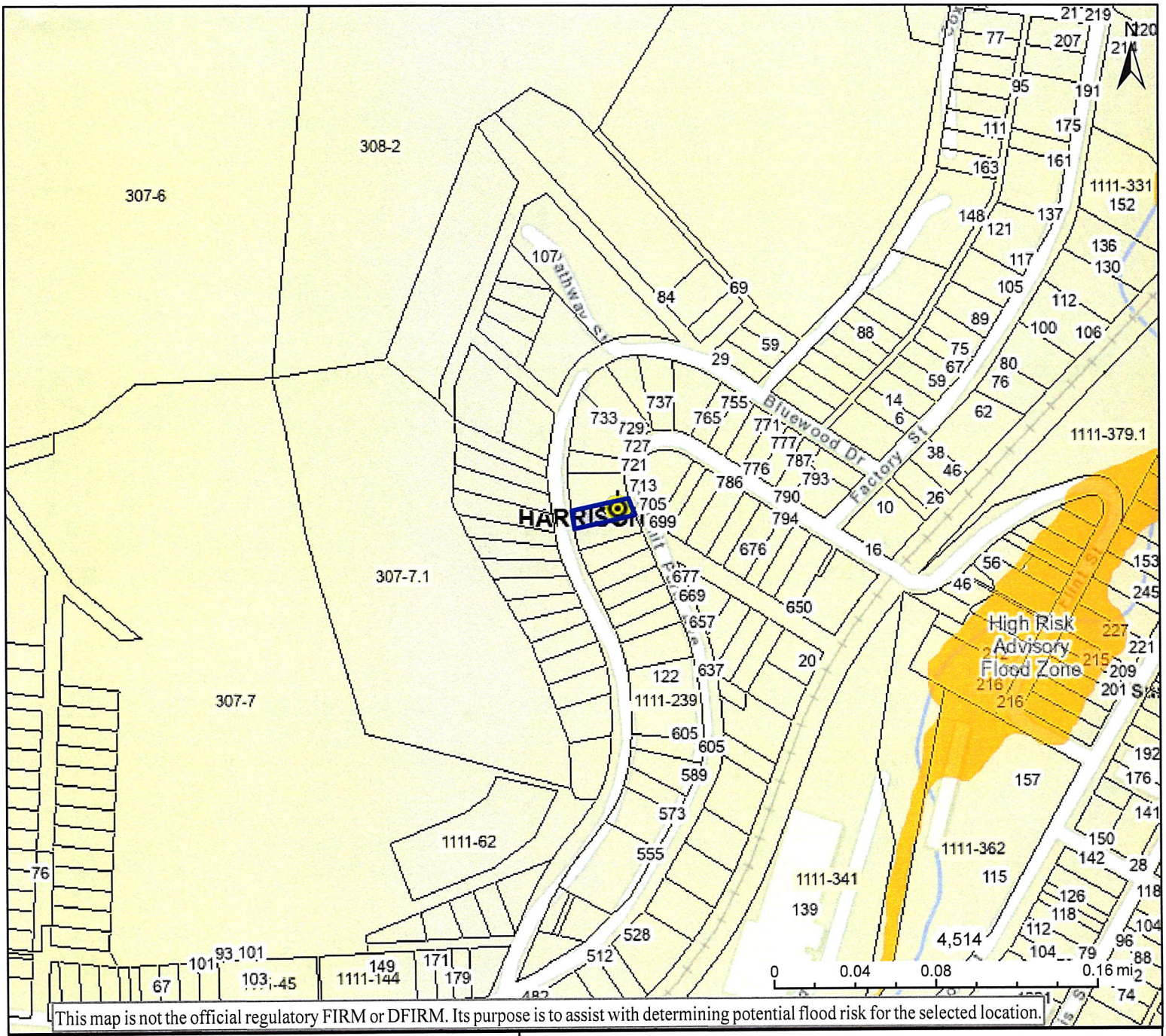
Format for Printer

Click here to begin a new search.

Software Systems, Inc.
23 South University Avenue
Morgantown, WV 26508

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WV Flood Map



This map is not the official regulatory FIRM or DFIRM. Its purpose is to assist with determining potential flood risk for the selected location.

HIGH RISK

	Regulatory Floodway
Zone AE	1-Percent-Annual-Chance Flood Hazard Area **With Base Flood Elevation** (BFE)
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Flood Info Location

Map created on 6/12/2026

User Notes

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Watershed (HUC8)	West Fork (5020002)
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Community & ID	Harrison County (ID: 540053)
FEMA Map & Date	54033C0162D; Effective Date: 10/2/2012
Location (lat, long)	(39.282525, -80.314277) (WGS84)
Parcel ID	17-07-1111-0249-0000
E-911 Address	713 SUMMIT PARK AVE, Clarksburg, WV, 26301

WV Flood Map



HIGH RISK		Regulatory Floodway
	Zone AE	1-Percent-Annual-Chance Flood Hazard Area **With Base Flood Elevation** (BFE)
	Zone A	1-Percent-Annual-Chance Flood Hazard Area **Without BFE** (may have Advisory Flood Heights)
	Advisory	1-Percent-Annual-Chance Future Conditions (High Risk Advisory Flood Zones)

Download the Full Legend for all flood tool symbols
https://www.mapwv.gov/flood/map/docs/wv_flood_tool_legend.pdf

Disclaimer:
The online map is for use in administering the National Flood Insurance Program. It does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size. Refer to the official Flood Insurance Study (FIS) for detailed flood elevation data in flood profiles and data tables. WV Flood Tool (*https://www.MapWV.gov/flood*) is supported by FEMA, WV NFIP Office, and WV GIS Technical Center.

Flood Info Location

Map created on 6/12/2026

User Notes

Flood Hazard Area	Location is **NOT WITHIN** any identified flood hazard area. Unmapped flood hazard areas may be present.
Flood Zone	Out of Flood Zone
Stream	
Watershed (HUC8)	West Fork (5020002)
Flood Height	
Water Depth	
Elevation	1075.8 ft (Source: FEMA 2018-20) (NAVD88)
Community & ID	Harrison County (ID: 540053)
FEMA Map & Date	54033C0162D; Effective Date: 10/2/2012
Location (lat, long)	(39.282525, -80.314277) (WGS84)
Parcel ID	17-07-1111-0249-0000
E-911 Address	713 SUMMIT PARK AVE, Clarksburg, WV, 26301


713


713



713 Summit Park Ave

ACCESS AND REMEDIATION LETTER AGREEMENT

This **ACCESS AND REMEDIATION LETTER AGREEMENT** ["Agreement"] is made and entered into to be effective as of the 17 day of Feburary, 2026, by and among the Harrison County Commission, West Virginia, ("the Commission"), and Edward P Torjak Individuals (collectively "the Parties").

RECITALS

WHEREAS, nuisance conditions exists on the Parties property in Harrison County, West Virginia – and thereby requiring specific timeframes for remediation of stipulated, admitted and conceded nuisance conditions; and

WHEREAS, the Parties believe it is in their best interests to reach a full and final agreement resolving the collection matters; and

WHEREAS, the Parties successfully resolved this matter via private negotiation.

AGREEMENT

NOW, THEREFORE, in consideration of the recitals, mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the Parties, intending to be legally bound, agree as follows:

TERMS OF THE AGREEMENT

1.1 In consideration of the execution of this Agreement, the Parties agree as follows:

- That the Parties property located at District 07, Tax Map 111, Parcel 249 is a nuisance in Harrison County, West Virginia – and the provisions herein apply as to this parcel, and the materials situate thereon.

- That the Parties shall refrain from allowing construction materials, tires or material/car/rubbish parts to be deposited on her properties within Harrison County, or to accumulate on their properties within Harrison County.

- The Parties shall allow the Commission to remove all such materials, construction materials, tires, car parts/rubbish/trailers and other unsightly and offensive materials 713 Summit Park Ave property situate within the County, no sooner than fifteen (15) days of the execution of Agreement, at a time convenient to the Commission or its contractors. **THIS FIFTEEN (15) DAY TIMEFRAME IS INSERTED HEREIN SO THAT** Edward P Torjak **HAS TIME TO REMOVE PERSONAL ITEMS.**

- The Parties hereby authorizes the Commission, and its authorized agents, representatives and contractors to enter upon the Parties property situate in Harrison County, West Virginia for the purpose of satisfying the terms and conditions, and intent, of this Agreement. Stated differently, the Parties expressly vests in the Commission, and its authorized agents, representatives and contractors, a temporary, unrestricted construction easement to complete the work and remediation contemplated by this Agreement – said easement terminating upon the completion of remediation work to the sole and lone satisfaction of the Commission – consistent with this Agreement.

- The Parties unconditionally waives, releases, acquits and forever discharges the Commission, and its authorized employees, officers, directors, partners, shareholders, affiliates agents, representatives and contractors or and from any and all claims, actions, causes of actions, demands, rights, damages, costs, expenses, right of contribution or compensation whatsoever, direct or indirect, known or unknown, foreseen or unforeseen, on account of or in any way related to the remediation of their parcel in Harrison County, West Virginia, and the presence of the Commission, and/or its authorized employees, officers, directors, partners, shareholders, affiliates agents, representatives and contractors on the Parties property/the Parcel.

- The Commission states that it shall attempt to schedule and coordinate all remediation work with the Parties, and shall attempt to utilize cost-effective contractors.

- The Parties also specifically grants a construction/remediation lien for the full amount of the actual, paid expense necessary to remediate the nuisance conditions located on their parcel in Harrison County, West Virginia, to the benefit of the Harrison County Commission; and consents to the recordation of said lien in any and all relevant county offices and indexes by the Harrison County Commission.

- The Parties covenants that they shall refrain prospectively from maintaining a nuisance on their parcel located in Harrison County, West Virginia. Among others, The Parties will not cause, directly or indirectly, vehicles, trailers, or garbage (abandoned or otherwise) to accumulate on their property.

- The Parties tenders one dollar (1.00) unto the Commission as consideration for this Agreement and specifically agrees that the Parties shall not challenge this Agreement for lack of consideration.

- It is expressly understood that should the Parties breach any provision of this Agreement the Commission preserves its right to seek full relief, and all remedies available under West Virginia law. Further, in the event of breach, the Parties shall be immediately obligated to reimburse the Commission for all remediation costs incurred, as well as for all reasonable attorney's fees, court costs, and finance or interest charges relating to the remediation of the Parties parcel situate in Harrison County, West Virginia.

REPRESENTATIONS AND WARRANTIES

2.1 All parties represent and warrant as follows: (a) that they have the absolute right, power, authority and capacity to enter into and perform this Agreement without any other or further authorization, action or proceeding whatsoever; (b) that they knowingly and voluntarily execute and deliver this Agreement, and in doing so, that they are fully aware of the contents of this Agreement; (c) that the execution and delivery of this Agreement is not the result of any fraud, duress, mistake or undue influence of any nature whatsoever; (d) that they have been advised to and have had the opportunity to consult with counsel prior to executing this Agreement; (e) that no promise, inducement or agreement not herein expressed has been made to or relied upon by it prior to executing this Agreement; (f) that this Agreement has been duly executed by a person with appropriate authority and the performance of this Agreement by it shall not violate, result in a breach of, or constitute a default under any agreement, instrument judgment, or decree to which it is a party or to which it may be subject; and (g) that this Agreement constitutes a valid and binding Agreement.

GOVERNING LAW

3.1 This Agreement shall be governed, construed and enforced in accordance with the laws of the State of West Virginia. The Parties agree that any action arising from or relating to this Agreement shall be instituted in the Circuit Court of Harrison County, West Virginia.

COUNTERPARTS

4.1 This Agreement may be executed in multiple counterparts, each which shall be deemed an original, and all of which shall constitute one Agreement. The signature of a Party to any counterpart shall be deemed to be a signature to, and may be appended to, any other counterpart. Telecopy, facsimile, PDF and other electronically transmitted copies of signatures shall be deemed effective as originals.

FURTHER ASSURANCES

5.1 The Parties shall execute such further document(s) and do any and all such further things as may be reasonably necessary to implement and carry out this Agreement.

UNKNOWN AND UNANTICIPATED DAMAGES

6.1 It is expressly understood and agreed by the Parties that the releases set forth in this Agreement as to property damage are full and final releases, and that such releases are intended to and do embrace not only known and anticipated damages and expenses alleged, but also unknown and unanticipated damages and expenses that may later be alleged to develop or be discovered, including all effects and consequences thereof, whether foreseen or unforeseen.

HEADINGS

7.1 The headings or the sections of this Agreement are inserted for convenience of reference only and shall not be deemed to constitute a part of the Agreement.

MUTUAL DRAFTING

8.1 The Parties agree that this Agreement, in its final form, is the product of mutual efforts by the Parties following review and consideration by each, and this Agreement shall not be construed or interpreted against any Party based presumably upon that Party drafting this Agreement.

ENTIRE AGREEMENT; AMENDMENT

9.1 This Agreement contains the entire understanding of all the Parties to this Agreement with respect to the subject matter hereof, superseding all prior oral or written understandings relating thereto. No amendments, modification, or termination of this Agreement or any waiver of any provision hereof shall be valid or effective unless in writing and signed by all the Parties.

SEVERABILITY

10.1 In the event that any of the provisions of this Agreement shall be held invalid or unenforceable by reason of any final judgment or administrative ruling or by reason of any legislation not existing or hereinafter enacted, such invalidity or unenforceability shall have no effect on the remaining provisions of this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement to be effective as of the day and dates set forth below.

THE HARRISON COUNTY COMMISSION, WEST VIRGINIA

By:_____

Its:_____

Dated:_____

By Edward P Torjak

Its Owner Edward Paul Torjak

Dated: Feb 17, 2026

The foregoing Agreement was acknowledged before me this 17th day of February, 2026, by Edward P. Torjak.

My commission expires June 29, 2026

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
CHARLOTTE SHAFFER
Harrison County Planning Department
301 West Main Street
Clarksburg, West Virginia 26301
My Commission Expires June 29, 2026

NOTARY PUBLIC

[SEAL]

[insert Exhibit 1 – Nuisance Packet]

A RESOLUTION AUTHORIZING THE FILING OF THE APPLICATION TO THE WEST VIRGINIA DEPARTMENT OF ENVIRONMENTAL PROTECTION (DEP) DILAPIDATED PROPERTIES PROGRAM (DLAP) ADOPTING ALL SPECIAL CONDITIONS AND ASSURANCES CONTAINED IN SAID APPLICATION;

WHEREAS, the Harrison County Commission recognizes the need to remediate abandoned, dilapidated, and unsafe structures in Harrison County, and

WHEREAS, through the West Virginia Department of Environmental Protection for the purpose of establishing a Dilapidated Properties Program, and

WHEREAS, the Harrison County Commission has determined that it is eligible for funds from the West Virginia Department of Environmental Protection's DLAP Program, and

WHEREAS, by the terms and provisions of said program, it is necessary for the Harrison County Commission to adopt an official resolution authorizing and directing the filing of an application for participation in the DLAP Program, and

WHEREAS, the Harrison County Commission is also required to adopt by official resolution all special conditions and assurances contained in, and made a part of, said DLAP Program, and

WHEREAS, it is required that the Harrison County Commission appoint an official representative of the Harrison County Commission to administer said program and to provide all additional information required by the West Virginia Department of Environmental Protection, and

WHEREAS, it is required that the Harrison County Commission commits sufficient funds to the project.

NOW, THEREFORE, BE IT RESOLVED, by the Harrison County Commission that:

1. The Harrison County Commission authorizes the filing of the application for funds from the West Virginia Department of Environmental Protection's DLAP Program, in an amount not to exceed Five Hundred Thousand Dollars ($500,000) and said application shall be in proper form and comply with all federal, state, and local laws.

2. The Harrison County Commission hereby appoints the President of the Harrison County Commission to serve as the official representative of the Harrison County Commission in administering said Grant, including providing necessary additional information to the West Virginia Department of Environmental Protection.

PASSED by the Harrison County Commission on this the 21st day of October 2026.

_____

Susan Thomas, President
Harrison County Commission

ATTEST:

_____

John Spires, County Clerk

A RESOLUTION AUTHORIZING THE FILING OF THE APPLICATION FOR U.S. BUREAU OF JUSTICE ASSISTANCE (BJA) FY 2026 STUDENTS, TEACHERS, AND OFFICERS PREVENTING (STOP) SCHOOL VIOLENCE PROGRAM; ADOPTING ALL SPECIAL CONDITIONS AND ASSURANCES CONTAINED IN SAID APPLICATION; COMMITTING SUFFICIENT WORK FORCE TO OPERATE AND MANAGE ALL EQUIPMENT AND OTHER ITEMS REQUESTED

WHEREAS, the Harrison County Commission wishes to participate in the BJA FY 2026 Students, Teachers, and Officers Preventing (STOP) School Violence Program and,

WHEREAS, preventing school violence is a priority for Harrison County Schools, Harrison County Sheriff's Office, and the Harrison County Commission and is essential to have quality and effective programs, and

WHEREAS, the Harrison County Commission has determined that Harrison County Schools and the Harrison County Sheriff's Office Prevention Resource Officers will collaborate and,

WHEREAS, the Harrison County Commission has determined that this project is eligible for the BJA FY 2026 STOP School Violence Program, and

WHEREAS, by the terms and provisions of said program, it is necessary for the Harrison County Commission to adopt an official resolution authorizing and directing the filing of an application; and

WHEREAS, the Harrison County Commission is also required to adopt by official resolution all special conditions and assurances contained in, and made a part of, said FY 2026 STOP School Violence Program, and

WHEREAS, it is required that the Harrison County Commission appoint an official representative of the Harrison County Commission to administer said program and to provide all additional information required by the Federal government, and

WHEREAS, it is required that the Harrison County Commission commits sufficient work force to operate and manage all equipment and other items requested.

NOW, THEREFORE, BE IT RESOLVED, by the Harrison County Commission that:

1. The Harrison County Commission authorizes the filing of the Harrison County application for funds from the BJA FY 2026 STOP School Violence Program not to exceed Two Hundred Fifty Thousand Dollars ($250,000) with the proper Federal official and said application shall be in proper form and comply with all federal, state, and local laws.

2. The Harrison County Commission considers and adopts that certain document entitled *"Special Conditions and Assurances"* as contained in said application and made a part of said Resolution as if set forth herein.

3. The Harrison County Commission hereby appoints the President of the Harrison County Commission to serve as the official representative of the Harrison County Commission in administering said Grant, including providing necessary additional information to the Federal government.

PASSED by the Harrison County Commission on this 21st day of October 2026.

_____

Susan J. Thomas, President
Harrison County Commission

ATTEST:

_____

John Spires, County Clerk

A-1

United States of America

State of West Virginia **County of Harrison, ss:**

Clerk's Fiduciary Report

Estate from Wednesday, September 30, 2026, through Tuesday, October 6, 2026

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Wednesday, September 30, 2026, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **DAVID FRANK LAND**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

LINDA LEE LAND, who was named in the last will and testament of **DAVID FRANK LAND**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **PATRICIA ANN SIZEMORE** was appointed and qualified as ADMINISTRATRIX of the estate of **MARY PATRICIA COTTRILL**, deceased. Bond was 16,500.00.

On, Thursday, October 1, 2026, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **ELIZABETH KATHLEEN JONES** was appointed and qualified as ADMINISTRATRIX of the estate of **GARY BLAINE NORRIS SR**, deceased. Bond was 20,000.00.

The last will and testament of **LINDA JEAN HESS**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

HEATHER R HESS, who was named in the last will and testament of **LINDA JEAN HESS**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

The last will and testament of **JOAN H SLAMICK**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

JEREMY SLAMICK, who was named in the last will and testament of **JOAN H SLAMICK**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

The last will and testament of **VERNON LEE UNDERWOOD**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

MARY JAYNE UNDERWOOD, who was named in the last will and testament of **VERNON LEE UNDERWOOD**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Friday, October 2, 2026, the following matters were disposed of in the presence of the Clerk:

A duly copy of the last will and testament of **WINIFRED FOSTER FLEMING**, deceased, a late resident of RITCHIE, WEST VIRGINIA, was admitted to record.

A duly exemplified copy of the last will and testament of **DIANE C BARTLETT**, deceased, a late resident of BALTIMORE, MARYLAND, was admitted to record.

On, Monday, October 5, 2026, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **SHIRLEY ANN COLLINS SHEETS**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

KATHY DARLENE POWELL, who was named in the last will and testament of **SHIRLEY ANN COLLINS SHEETS**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

The last will and testament of **JIMMY RICHARD ASHER**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

MICHAEL R ASHER, who was named in the last will and testament of **JIMMY RICHARD ASHER**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

A duly exemplified copy of the last will and testament of **ELMER R SALOVICH**, deceased, a late resident of HENNEPIN, MINNESOTA, was admitted to record.

On, Tuesday, October 6, 2026, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **DAYA MASADA WRIGHT** was appointed and qualified as ADMINISTRATOR of the estate of **CHARLES LEWIS PEARCY III**, deceased. Bond was 265,000.00.

The last will and testament of **ROSE ELLEN SPENCER**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

THERESA GAIL GONZALEZ, who was named in the last will and testament of **ROSE ELLEN SPENCER**, deceased, as CO EXECUTRIX thereof, qualified as such. No bond was required.
ELIZABETH MARIE HALL, who was named in the last will and testament of **ROSE ELLEN SPENCER**, deceased, as CO EXECUTRIX thereof, qualified as such. No bond was required.

The last will and testament of **RICHARD B BAILEY**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

MENA BAILEY, who was named in the last will and testament of **RICHARD B BAILEY**, deceased, as ANCILLARY ADMINISTRATOR thereof, qualified as such. No bond was required.

The last will and testament of **BETTY JEAN COX**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

AMY LEAH HONCE, who was named in the last will and testament of **BETTY JEAN COX**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

John R Spires
Clerk of the Harrison County Commission

Wednesday, October 21, 2026

Confirmed

A-2

United States of America

State of West Virginia **County of Harrison, ss:**

Clerk's Fiduciary Report

Estate from Wednesday, October 7, 2026, through Tuesday, October 13, 2026

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Wednesday, October 7, 2026, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **BETH ANN STARR** was appointed and qualified as ADMINISTRATRIX of the estate of **ROBERT FAY STARR II**, deceased. No bond was required.

A duly exemplified copy of the last will and testament of **LESLIE HAROLD JACKSON**, deceased, a late resident of SULLIVAN, TENNESSEE, was admitted to record.

On, Thursday, October 8, 2026, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **SUSAN LOUISE SCALISE** was appointed and qualified as ADMINISTRATRIX of the estate of **FRANK ROBERT FLEMING**, deceased. No bond was required.

On, Friday, October 9, 2026, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **VIRGIL HUBERT HAMILTON JR**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

MARY JUNE FREDERICK, who was named in the last will and testament of **VIRGIL HUBERT HAMILTON JR**, deceased, as ADMINISTRATOR CTA thereof, qualified as such. Bond was 82,000.00.

On, Tuesday, October 13, 2026, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **BOBBY EDWARD RIDDLE**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

ESTHER RIDDLE, who was named in the last will and testament of **BOBBY EDWARD RIDDLE**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **JAMES SAUM** was appointed and qualified as ADMINISTRATOR of the estate of **LUCRETIA SHAYNE MAZZEI**, deceased. Bond was 1,054,000.00.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **PATRICIA ANN MAYLE** was appointed and qualified as ADMINISTRATRIX of the estate of **JESSE LYNN MAYLE**, deceased. Bond was 85,000.00.

John R Spires
Clerk of the Harrison County Commission

Wednesday, October 21, 2026

Confirmed

Estate: 13948

C-1

Sun Valley Public Service District
Regular Board Meeting

Monday
October 12, 2026
2:30 PM

AGENDA

1. Call meeting to order

2. Reading of the Minutes, Approval of Check Signing Document and CWCR Document

3. Manager's Report

4. Old Business

5. New Business
   A. Review & Approve 21th Payment Request for Phase III-B Sewer Collection System Upgrades Project
   B. Review & Approve 6th Payment Request for Indian Run Water Project
   C. Review, Score & Approve Audit Bids for next 3 years

6. Public Comments

7. Adjournment

C-2

Enlarged Hepzibah Public Service District
Regular Board Meeting

Monday
October 12, 2026
12:30 PM

AGENDA

1. Call meeting to order

2. Reading of the Minutes and Approval of Check Signing Document

3. Manager's Report

4. Old Business

5. New Business
   A. Review Thrasher Engineering's Study & Planning Agreement for Enlarged Hepzibah PSD's proposed water tanks and line replacement project
   B. Review, Score & Approve Audit Bids for next 3 years

6. Public Comments

7. Adjournment

THIS MEETING WILL BE HELD AT SUN VALLEY PUBLIC SERVICE DISTRICT'S OFFICE, LOCATED AT 18 SABLE CIRCLE, REYNOLDSVILLE, WV 26422

C-3

ENLARGED HEPZIBAH PSD
DRAWER H
3258 MAPLE STREET
HEPZIBAH, WV 26369
Phone: 304-623-2217, Fax: 304-626-3326

Darlene Swiger, Chairman
Fred Martin, Secretary

Sharon Hamilton, Treasurer
Kevin Short, Interim General Manager

NOTICE

The Regular Board Meeting of the Enlarged Hepzibah Public Service District to be held on Monday, October 12, 2026 at 4:30 PM at the Sun Valley Public Service District's office, located at 18 Sable Circle, Reynoldsville, WV 26422, has been rescheduled. It will be held the same day but has the time has been moved up. The meeting will be held at 12:30 PM instead of 4:30 PM.

We will return to regular scheduled meetings/times on November 9, 2026 at 4:30 PM at the Sun Valley Public Service District's office, located at 18 Sable Circle, Reynoldsville, WV 26422.

Thank you,

Kevin Short

Kevin Short,
General Manager

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the US Department of Agriculture, Office of the Assistant Secretary, 1400 Independence Avenue, SW, Washington, DC 20250-9410. (866) 632-2992

C-4

Greater Harrison County
Public Service District

West Milford, WV
26451

Phone: 304-745-3463
Fax: 304-745-5327

www.greaterharrison.com

At the regular meeting of Greater Harrison County PSD held on Wednesday September 16, 2026, Chairman James Scudere, Member Thomas Michael, Treasurer Ruth Ann Messenger, and Member Gary Auvil. Also, present were Bill Hoover, General Manager, Matt Evans, Assistant Manager, Zack Dobbins of Bennett and Dobbins and Cody Turner and Kylea Radcliff of Thrasher Engineering.

1. Minutes and/or Amended Minutes of Previous Meetings: Michael moved to approve minutes. Board concurred.
2. Public Comment Period: No one present
3. Patrick Lesmann – P&B Services provided by Matt Evans
   General update – No problems to report.
4. Zack Dobbins – Bennett and Dobbins
   4.1 Drawdown #22 for Water Project presented. Michael moved to approve as presented. Board concurred.
   Drawdown #21 for Sewer Project presented. Scudere moved to approve as presented. Board concurred.
5. Finance Report provided by Ruth Ann Messenger
   Scudere motioned to approve financial transactions as presented. Board concurred.
6. Thrasher Group, Inc. provided by Kylea Radcliff
   6.1 Sewer
      6.1.a Quiet Dell
      - Construction Update –Starting to see some roof work and masonry work will be complete next month. Plant side is moving along very well. We are getting closer to the budget. Pro Contracting is working through Elk View Meadow work. Most lines will remain intact as is. Several complaints in Quiet Dell with the reclamation; these are being added to punch list items.

      6.1.b Woodstock Heights Sanitary Sewer Extension Project
      - Working to get closed out. Waiting on DEP for final inspection.

      6.1.c River Crossings
      - Nothing new presented.

      6.1.d 10-year Plan Sewer
      - Provided updated listing based on last month's meeting.

   6.2 Water
      6.2.a Overall Water Project
      - Construction Update –Contract #1 – Working on change order work for Rt. 57. Very small punch list. Contract #2 is complete. Contract #3 we have a walk through scheduled for tomorrow. We have a change order for fence work around Good Hope tank. Engineering Amendment non-monetary amendment presented. Scudere declined to approve. Board concurred. Contract #3 change order #2 presented for addition pipe fence to protect the road at Good Hope tank. Michael moved to approve as presented. Board concurred.

      6.2.b Buffalo Lake Road Water Line Extension
      - We have plans, specs, and design manuals to review.

      6.2.c 10-year Plan Water
      - Provided updated listing based on last month's meeting. Michael motioned to approve the 10-year plan for both water and sewer. Board concurred.

7. Matt Evans – Assistant General Manager

7.1 Water

7.1.a Greater Harrison overall was at 20%. Lost Creek/Mount Clare at 21%, Valley of Good Hope at 25% and Quiet Dell at 13%. Coon's Run overall was at 30%. Coon's Run at 31% and Fair Oaks at 26%

7.1.b Water Leak Report – Lost Creek Mount Clare had six service line and six main line leaks, Valley of Good Hope had one service line and one main line leak, and Quiet Dell had two main line leaks repaired. The railroad street tie in caused all Lost Creek/Mount Clare customers to be without water for over 12 hours.

7.2 Sewer

7.2.a The Stanley Lake issue by Country Club is still an ongoing issue. We are reviewing a couple options and may contact a professional plumber.

Michael moved to adjourn meeting. Board concurred.

The next regular board meeting will be held on October 15, 2026.

Chairman James Scudere
James Scudere

Treasurer Ruth Ann Messenger
Ruth Ann Messenger

Secretary Mark Leonard
Mark Leonard

Member Thomas Michael
Thomas Michael

Member Gary Auvil
Gary Auvil

"THIS IS AN EQUAL OPPORTUNITY PROGRAM. DISCRIMINATION IS PROHIBITED BY FEDERAL LAW." TO FILE A COMPLAINT OF DISCRIMINATION, WRITE USDA, DIRECTOR OFFICE OF CIVIL RIGHTS, 1400 INDEPENDENCE AVE., S.W., WASHINGTON, DC 20250-9410, OR CALL (800)795-3272(VOICE) OR (202)720-6382 (TDD).

C-5

GREATER HARRISON COUNTY P.S.D.

"Meeting held in Town of West Milford Council Chambers"

Agenda
October 15, 2026
9:00 am

Appointments
9:00 am – Call to order

ACTION ITEMS

1. Approve/Edit Previous Minutes
2. Public Comment Period
3. P&B Services, LLC
   - 3.1 Package Plant Report
4. Bennett and Dobbins, PLLC
   - 4.1 Drawdowns – Review, discuss and act.
5. Ruth Ann Messenger – Treasurer – Review, discuss and act
   - 5.1 Sewer Check Register and debit card transactions
   - 5.2 Water Check Register
6. The Thrasher Group, Inc.
   - 6.1 Sewer
     - 6.1.a. Quiet Dell – Review, discuss and act
       - Construction Update
     - 6.1.b. Woodstock Heights Sanitary Sewer Extension Project- Review, discuss and act
       - Closeout
     - 6.1.c. River Crossings – Review, discuss and act
       - Design Update
     - 6.1.d. 10-year Plan – Review, discuss and act
       - 2026 Review – Annual Review
   - 6.2 Water
     - 6.2.a. Overall Water Project – Review, discuss and act
       - Construction Update
       - Contract #3 – Change Order #3
     - 6.2.b. Buffalo Lake Road Water Line Extension
       - Planning Update
     - 6.2.c. 10-year Plan – Review, discuss and act
       - 2026 Review – Annual Review
7. Matt Evans – Assistant General Manager
   - 7.1 Water
     - 7.1.a. Water Loss Report
     - 7.1.b. Water Leak Report
     - 7.1.c. General Updates
   - 7.2 Sewer

7.2.a. General Updates

7.3 Good of the District

7.3.a. Tom Scott tree

8. Sam Harrold – Mountain State Law

8.1 Available for general consult

9. Executive Session

Adjournment of meeting

"THIS IS AN EQUAL OPPORTUNITY PROGRAM. DISCRIMINATION IS PROHIBITED BY FEDERAL LAW." TO FILE A COMPLAINT OF DISCRIMINATION, WRITE USDA, DIRECTOR OFFICE OF CIVIL RIGHTS, 1400 INDEPENDENCE AVE., S.W., WASHINGTON, DC 20250-9410 OR CALL (800)795-3272(VOICE) OR (202)720-6382 (TDD).

GHCPSD - WATER DIVISION
INCOME STATEMENT
FOR THE PERIOD
09/01/2026 - 09/30/2026

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	284,037.23	273,922.25	10,114.98	97.04%
COONS RUN O&M AGREEMENT	4,663.78	5,076.75	(412.97)	1.59%
FACILITIES CHARGE	-	-	-	0.00%
INTEREST INCOME	2,847.41	1,402.92	1,444.49	0.97%
MISCELLANEOUS/RECONNECT FEES	61.20	181.83	(120.63)	0.02%
QUIET DELL LEASE	-	500.00	(500.00)	0.00%
TAP FEES	1,100.00	437.50	662.50	0.38%
UNUSUAL CHARGE	-	-	-	0.00%
TOTAL INCOME	292,709.62	281,521.25	11,188.37	
EXPENSES				
ACCT, BILLING, & COLLECTING	6,505.14	7,309.67	(804.53)	2.26%
BRIDGEPORT SANITARY BOARD	-	-	-	0.00%
TOWN OF WORTHINGTON	-	-	-	0.00%
CHEMICALS	375.00	356.25	18.75	0.13%
CLARKSBURG SANITARY BOARD	-	-	-	0.00%
DEBT SERVICE	65,035.04	66,473.58	(1,438.54)	22.55%
DIRECTORS FEES	417.62	483.92	(66.30)	0.14%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	13,861.01	12,311.50	1,549.51	4.81%
LAB SERVICE	632.00	1,326.17	(694.17)	0.22%
LABOR	45,164.42	37,114.42	8,050.00	15.66%
MAINTENANCE	31,955.60	17,174.25	14,781.35	11.08%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	-	127.83	(127.83)	0.00%
OUTSIDE SERVICES/CONTRACT LABOR	8,314.05	6,556.08	1,757.97	2.88%
POWER PURCHASED	2,403.21	4,083.92	(1,680.71)	0.83%
PROPERTY/LIABILITY & INJURIES INSURANCE	6,906.44	2,468.25	4,438.19	2.40%
REGULATORY COMMISSION	-	744.17	(744.17)	0.00%
RENEWAL & REPLACEMENT	1,800.00	6,961.08	(5,161.08)	0.62%
RENT EXPENSE	2,500.00	2,500.00	-	0.87%
TAXES	3,906.72	3,111.08	795.64	1.35%
TRANSPORTATION	5,099.41	2,691.17	2,408.24	1.77%
UTILITIES	278.77	1,019.58	(740.81)	0.10%
WATER PURCHASED	93,209.07	97,045.50	(3,836.43)	32.32%
TOTAL EXPENSES	288,363.50	269,858.42	18,505.08	
NET SURPLUS (DEFICIT)	4,346.12	11,662.83	(7,316.71)	

GHCPSD - SEWER DIVISION
INCOME STATEMENT
FOR THE PERIOD
09/01/2026 - 09/30/2026

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	282,602.23	268,389.75	14,212.48	90.79%
COONS RUN O&M AGREEMENT	-	-	-	0.00%
FACILITIES CHARGE	2,500.00	2,500.00	-	0.80%
INTEREST INCOME	7,521.60	5,598.25	1,923.35	2.42%
MISCELLANEOUS/RECONNECT FEES	-	526.08	(526.08)	0.00%
QUIET DELL LEASE	-	-	-	0.00%
TAP FEES	250.00	200.00	50.00	0.08%
UNUSUAL CHARGE	18,390.49	10,432.83	7,957.66	5.91%
TOTAL INCOME	311,264.32	287,646.92	23,617.40	
EXPENSES				
ACCT, BILLING, & COLLECTING	2,219.04	2,103.50	115.54	0.78%
BRIDGEPORT SANITARY BOARD	11,577.58	6,808.75	4,768.83	4.06%
TOWN OF WORTHINGTON	4,944.07	3,446.00	1,498.07	1.73%
CHEMICALS	-	-	-	0.00%
CLARKSBURG SANITARY BOARD	2,672.97	2,625.92	47.05	0.94%
DEBT SERVICE	132,736.10	133,165.83	(429.73)	46.52%
DIRECTORS FEES	382.38	441.08	(58.70)	0.13%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	9,661.47	9,989.50	(328.03)	3.39%
LAB SERVICE	1,353.00	993.25	359.75	0.47%
LABOR	14,691.06	28,558.58	(13,867.52)	5.15%
MAINTENANCE	27,741.94	30,608.50	(2,866.56)	9.72%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	1,507.10	1,746.25	(239.15)	0.53%
OUTSIDE SERVICES/CONTRACT LABOR	16,834.98	14,287.92	2,547.06	5.90%
POWER PURCHASED	22,389.34	16,196.42	6,192.92	7.85%
PROPERTY/LIABILITY & INJURIES INSURANCE	6,323.81	2,275.92	4,047.89	2.22%
REGULATORY COMMISSION	475.00	824.92	(349.92)	0.17%
RENEWAL & REPLACEMENT	24,214.00	12,745.42	11,468.58	8.49%
RENT EXPENSE	-	-	-	0.00%
TAXES	659.90	1,988.58	(1,328.68)	0.23%
TRANSPORTATION	4,669.16	2,330.58	2,338.58	1.64%
UTILITIES	288.24	1,604.00	(1,315.76)	0.10%
WATER PURCHASED	-	-	-	0.00%
TOTAL EXPENSES	285,341.14	272,740.92	12,600.22	
NET SURPLUS (DEFICIT)	25,923.18	14,906.00	11,017.18	

GHCPSD - COMBINED
INCOME STATEMENT
FOR THE PERIOD
09/01/2026 - 09/30/2026

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	566,639.46	542,312.00	24,327.46	93.82%
COONS RUN O&M AGREEMENT	4,663.78	5,076.75	(412.97)	0.77%
FACILITIES CHARGE	2,500.00	2,500.00	-	0.41%
INTEREST INCOME	10,369.01	7,001.17	3,367.84	1.72%
MISCELLANEOUS/RECONNECT FEES	61.20	707.92	(646.72)	0.01%
QUIET DELL LEASE	-	500.00	(500.00)	0.00%
TAP FEES	1,350.00	637.50	712.50	0.22%
UNUSUAL CHARGE	18,390.49	10,432.83	7,957.66	3.04%
TOTAL INCOME	603,973.94	569,168.17	34,805.77	
EXPENSES				
ACCT, BILLING, & COLLECTING	8,724.18	9,413.17	(688.99)	1.52%
BRIDGEPORT SANITARY BOARD	11,577.58	6,808.75	4,768.83	2.02%
TOWN OF WORTHINGTON	4,944.07	3,446.00	1,498.07	0.86%
CHEMICALS	375.00	356.25	18.75	0.07%
CLARKSBURG SANITARY BOARD	2,672.97	2,625.92	47.05	0.47%
DEBT SERVICE	197,771.14	199,639.42	(1,868.28)	34.47%
DIRECTORS FEES	800.00	925.00	(125.00)	0.14%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	23,522.48	22,301.00	1,221.48	4.10%
LAB SERVICE	1,985.00	2,319.42	(334.42)	0.35%
LABOR	59,855.48	65,673.00	(5,817.52)	10.43%
MAINTENANCE	59,697.54	47,782.75	11,914.79	10.41%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	1,507.10	1,874.08	(366.98)	0.26%
OUTSIDE SERVICES/CONTRACT LABOR	25,149.03	20,844.00	4,305.03	4.38%
POWER PURCHASED	24,792.55	20,280.33	4,512.22	4.32%
PROPERTY/LIABILITY & INJURIES INSURANCE	13,230.25	4,744.17	8,486.08	2.31%
REGULATORY COMMISSION	475.00	1,569.08	(1,094.08)	0.08%
RENEWAL & REPLACEMENT	26,014.00	19,706.50	6,307.50	4.53%
RENT EXPENSE	2,500.00	2,500.00	-	0.44%
TAXES	4,566.62	5,099.67	(533.05)	0.80%
TRANSPORTATION	9,768.57	5,021.75	4,746.82	1.70%
UTILITIES	567.01	2,623.58	(2,056.57)	0.10%
WATER PURCHASED	93,209.07	97,045.50	(3,836.43)	16.25%
TOTAL EXPENSES	573,704.64	542,599.33	31,105.31	
NET SURPLUS (DEFICIT)	30,269.30	26,568.83	3,700.47	

GHCPSD - WATER DIVISION
INCOME STATEMENT
FOR THE PERIOD
07/01/2026-09/30/2026

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	839,295.35	821,766.75	17,528.60	97.29%
COONS RUN O&M AGREEMENT	14,860.90	15,230.25	(369.35)	1.72%
FACILITIES CHARGE	-	-	-	0.00%
INTEREST INCOME	3,648.98	4,208.75	(559.77)	0.42%
MISCELLANEOUS/RECONNECT FEES	61.38	545.50	(484.12)	0.01%
QUIET DELL LEASE	-	1,500.00	(1,500.00)	0.00%
TAP FEES	4,800.00	1,312.50	3,487.50	0.56%
UNUSUAL CHARGE	-	-	-	0.00%
TOTAL INCOME	862,666.61	844,563.75	18,102.86	100.00%
EXPENSES				
ACCT, BILLING, & COLLECTING	18,791.92	21,929.00	(3,137.08)	2.09%
BRIDGEPORT SANITARY BOARD	-	-	-	0.00%
TOWN OF WORTHINGTON	-	-	-	0.00%
CHEMICALS	1,365.00	1,068.75	296.25	0.15%
CLARKSBURG SANITARY BOARD	-	-	-	0.00%
DEBT SERVICE	195,105.12	199,420.75	(4,315.63)	21.74%
DIRECTORS FEES	1,253.76	1,451.75	(197.99)	0.14%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	41,269.71	36,934.50	4,335.21	4.60%
LAB SERVICE	5,156.00	3,978.50	1,177.50	0.57%
LABOR	136,761.87	111,343.25	25,418.62	15.24%
MAINTENANCE	74,751.74	51,522.75	23,228.99	8.33%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	668.10	383.50	284.60	0.07%
OUTSIDE SERVICES/CONTRACT LABOR	19,813.00	19,668.25	144.75	2.21%
POWER PURCHASED	9,579.42	12,251.75	(2,672.33)	1.07%
PROPERTY/LIABILITY & INJURIES INSURANCE	7,677.83	7,404.75	273.08	0.86%
REGULATORY COMMISSION	9,734.38	2,232.50	7,501.88	1.08%
RENEWAL & REPLACEMENT	46,691.00	20,883.25	25,807.75	5.20%
RENT EXPENSE	7,500.00	7,500.00	-	0.84%
TAXES	11,829.90	9,333.25	2,496.65	1.32%
TRANSPORTATION	15,412.92	8,073.50	7,339.42	1.72%
UTILITIES	2,034.86	3,058.75	(1,023.89)	0.23%
WATER PURCHASED	292,017.98	291,136.50	881.48	32.54%
TOTAL EXPENSES	897,414.51	809,575.25	87,839.26	100.00%
NET SURPLUS (DEFICIT)	(34,747.90)	34,988.50	(69,736.40)	

GHCPSD - SEWER DIVISION
INCOME STATEMENT
FOR THE PERIOD
07/01/26-09/30/2026

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	844,392.54	805,169.25	39,223.29	92.73%
COONS RUN O&M AGREEMENT	-	-	-	0.00%
FACILITIES CHARGE	7,500.00	7,500.00	-	0.82%
INTEREST INCOME	14,536.90	16,794.75	(2,257.85)	1.60%
MISCELLANEOUS/RECONNECT FEES	228.20	1,578.25	(1,350.05)	0.03%
QUIET DELL LEASE	-	-	-	0.00%
TAP FEES	1,850.00	600.00	1,250.00	0.20%
UNUSUAL CHARGE	42,070.76	31,298.50	10,772.26	4.62%
TOTAL INCOME	910,578.40	862,940.75	47,637.65	100.00%
EXPENSES				
ACCT, BILLING, & COLLECTING	5,909.30	6,310.50	(401.20)	0.66%
BRIDGEPORT SANITARY BOARD	18,166.62	20,426.25	(2,259.63)	2.04%
TOWN OF WORTHINGTON	13,936.41	10,338.00	3,598.41	1.56%
CHEMICALS	-	-	-	0.00%
CLARKSBURG SANITARY BOARD	9,102.18	7,877.75	1,224.43	1.02%
DEBT SERVICE	398,208.30	399,497.50	(1,289.20)	44.67%
DIRECTORS FEES	1,146.24	1,323.25	(177.01)	0.13%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	31,615.85	29,968.50	1,647.35	3.55%
LAB SERVICE	3,175.00	2,979.75	195.25	0.36%
LABOR	90,815.97	85,675.75	5,140.22	10.19%
MAINTENANCE	87,701.94	91,825.50	(4,123.56)	9.84%
MISCELLANEOUS EXPENSE	24.60	-	24.60	0.00%
OFFICE SUPPLIES & EXPENSE	4,445.59	5,238.75	(793.16)	0.50%
OUTSIDE SERVICES/CONTRACT LABOR	44,789.94	42,863.75	1,926.19	5.02%
POWER PURCHASED	62,407.15	48,589.25	13,817.90	7.00%
PROPERTY/LIABILITY & INJURIES INSURANCE	7,028.42	6,827.75	200.67	0.79%
REGULATORY COMMISSION	9,342.66	2,474.75	6,867.91	1.05%
RENEWAL & REPLACEMENT	80,744.00	38,236.25	42,507.75	9.06%
RENT EXPENSE	-	-	-	0.00%
TAXES	5,506.00	5,965.75	(459.75)	0.62%
TRANSPORTATION	14,091.10	6,991.75	7,099.35	1.58%
UTILITIES	3,224.11	4,812.00	(1,587.89)	0.36%
WATER PURCHASED	-	-	-	0.00%
TOTAL EXPENSES	891,381.38	818,222.75	73,158.63	100.00%
NET SURPLUS (DEFICIT)	19,197.02	44,718.00	(25,520.98)	

GHCPSD - COMBINED
INCOME STATEMENT
FOR THE PERIOD
07/01/2026 -09/30/2026

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	1,683,687.89	1,626,936.00	56,751.89	94.95%
COONS RUN O&M AGREEMENT	14,860.90	15,230.25	(369.35)	0.84%
FACILITIES CHARGE	7,500.00	7,500.00	-	0.42%
INTEREST INCOME	18,185.88	21,003.50	(2,817.62)	1.03%
MISCELLANEOUS/RECONNECT FEES	289.58	2,123.75	(1,834.17)	0.02%
QUIET DELL LEASE	-	1,500.00	(1,500.00)	0.00%
TAP FEES	6,650.00	1,912.50	4,737.50	0.38%
UNUSUAL CHARGE	42,070.76	31,298.50	10,772.26	2.37%
TOTAL INCOME	1,773,245.01	1,707,504.50	65,740.51	100.00%
EXPENSES				
ACCT, BILLING, & COLLECTING	24,701.22	28,239.50	(3,538.28)	1.38%
BRIDGEPORT SANITARY BOARD	18,166.62	20,426.25	(2,259.63)	1.02%
TOWN OF WORTHINGTON	13,936.41	10,338.00	3,598.41	0.78%
CHEMICALS	1,365.00	1,068.75	296.25	0.08%
CLARKSBURG SANITARY BOARD	9,102.18	7,877.75	1,224.43	0.51%
DEBT SERVICE	593,313.42	598,918.25	(5,604.83)	33.17%
DIRECTORS FEES	2,400.00	2,775.00	(375.00)	0.13%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	72,885.56	66,903.00	5,982.56	4.07%
LAB SERVICE	8,331.00	6,958.25	1,372.75	0.47%
LABOR	227,577.84	197,019.00	30,558.84	12.72%
MAINTENANCE	162,453.68	143,348.25	19,105.43	9.08%
MISCELLANEOUS EXPENSE	24.60	-	24.60	0.00%
OFFICE SUPPLIES & EXPENSE	5,113.69	5,622.25	(508.56)	0.29%
OUTSIDE SERVICES/CONTRACT LABOR	64,602.94	62,532.00	2,070.94	3.61%
POWER PURCHASED	71,986.57	60,841.00	11,145.57	4.02%
PROPERTY/LIABILITY & INJURIES INSURANCE	14,706.25	14,232.50	473.75	0.82%
REGULATORY COMMISSION	19,077.04	4,707.25	14,369.79	1.07%
RENEWAL & REPLACEMENT	127,435.00	59,119.50	68,315.50	7.12%
RENT EXPENSE	7,500.00	7,500.00	-	0.42%
TAXES	17,335.90	15,299.00	2,036.90	0.97%
TRANSPORTATION	29,504.02	15,065.25	14,438.77	1.65%
UTILITIES	5,258.97	7,870.75	(2,611.78)	0.29%
WATER PURCHASED	292,017.98	291,136.50	881.48	16.32%
TOTAL EXPENSES	1,788,795.89	1,627,798.00	160,997.89	100.00%
NET SURPLUS (DEFICIT)	(15,550.88)	79,706.50	(95,257.38)	

GREATER HARRISON COUNTY PSD - WATER
Statement of Cash Flows
September 2026

OPERATING ACTIVITIES		
Net Income (Loss)	$	4,346.12
Adjustments to reconcile Net Income to net cash provided by operations:		
Accounts Receivable	$	5,533.34
Accounts Payable	$	(17,532.44)
Customer Deposits	$	2,011.33
Due (From) To Sewer Fund	$	60,115.10
Net cash provided by Operating Activities	$	54,473.45
INVESTING ACTIVITIES		
Fixed Assets Projects	$	(14,502.60)
Interest Income	$	-
Net cash provided by Investing Activities	$	(14,502.60)
FINANCING ACTIVITIES		
5.5 Agreement	$	-
Grants/Loans	$	14,502.60
Net cash provided by Financing Activities	$	14,502.60
Net cash increase (decrease)for period	$	54,473.45
Cash at beginning of period	$	1,709,026.07
Cash at end of period	**$**	**1,763,499.52**
Unrestricted Cash	$	767,659.21
Restricted Cash		
Depreciation Reserve	$	235,111.43
Bond Commission Sweep	$	26,503.00
Construction	$	233.26
ARPA	$	100.00
SB 234	$	94,200.00
Customer Deposits	$	40,933.85
CD-Customer Deposits	$	69,276.26
CD-Depreciation Reserve	$	290,111.48
CD-SB 234	$	239,371.03
Total Restricted Cash	$	995,840.31
Total Unrestricted & Restricted Cash	**$**	**1,763,499.52**
	$	-

GREATER HARRISON COUNTY PSD - SEWER
Statement of Cash Flows
September 2026

OPERATING ACTIVITIES		
Net Income (Loss)	$	25,923.18
Adjustments to reconcile Net Income to net cash provided by operations:		
Accounts Payable	$	1,448.14
Customer Deposits	$	2,195.27
Payroll Liabilities	$	370.78
Due (From) To Water Fund	$	(60,115.10)
Net cash provided by Operating Activities	$	(30,177.73)
INVESTING ACTIVITIES		
Interest Income	$	-
Fixed Assets	$	(1,656,651.47)
Net cash provided by Investing Activities	$	(1,656,651.47)
FINANCING ACTIVITIES		
5.5 Agreements	$	-
Loan Payment	$	(848.89)
Draw on Bond & Grants	$	1,656,651.47
Net cash provided by Financing Activities	$	1,655,802.58
Net cash increase (decrease) for period	$	(31,026.62)
Cash at beginning of period	$	3,011,415.98
Cash at end of period	**$**	**2,980,389.36**
Unrestricted Cash	$	835,048.69
Restricted Cash		
Construction Account	$	1,846.60
Depreciation Reserve	$	715,421.03
Rural Development Reserve	$	-
Bond Commission Sweep	$	74,410.02
ARPA	$	100.00
SB 234	$	114,000.00
Customer Deposits	$	158,371.27
CD-Customer Deposits	$	115,367.89
CD-Depreciation Reserve	$	697,222.18
CD-Rural Development Reserve	$	29,279.51
CD-SB 234	$	239,322.17
Total Restricted Cash	$	2,145,340.67
Total Unrestricted & Restricted Cash	**$**	**2,980,389.36**
	$	-

C-7

West Virginia Department of Agriculture
Kent A. Leonhardt, Commissioner
Amie Minor-Richard, Deputy Commissioner

ASSESSOR'S CERTIFICATE OF COMPLIANCE

TO THE HONORABLE COUNTY COURT OF HARRISON COUNTY

The Assessor of Harrison County, Allen Ferree, has completed the Farm Census of 2026 and has satisfactorily complied with the requirements of the Farm Statistics Law. He is, therefore, eligible to receive compensation from the County Court according to Chapter 7, Article 7, Section 6C of the New Code of West Virginia.

Kent A. Leonhardt

Commissioner of Agriculture

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telephone: 304-558-3550 • fax: 304-558-2203

www.agriculture.wv.gov
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